

ANNUAL BUDGET



FISCAL YEAR 2021-2022

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A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2021-2022

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2021-2022 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2021-2022 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2021 and ending October 31, 2022 from the funds designated below for the spending departments and programs receiving funds therefrom:

2021-2022 Budget

General Fund	\$12,904,761
Park Fund	\$1,745,629
Transportation Sales Tax Fund	\$2,394,500
Capital Sales Tax Fund	\$1,657,551
Public Safety Sales Tax Fund	\$1,938,159
Risk Management	\$123,300
TIF Fund	\$3,124,618
Stormwater Sales Tax Fund	\$262,600
Capital Improvement Fund	\$18,700
Sanitary Sewer Fund	\$11,554,249
Total Expenditures	\$35,724,067

FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2021-2022 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator's 2021-2022 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

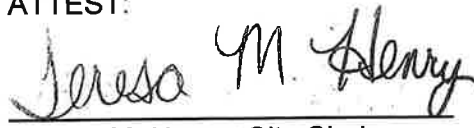
FURTHER THAT said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;
- e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.


PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 5th day of October 2021.


Michael McDonough, Mayor

ATTEST:


Teresa M. Henry, City Clerk

Approved as to form:


Jennifer M. Baird, City Attorney

WELCOME



CITY ADMINISTRATOR

DAMON HODGES

10000 EAST 59TH STREET

RAYTOWN, MISSOURI 64133-3993

PHONE: 816-737-6003

October 31, 2021

Mayor Michael McDonough and Board of Aldermen City of Raytown

10000 E 59th Street Raytown, MO 64133

Mayor and Board of Aldermen:

I am proud to submit the City of Raytown's proposed Fiscal Year 2021-2022 (FY22) operating budget to the Board of Aldermen for consideration. The budget process began in June 2021 and culminates with final budget approval. I appreciate the involvement of each City Department, along with the Board of Aldermen, in the budgeting process. Staff continues exploring and encouraging the identification of areas that hold potential future savings and finding ways to better utilize our available funds to provide the best services for the citizens of Raytown.

In the General Fund, each Department was asked to provide a budget with expenditures as close to flat as possible when compared to last year, with consideration to include the goals set during the Board strategic planning meeting. I believe the departments have done their best to accomplish that directive, although there have been many challenges added this year due to the continuation of the COVID pandemic. Staff has been conscientiously controlling costs in the FY22 budget.

I am pleased to present a balanced budget for the General Fund, using \$697,511 from fund balance appropriations. The FY22 budget includes a 1.5% cost of living adjustment increase in wages for employees, hiring of additional Police Officers, and Police Detention technicians. Continuing the GASB acceptable accounting practice from last year, a budgeted transfer totaling \$1,410,103 from the Public Safety Sales Tax Fund was made to partially fund public safety expenditures within the General Fund.

The City of Raytown has shifted towards a more data-driven approach to capital planning. Beginning in 2017-2018 the City introduced pavement management condition assessments to determine the best allocation of funding for maintaining road conditions at the most cost-effective levels. The effort was continued by current management by utilizing an intuitive risk assessment approach for the sanitary sewer capital replacement plan. The proposed budget and capital improvement plan will continue this trend of asset and facility assessments, including funding for needs analyses to improve long range capital planning. In the FY22 budget, city staff strategically planned to utilize fund balance in sales tax funds to address the capital improvement needs.

The Park Fund budgeted revenues are \$29,546 greater than the 2020-2021 budget. The budgeted expenditures show an overall increase of \$174,765 compared to the previous year in a careful effort to utilize \$469,229 from fund balance to leverage federal grant opportunities for a capital improvement project at Kenagy and various other park improvement projects.

In the Public Safety Sales Tax Fund, the budgeted expenditures are proposed to increase by \$79,648 over the 2020-2021 budget.

Capital Sales Tax Fund budgeted expenditures are proposed to exceed budget revenues by \$343,951. All expenditures in this fund are one-time capital related purchases or projects. Budgeted capital expenditures by department include City Wide \$21,000, Administration \$31,300, Police \$320,451, Public Works \$966,000, and Community Development \$35,000.

Transportation Sales Tax Fund expenditures are budgeted to exceed budget revenues by \$841,000 from the fund balance. The sales tax is budgeted for a 2022 street reconstruction project and the design of the 2023 project. The budgeted amount also included the continuation of street maintenance programs.

Sanitary Sewer Fund budgeted expenditures this year includes utilizing a portion of the fund balance to move forward with one of the largest sanitary sewer capital projects in recent history with an estimated amount of \$3.4 million. This is a strategic step in the long-term goal to establish a sustainable annual repair and capital replacement program that allows for updating the sewer system to reduce the overall cost to the citizens of Raytown. Regarding Sanitary Sewer revenue, and given the stress caused by COVID, the city did not bring forth an increase in sewer rates that was recommended in the multi-year sanitary sewer study.

The Storm Water Fund budget anticipates expenditures to exceed budgeted revenues by \$3,300. This fund is utilized to account for storm water emergency and scheduled repairs and maintenance projects. The primary funding for the Storm Water Fund comes from a transfer from the General Fund of \$150,000.

The Tax Increment Financing (TIF) Fund budgeted expenditures exceeded budgeted revenues by \$55,118. City management was successful in September 2019 in securing a refinancing of the Series 2007 bonds in the TIF Fund. Because of savings projected in this fund, due to the bond refinancing, it is not necessary to budget transfer from the General Fund for debt service payment. During the remainder of the bond repayment period, should future revenue projections continue tracking with current revenue receipts, it is anticipated that future budgets would not include transfers from the General Fund for debt service payments.

The Capital Improvement Fund is used to account for economic development projects and large capital projects. While this Fund is included in the budget process, the actual expenditure of available funds would be brought forth to the Board for approval when a proposal was ready to be presented.

The Risk Management Fund accounts for certain aspects of the City's risk management activities. Should settled claims exceed available funds, a transfer from the General Fund would be necessary.

Lastly, in developing the proposed budget, we are guided by the provisions of City services with reflection on the priorities expressed by the Mayor and Board of Aldermen. Highlighted below are key performance areas and priorities:

1. Neighborhood Revitalization

- Goal 1: Repair and improve street quality
- Goal 2: Monitor and enforce codes

2. Infrastructure

- Goal 1: Create revenue stream to address infrastructure needs

3. Economic Development

- Goal 1: Create and solicit citywide redevelopment opportunities
- Goal 2: Create development plan for industrial downtown area
- Goal 3: Attract new businesses to Raytown
- Goal 4: Enhance marketing efforts

I would like to express our appreciation to the department heads and staff who were involved in developing this proposed budget. While the full repercussions of the COVID pandemic and Jackson County assessment cannot be fully estimated, we believe that this budget reflects the best information available to the city.

The proposed budget encourages professional development of our staff, enhanced services, preserves and improves infrastructure, maintains facilities, and lays the groundwork for future growth.

Respectfully submitted,



Damon L. Hodges
City Administrator
City of Raytown
10000 E. 59th Street Raytown, MO 64133
816-737-6003 (office)

Revenues and Other Financing Sources

	General	Park	Trans. Sales Tax	Capital Sales Tax	Public Safety Sales Tax	Tax Increment Finance	Risk Management	Storm Water	Capital Improvement Projects	Sanitary Sewer	Total
Property Taxes	\$ 1,334,000	\$ 600,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,934,200
Franchise Taxes	3,595,000	-	-	-	-	-	-	-	-	-	3,595,000
General Sales Taxes	3,600,000	320,000	1,550,000	1,300,000	1,750,000	-	108,000	-	-	-	8,628,000
Other Taxes	1,260,000	-	-	-	-	-	-	-	-	-	1,260,000
Municipal Court Receipts	270,200	-	-	-	-	-	-	-	-	-	270,200
Grants	43,807	225,000	-	-	-	-	-	-	-	-	268,807
Service Charges	92,300	94,200	-	-	-	-	-	-	-	7,686,500	7,873,000
Licenses & Permits	529,000	-	-	-	-	-	-	-	-	-	529,000
Miscellaneous	72,840	37,000	3,500	13,600	3,000	1,409,500	68,000	1,300	34,870	185,417	1,829,027
Total Revenues	10,797,147	1,276,400	1,553,500	1,313,600	1,753,000	1,409,500	68,000	109,300	34,870	7,871,917	26,187,234
Transfer in from Other Funds	1,410,103	-	-	-	-	1,660,000	-	150,000	-	-	3,220,103

Total Revenues and Other Financing Sources

	12,207,250	1,276,400	1,553,500	1,313,600	1,753,000	3,069,500	68,000	259,300	34,870	7,871,917	29,407,337
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Expenditures - by type

Personnel Services	\$ 9,107,620	\$ 599,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,073,596	\$ 10,781,180
Supplies, Services, and Charges	1,975,771	293,565	204,500	3,800	276,566	232,810	123,300	16,600	18,700	5,309,871	8,455,483
Repairs & Maintenance	346,308	88,200	985,000	-	-	-	-	73,000	-	218,300	1,710,808
Utilities	557,062	59,900	-	-	28,020	-	-	-	-	15,298	660,280
Capital Expenditures	-	672,000	825,000	1,373,751	46,470	-	-	150,000	-	3,676,659	6,743,880
Debt Service	-	-	-	-	-	2,891,808	-	-	-	1,260,525	4,152,333
Transfer to other funds	918,000	32,000	380,000	280,000	1,587,103	-	-	23,000	-	-	3,220,103
Total	\$ 12,904,761	\$ 1,745,629	\$ 2,394,500	\$ 1,657,551	\$ 1,938,159	\$ 3,124,618	\$ 123,300	\$ 262,600	\$ 18,700	\$ 11,554,249	\$ 35,724,067

Appropriations and Transfers Out

City-Wide	\$ 235,675	\$ -	\$ -	\$ 21,000	\$ -	\$ 3,124,618	\$ -	\$ -	\$ 15,000	\$ -	\$ 3,396,293
Mayor/Board	167,700	-	-	-	-	-	-	-	-	-	167,700
City Administration	942,136	-	-	31,300	-	-	123,300	-	-	-	1,096,736
Police Department	6,456,191	-	-	320,451	351,056	-	-	-	-	-	7,127,698
Finance	478,320	-	-	3,800	-	-	-	-	3,700	6,487,700	6,973,520
Law	166,624	-	-	-	-	-	-	-	-	-	166,624
Municipal Court	321,350	-	2,014,500	966,000	-	-	-	239,600	-	5,066,549	10,440,275
Public Works	2,153,626	-	-	-	-	-	-	-	-	-	321,350
Community Development	1,065,138	-	-	35,000	-	-	-	-	-	-	1,100,138
Parks & Recreation	-	1,713,629	-	-	-	-	-	-	-	-	1,713,629
Total Appropriations	11,986,761	1,713,629	2,014,500	1,377,551	351,056	3,124,618	123,300	239,600	18,700	11,554,249	32,503,964
Transfer to other funds	918,000	32,000	380,000	280,000	1,587,103	-	-	23,000	-	-	3,220,103
Total Appropriations and transfers out	12,904,761	1,745,629	2,394,500	1,657,551	1,938,159	3,124,618	123,300	262,600	18,700	11,554,249	35,724,067

Revenues over (under) budgeted appropriations

	(697,511)	(469,229)	(841,000)	(343,951)	(185,159)	(55,118)	(55,300)	(3,300)	16,170	(3,682,332)	(6,316,730)
Fund balance appropriated	697,511	469,229	841,000	343,951	185,159	55,118	55,300	3,300	-	3,682,332	6,332,900
Revenues over (under) budgeted appropriations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,170	\$ -	\$ 16,170

Estimated beginning unrestricted fund balance

	5,637,064	1,096,573	973,276	1,117,298	726,990	4,305,590	55,211	335,853	594,760	4,582,152	10,219,216
Estimated restricted (due to fund) FB	1,549,398	-	-	-	-	-	-	-	509,938	604,735	2,664,071
Net investment in Capital Assets	-	-	-	-	-	-	(89)	332,553	\$ 1,120,868	\$ 7,614,842	\$ 21,882,395
Estimated ending fund balance	\$ 6,488,951	\$ 627,344	\$ 132,276	\$ 773,347	\$ 541,830	\$ 4,250,472	\$ (89)	\$ 332,553	\$ 1,120,868	\$ 7,614,842	\$ 21,882,395

Comparison of Proposed FY 2021-2022 Total Budgeted Expenses to Adopted FY 2020-2021 Total Budgeted Expenses By Category

	Adopted Budget FY 2020-21	Proposed Budget FY 2021-22	Percentage Change	Percent of Total Budget
Personnel Services	\$ 10,708,544	\$ 10,781,180	0.67%	30.18%
Supplies, Services, and Charges	9,031,427	8,455,483	-6.81%	23.67%
Repairs & Maintenance	1,440,506	1,710,808	15.80%	4.79%
Utilities	702,014	660,280	-6.32%	1.85%
Sub-Total Operations	\$ 21,882,491	\$ 21,607,751	-1.27%	60.49%
Capital Outlay	1,535,810	908,221	-69.10%	2.54%
Capital Improvement	2,098,900	5,835,659	64.03%	16.34%
Debt Service	4,029,437	4,152,333	2.96%	11.62%
Transfer to Other Funds	1,804,206	3,220,103	43.97%	9.01%
Total Budget	\$ 31,350,844	\$ 35,724,067	12.24%	100.00%

Comparison of Proposed FY 2021-2022 Total Budgeted Expenses to Adopted FY 2020-2021 Total Budgeted Expenses By Fund

	Adopted Budget FY 2020-21	Proposed Budget FY 2021-22	Percentage Change	Percent of Total Budget
General	\$ 12,844,152	\$ 12,904,761	0.47%	36.12%
Parks	1,570,864	1,745,629	10.01%	4.89%
Transportation Sales Tax	2,019,400	2,394,500	15.67%	6.70%
Capital Sales Tax	1,146,410	1,657,551	30.84%	4.64%
Public Safety Sales Tax	1,858,511	1,938,159	4.11%	5.43%
Risk Management	168,300	123,300	-36.50%	0.35%
Tax Increment Finance	2,969,484	3,124,618	4.96%	8.75%
Storm Water	230,200	262,600	12.34%	0.74%
Capital Improvement	29,400	18,700	-57.22%	0.05%
Sanitary Sewer	8,514,123	11,554,249	26.31%	32.34%
Total Budget by Fund	\$ 31,350,844	\$ 35,724,067	12.24%	100.00%

Personnel Summary - Full time Equivalents (FTE)

Fund	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
General Fund	109.15	112.38	116.83	4.45
Parks and Recreation	9.00	10.48	9.96	-0.52
Sewer	16.80	13.90	16.65	2.75
Total	134.95	136.76	143.44	6.68
Police Reserve	11	11	6	-5

Comparison of Proposed FY 2021-2022 Total Revenue to Adopted FY 2020-2021 Total Revenue By Category

	Adopted Budget Fy 2020-21	Proposed Budget FY 2021-22	Percentage Change	Percent of Total Budget
Property Taxes	\$ 1,991,734	\$ 1,934,200	-2.97%	7.39%
Franchise Taxes	3,537,600	3,595,000	1.60%	13.73%
General Sales Taxes	6,980,100	8,628,000	19.10%	32.95%
Other Taxes	1,331,000	1,260,000	-5.63%	4.81%
Municipal Court Receipts	262,800	270,200	2.74%	1.03%
Grants	1,963,083	268,807	-630.29%	1.03%
Service Charges	7,889,645	7,873,000	-0.21%	30.06%
Licenses & Permits	579,000	529,000	-9.45%	2.02%
Miscellaneous (Note 1)	3,640,862	1,829,027	-99.06%	6.98%
Total Revenues	\$ 28,175,824	\$ 26,187,234	-7.59%	100.00%
Transfer in from Other Funds (Note 2)	1,804,206	3,220,103		
Total Revenues by Category	\$ 29,980,030	\$ 29,407,337		

Comparison of Proposed FY 2021-2022 Total Revenues to Adopted FY 2020-2021 Total Revenues By Fund

	Adopted Budget Fy 2020-21	Proposed Budget FY 2021-22	Percentage Change	Percent of Total Budget
General	\$ 11,038,128	\$ 10,797,147	-2.23%	41.23%
Parks	1,246,854	1,276,400	2.31%	4.87%
Transportation Sales Tax	1,834,700	1,553,500	-18.10%	5.93%
Capital Sales Tax	1,037,800	1,313,600	21.00%	5.02%
Public Safety Sales Tax	1,566,600	1,753,000	10.63%	6.69%
Risk Management	110,000	68,000	-61.76%	0.26%
Tax Increment Finance	3,117,400	1,409,500	-121.17%	5.38%
Storm Water	87,100	109,300	20.31%	0.42%
Capital Improvement	46,905	34,870	-34.51%	0.13%
Sanitary Sewer	8,090,337	7,871,917	-2.77%	30.06%
Total Revenues	\$ 28,175,824	\$ 26,187,234	-7.59%	100.00%
Transfer in from Other Funds	1,804,206	3,220,103		
Total Revenues by Fund	\$ 29,980,030	\$ 29,407,337		

Note (1) - The Adopted Budget for FY2020-21 included \$900,000 for Coronavirus Aid, Relief and Economic Security Act (CARES) funds

Note (2) - Per the recommendation of the Missouri state auditors, revenue previously reported as Miscellaneous Revenue in the TIF fund is now shown as a transfer in from other funds. If this method would have been used in preparing the FY20-21 budget, Miscellaneous revenue would have totaled \$2,000,862 and Transfer in from Other Funds would have totaled \$3,444,206.

ELECTED OFFICIALS

Raytown is governed by a ten-member Board of Aldermen, which meets in a regular business session on the first and third Tuesday of the month. The Mayor leads the Board and is elected on a citywide basis. Aldermen are elected by the residents of their respective Wards. The Mayor and the Aldermen serve for four-year terms with no term limitations.

MAYOR

Mike McDonough (April 2019)

BOARD OF ALDERMEN

WARD ONE

Greg Walters (April 2019)

Ian Scott (April 2021)

WARD TWO

Jim Aziere (April 2019)

Loretha Hayden (April 2021)

WARD THREE

Janet Emerson (April 2019)

Ryan Myers (April 2021)

WARD FOUR

Mary Jane Van Buskirk (April 2019)

Bill Van Buskirk (April 2021)

WARD FIVE

Derek Ward (April 2019)

Bonnaye Mims (April 2021)

In addition to the Board of Aldermen and the Mayor, residents of Raytown elect the following positions:

ELECTED JUDGE

Traci Fann (April 2021)

ELECTED COLLECTOR

Lisa Emerson (April 2021)

These positions are elected at large and serve four-year terms with no term limitations.

APPOINTED OFFICIALS

The Mayor and Board appoint a City Administrator to handle the day to day administrative duties. The City Administrator is responsible for policy implementation, budget development and implementation, and other duties as assigned by the Mayor and the Board. The City Administrator also makes recommendations on the appointment of other key staff members, and is responsible for managing them.

CITY ADMINISTRATOR

Damon Hodges

ASSISTANT CITY ADMINISTRATOR & ECONOMIC DEVELOPMENT

Missy Wilson

CITY ATTORNEY

Lauber Municipal Law, L.L.C.

CITY PROSECUTOR

Ross Nigro

CITY CLERK

Teresa Henry

DIRECTOR OF COMMUNITY DEVELOPMENT

Ray Haydaripoor

DIRECTOR OF FINANCE

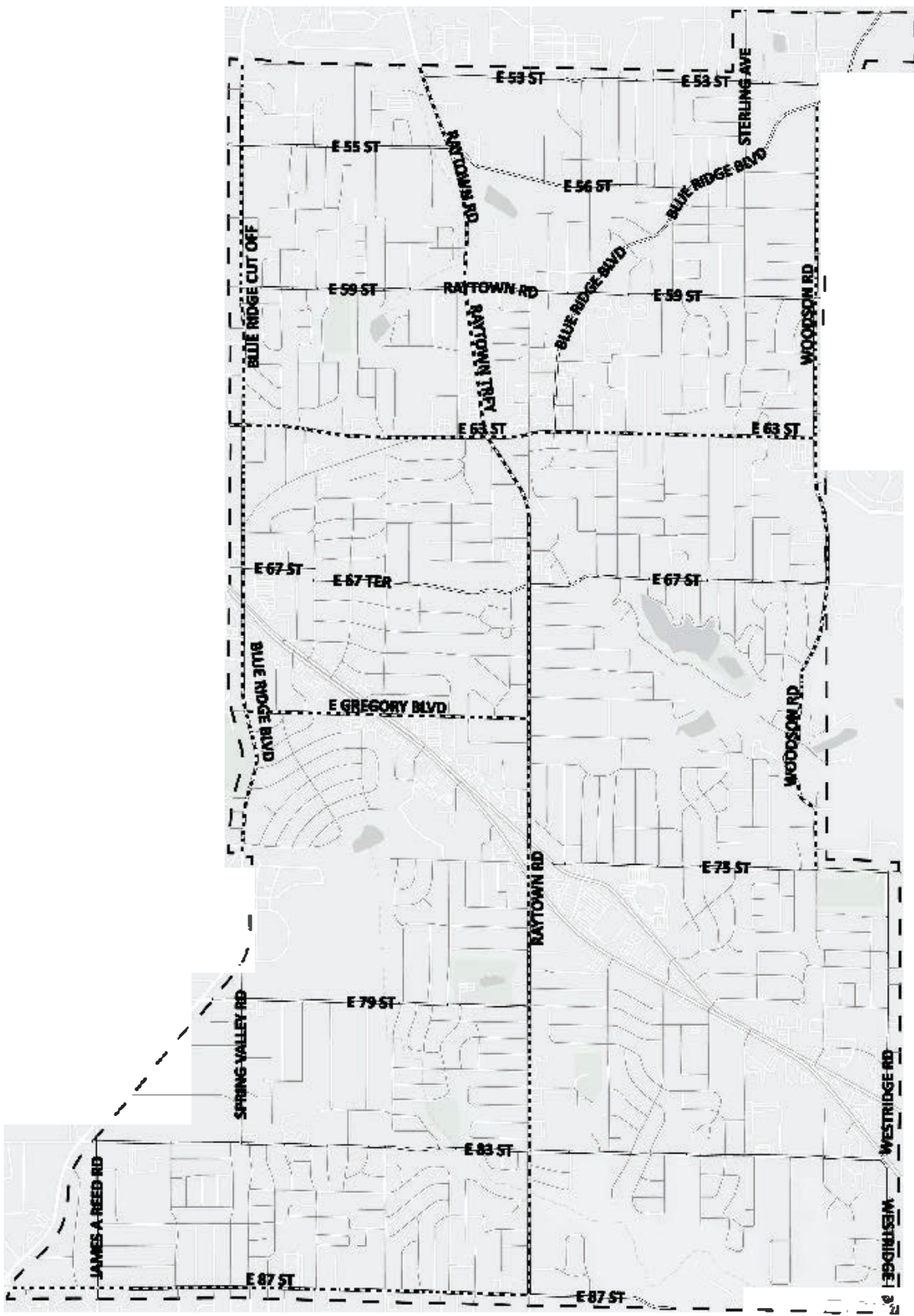
Russ Petry

DIRECTOR OF PARKS

Dave Turner

DIRECTOR OF PUBLIC WORKS

Jose Leon



Demographics	2020 U.S. Census Bureau	
Total Population		30,012
Average Household Size		2.1
Median Age		40.5
Median Household Income		\$52,662
Housing Units		13,669



A Brief History of Raytown, Missouri



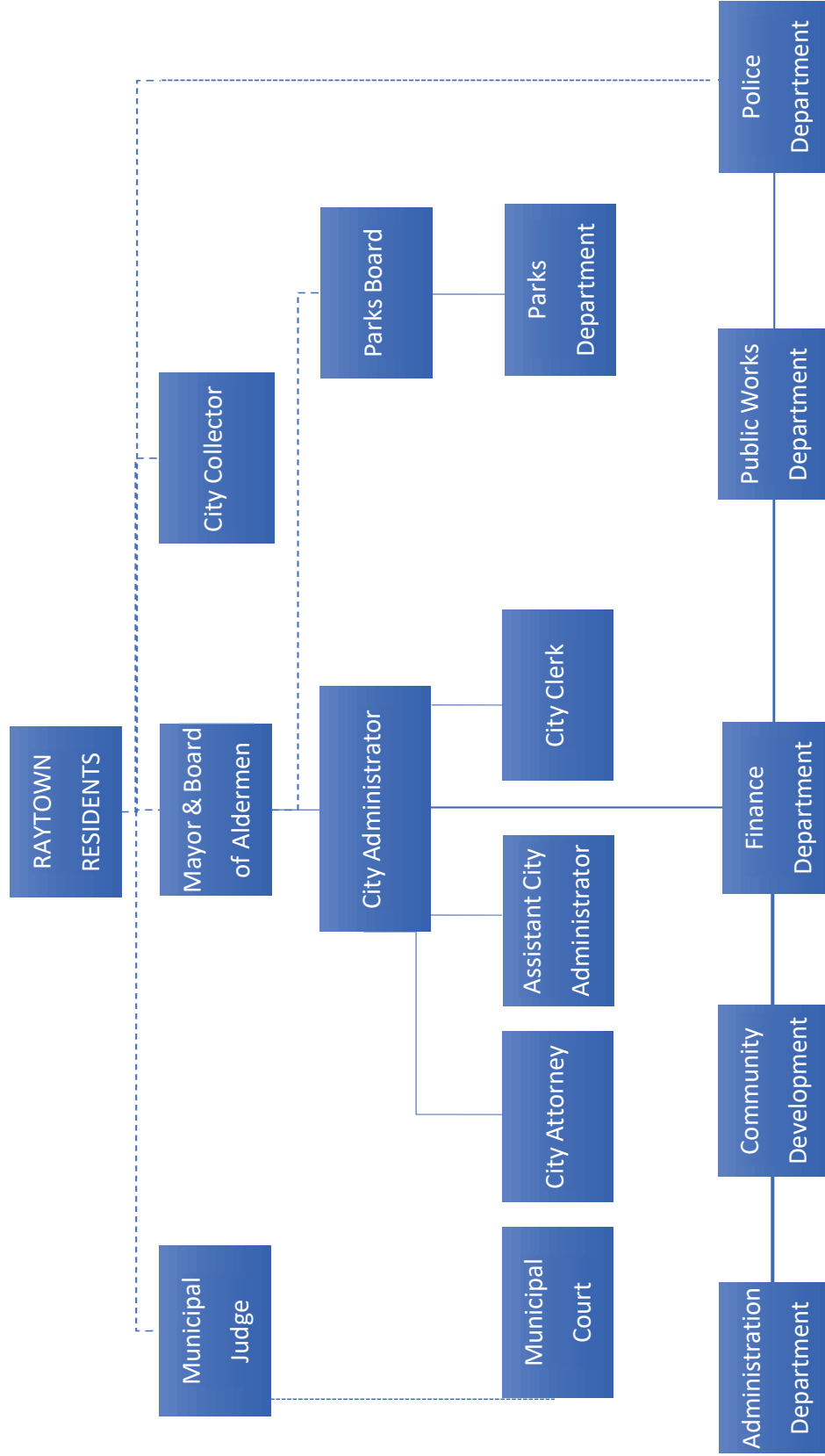
The state of Missouri was admitted to the Union in 1821. At this time, Jackson County was not part of the state, but the treaty of 1826 added this land at a cost of \$800.00. Townships were surveyed in 1826, and in 1827 the county was formed and named for our seventh president, Andrew Jackson. The land in township 49 was accidentally not put up for sale and was therefore referred to as "The Lost Township." Families lived

there, however, and were known as "squatters" since they did not own the land. After a survey in 1843, the land was sold and the "squatters" became landowners. The opening of the Santa Fe Trail increased the number of people coming into the township, as this area was the final "jumping off" point for settlers and adventurers heading west. Cattle, oxen, fruits and vegetables were purchased from the farmers already in the area. Soon blacksmiths, wagon makers and iron workers were coming from the east to add their much-needed skills to the growing number of wagon trains.

William Ray, born in Butler County, Ohio, in 1808 was a blacksmith who moved to Jackson County around 1848 and established his shop right on the Santa Fe Trail. His wife, Nancy, and their seven children accompanied him. Nancy died in 1849, probably during a severe cholera epidemic, and William then married a widowed mother of seven children, Ailcy Dealy Prine Hocker. William and Ailcy then added five children of their own to the family. By 1860, William Ray's blacksmith shop was well established on what is now the intersection of 63rd & Raytown Road. He purchased the seven acres of land for \$72.16. At this time, the citizens of the area began clamoring for more and better roads to Kansas City and Independence where the major markets for their goods existed. The following appears in the Jackson County Court minutes, Book B, page 98, February, 1860, Order 929.66.S. Davenport Petition: "The Undersigned your petitioners would respectfully represent that they, as well as many citizens of the county are much grieved and bothered for the want of a county road leading from their neighborhood in the direction of Independence. They therefore, pray your honors to appoint commissioners to lay out a county road from William Ray's shop on the Santa fee (sic) road in a southerly direction, crossing Little Blue at the Rockford (sic) and intersecting the high grove road near Abraham Chrisman...."

The commissioners were appointed and consequently laid out and approved what is now Raytown Road. William Ray's shop, therefore, became a geographic landmark and is mentioned twenty-seven times in the next fourteen months of county court proceedings. William Ray himself appears to have been something of a landmark also, for by 1858, his neighbors were referring to the town as "Ray's Town," and eventually, "Raytown." Henry Ray describes his grandfather as a "quiet person with dark hair and blue eyes, stocky build, and a little over medium height." William Ray and his family moved to Oregon to be with his married children. He died on August 18, 1874. A marker today stands on the site of his blacksmith shop in his memory.

City Organizational Chart



BUDGET STRUCTURE AND POLICIES

FUND STRUCTURE

The City budget is divided into 10 different funds which fall into two broad categories:

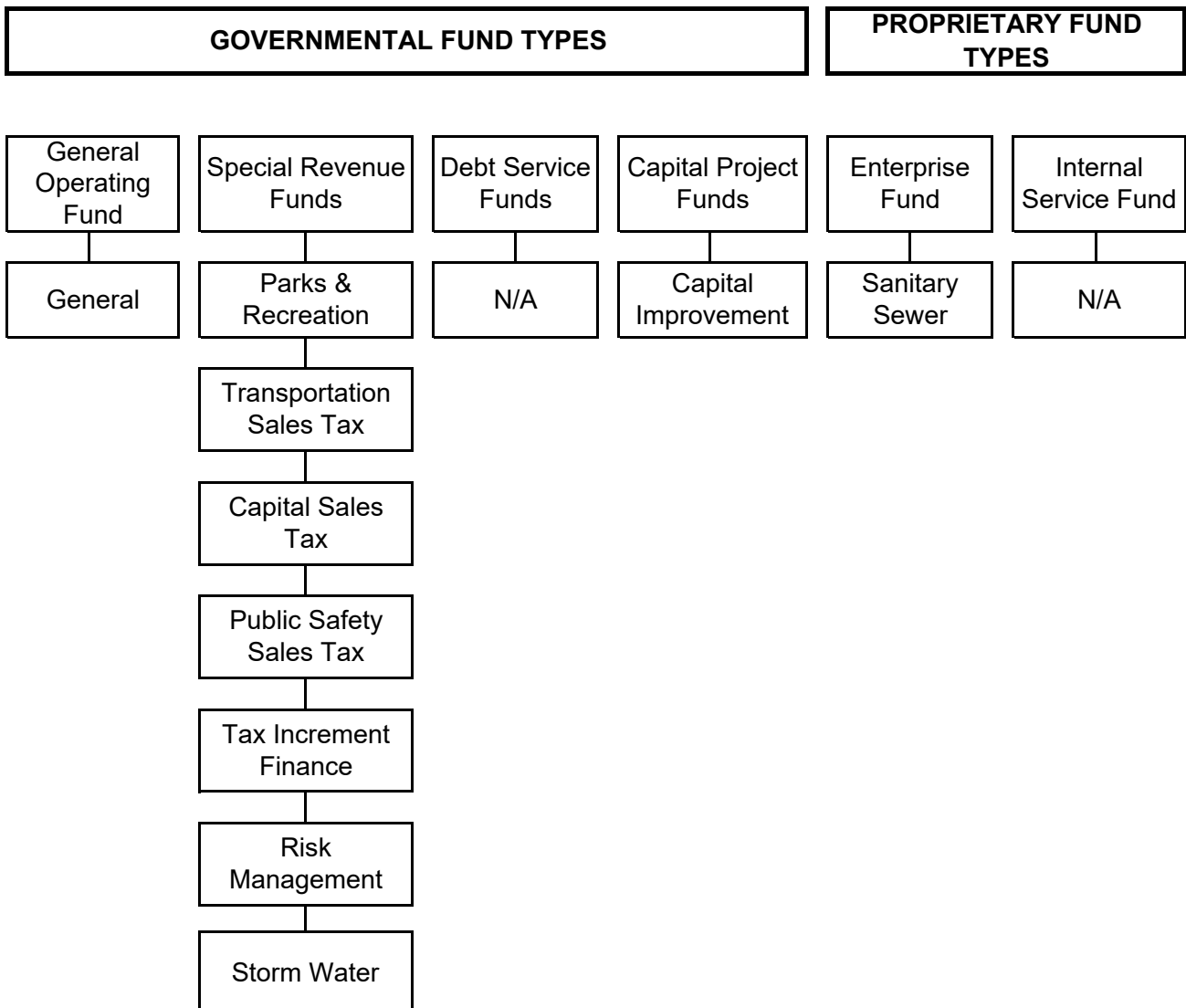
For information on the City's non-budgeted funds, go to the Budget Policies section of this document.

Governmental Fund Types

Governmental Funds are those which rely on taxes or for support and include the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds.

Proprietary Fund Types

Proprietary Funds rely on user charges for support and include the Enterprise Fund, and the Internal Services Funds. The Enterprise Fund provides services to and collect fees from the general public. The Internal Services Fund provide services to and collect fees from City departments that are directly benefitted.



Listing of Budgeted Funds and their purpose

General Fund

Used to account for all financial resources applicable to the general operations of City government, which are not accounted for in other funds. All general operation revenues, which are not restricted or designated as to use by outside sources, are recorded in the General Fund

Special Revenue Funds

Park- Used to account for all activities in the Parks Department.

Transportation Sales Tax- Used to account for the voter-approved sales tax for the maintenance and construction of City streets, and the design and coordination of citywide public projects.

Capital Sales Tax- Used to account for the voter-approved sales tax for the maintenance and construction of capital projects.

Public Safety Sales Tax- Used to account for the voter-approved sales tax for the public safety.

Tax Increment Finance- Used to account for all TIF projects.

Risk Management- Used to account for all insurance related expenses not directly attributable to any one department or fund.

Storm Water- Used to account for voter-approved sales tax for maintenance and improvements for City storm water.

Capital Project Funds

Capital Improvement Projects- Used to account for the revenues and expenditures paid for maintaining and improving the City's streets and storm sewer system.

Enterprise Funds

Sanitary Sewer- Used to account for the revenues and expenses resulting from operation of the sanitary sewer system.

Non-Budgeted Funds

Only appropriated funds will be deliberated in this document. The City maintains several other funds that are not required to be appropriated annually. These funds are disclosed here. More information about these funds can be found in the City's Annual Financial Statements.

Trust & Agency Funds

Civilian Pension- Used to account for the revenues and expenditures of the Civilian Pension Fund.

Police Pension- Used to account for the revenues and expenditures of the Police Pension Fund.

350 Highway TDD- Used to administer and track revenue and expenses for 350 Hwy TDD.

Fiscal Policies

Purpose: Raytown has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely and to plan the adequate funding of services and facilities desired and needed by the public.

Our purpose in establishing a formal set of fiscal policies is to ensure that the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services.

Our fiscal policy has specific objectives designed to ensure our continued fiscal well-being. These objectives are:

1. To protect the governing body's policy-making ability by ensuring that important policy decisions are not controlled by financial problems or emergencies.
2. To enhance the City's policy making ability by providing accurate information on program and operating costs.
3. To assist in sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
4. To provide sound principles to guide the important decisions of the City, which have significant fiscal impact.
5. To set forth operational principles, which minimize the cost and financial risk of the City consistent with the services, desired by the public.
6. To employ revenue policies, which prevent undue or unbalanced reliance on any one source which distribute the cost of services fairly, and which provide adequate funds to operate desired programs.
7. To provide and maintain essential public facilities, utilities, infrastructure and capital (physical) plant.
8. To protect and enhance the City's credit rating.
9. To insure the legal use of all City funds through efficient systems of financial security and internal controls.

I. Revenue Policy

1. A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.
2. Each existing and potential revenue source will be re-examined annually to ensure that they are kept current.
3. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream operational services.
4. All revenue forecast shall be conservative.

5. All City funds shall be (a) safely invested, (b) with a sufficient level of liquidity to meet cash flow needs, and (c) invested at the maximum yield possible consistent with our debt policy. One hundred percent (100%) of all idle cash will be continuously invested.
6. The General Fund will develop and maintain a seventeen percent (17%) cash flow reserve where practicable. The Public Safety Sales Tax Fund will maintain fifteen percent (15%) operating expense cash reserve as identified in the election process. All other tax funds and the sewer fund will maintain a five percent (5%) cash flow reserve where practicable.

II. Operating Budget Policy

1. The City shall maintain a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.
2. Regular reports comparing actual to budgeted expenditures are available to each department from the Financial Management System to keep them abreast of the City's expenditures.
3. Before the City undertakes any agreements that create fixed cost, the cost implications, both operating and capital, of such agreements will be fully determined for the current and future years.
4. Estimates of all non-salary benefits, such as social security, pension, and insurance, and their impact on future budgets shall be annually assessed.
5. Cost analysis of salary increases will include the effect of such increases on the City share of related fringe benefits.
6. All salaries will be annualized, and all salary increases will be annualized for budget purposes regardless of when the increase is given.

III. Capital Improvements

1. The City will determine and use the most effective and efficient method for financing all new capital projects.
2. The City will develop and maintain a five (5) year Capital Improvements Plan (CIP).

IV. Accounting Policy

1. The City will maintain high standards of accounting by following Generally Accepted Accounting Principles, (GAAP) in accordance with the standards developed by the Government Accounting Standards Board (GASB) and endorsed by the Government Finance Officers Association (GFOA).
2. An independent annual audit will be performed by a public accounting firm who will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
3. Full disclosure will be provided in the financial statements and bond representations.

4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis, with a thorough analysis and adjustment.
5. The accounting system will provide monthly information about cash positions and investment performances.
6. The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

V. Debt Policy

1. Capital projects, financed through bond proceeds, shall be financed for a period not to exceed the useful life of the project.
2. Long-term borrowing will be confined to capital improvements too large for current operating and one-time revenues.

Summary of Significant Accounting Principals

The general-purpose financial statements of the City are prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the City's significant accounting policies.

Reporting Entity

As required by GAAP, the City's general-purpose financial statements include the transactions of all funds of the City and its component units.

Basis of Presentation

The accounts of the City are organized on the fund basis, each fund is considered to be a separate accounting entity.

The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which comprise its assets, deferred outflows, liabilities, deferred inflows, equities, revenues and expenditures or expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the general-purpose financial statements.

The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position.

The following are the City's governmental fund types:

The General Fund is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund.

Special Revenue Funds are operating funds used to account for certain property taxes, grant funds and other special revenues legally restricted for specific purpose.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal, interest and other related costs of the City's general long-term debt.

Capital Project Funds are used to account for financial resources designated to construct general fixed assets that, by their nature, may require more than one budgetary cycle for completion.

Proprietary Fund Types

Proprietary Funds are those in which the measurement focus is upon determination of net income. The City's proprietary funds include an Enterprise Fund and Internal Service Funds.

Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing the goods or services to the general public on a continuing basis be financed or recovered through user charges, or where the periodic determination of net income is deemed appropriate.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations or other governmental units and/or other funds.

Expendable Trust and Agency Funds - Expendable Trust Funds are accounted for in essentially the same manner as Governmental Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Nonexpendable and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds.

Basis of Accounting

Basis of accounting refers to when revenues, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the general-purpose financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental, Expendable Trust and Agency Funds utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (e.g., when they become both measurable and available). Measurable means the amount of the transaction that can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Application of the "susceptibility to accrual" criteria requires judgement, consideration of the materiality of the item in question, and due regard for the practicality of accrual, as well as consistency in application.

Significant revenues, which are considered susceptible to accrual, include property, sales and other related taxes, interest and certain State and Federal grants and entitlements. Certain revenues, which are measurable and susceptible to accrual, but not yet available, are reported as deferred revenue and recognized as revenue when collected. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are not measurable until actually received.

Under the modified accrual basis of accounting, expenditures are recognized in the accounting period in which the related fund liability is incurred except for interest on long-term debt, which is recognized when due, and prepaid expenses, which are not recorded. Encumbrances are not recognized as expenditures; however, open encumbrances are reported as reservations of fund balance since the commitments will be honored in subsequent years.

The accrual basis of accounting is utilized by the Enterprise Fund, the Internal Service Funds, the Nonexpendable Trust Fund and the Pension Trust Fund. Under this basis of accounting, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

Unencumbered appropriations lapse at the end of the fiscal year. Appropriations in the Governmental Fund Types are charged as encumbrances when commitments are made. Fund balances are reserved for outstanding encumbrances, which serve as authorization for expenditures in the subsequent year.

Under state law, control of budget appropriations is exercised at the fund level.

The Budget Cycle

An annual budget prepared under the modified accrual basis of accounting (except that the encumbrances are treated as expenditures for budget purposes) is adopted in October prior to the beginning of each fiscal year for all budgeted Governmental Fund Types.

Pursuant to State Law, the City Administrator must submit a balanced recommended budget to the Board of Alderman no later than October 1st every year. The budget must include a complete financial plan for all City funds and activities subject to appropriation, including proposed tax rates, an estimate of all income and revenue and all proposed expenditures for current operations, debt service, and capital expenses.

The City Administrator submits the recommended budget to the Board of Alderman in accordance with City policies and ordinances and State law. The budget document must include: a budget message outlining the fiscal policy of the government; detailed budgets estimate of revenues and expenditures by fund; and Appropriation and Tax Levy Ordinances.

The City performs the following procedures for establishing the budget:

May, June, July, and August

Budget Package Preparation

Each year, the budget staff gathers all the necessary information for the Departments to begin their budget request. This information includes an analysis of the previous year's spending, a detail of each budgeted employee and their associated costs, the formatted budget sheets for each line item, a Departmental Overview with current goals, objectives, performance measures, and all necessary fiscal information.

Department Budget Request

Once the budget packages are assembled and delivered, the Departments then begin the task of quantifying their budget needs for the upcoming fiscal year. Departments should start by reviewing their goals and objectives and updating them where needed. The Departments then begin to assemble the information necessary to make their budget requests.

Department Budget Request Review

Once the budget requests are submitted, the budget staff begins to review the request and compile a preliminary budget based on request.

Administrative Budget Review

Once the budget staff has made recommendations to the City Administrator, the departments are given one more opportunity to discuss their request and the budget staff's recommendation. Once these hearings have occurred, the budget staff will complete the recommended budget per the revisions of the City Administrator.

Recommended Budget Submitted

The City Administrator will present the recommended budget to the Audit and Finance Committee on or before August 15.

September**The Audit and Finance Committee and Board of Aldermen Review and Administrative Adjustments**

Once the Administrator has made recommendations and initial adjustments, the Documents will be distributed to the Audit and Finance Committee for review and comment. The Audit and Finance Committee will hold Budget Hearings, and request Department Heads to review their specific budget in detail at their discretion. Once this review has occurred, the Board of Alderman will make any last revisions they deem necessary before the documents are submitted for final adoption.

October**Alderman Review, Public Comment, and Adoption**

The Board must approve the budget no later than October 31.

Budget Management Policies

Purpose:

Our purpose in establishing a formal set of budget policies is to ensure that the public's trust is upheld. These policies will serve as a blueprint to achieve fiscal stability required to accomplish the City's policy goals and objectives.

Relationship to Overall City Goals and Objectives:

The City will develop a mission statement, strategic plan, and conforming goals for the successful development and maintenance of our fiscal management policy. The finances of the City should be the vehicle by which the goals and objectives are obtained, not driven. This philosophy will help ensure that the City remains financially viable well into the future.

In addition, the City as an institution has multiple partners including citizens, taxpayers, businesses, employees, and other governments. As a major institutional, economic and service force in the region, it is important that the City strengthen its relationships with its partners by adopting clear and comprehensive financial policies.

Objectives:

- To guide in policy decisions which have a significant fiscal impact.
- To set forth operating principles which minimize the cost of government and reduces financial risk.
- To employ balanced and fair revenue policies that provide adequate funding for desired programs.
- To maintain appropriate financial capacity for present and future needs.
- To promote sound financial management by providing accurate and timely information on financial conditions.
- To protect and enhance the City's credit rating and prevent any default on any debt.
- To ensure the legal use of financial resources through an effective system of internal controls.
- To promote cooperation with other governments and the private sector in the financing and delivery of services.

Budget Policy:

This policy complies with the Local Budget Law of Missouri as outlined in Chapter 50 RSMo, and for the preparation, recommendation, consideration, adoption, execution, and audit of Raytown's annual budget.

Scope- This policy applies to all departments, Agencies or Divisions within Raytown.

Guideline- Annually, the Board of Alderman has the authority and the responsibility to adopt the City Administrator's recommended budget approving the use of public funds for the operation of all City activities. Raytown's fiscal year runs from November first through October thirty-first.

Preparation- The City Administrator shall present a recommended budget for the Board of Alderman's consideration no later than October 1st each year.

Balanced Budget- The City Administrator shall present a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.

Budget Transfers and Amendments- The Department Head is authorized to transfer up to \$1,500 from any one-line item under their control to any other line item under their control within any fiscal year. The Finance Director is authorized to transfer an additional \$1,000 from any one-line item to any other line item that a Department Head has already exceeded if the Finance Director deems it appropriate. The City Administrator is authorized to transfer an additional \$1,500 from any one-line item to any other line item that the Finance Director has already exceeded if the City Administrator deems it appropriate. The Board of Alderman must approve any transfer from any one-line item to another line item for more than \$4,000. For purposes of this policy, a line item is a Fund, a Department, and an Object Code.

Fund Balance- The recommended budget was developed with the idea of creating a cash flow reserve as a designation within fund balance to begin to rebuild necessary cash flows for operations within all major funds.

Capital Improvement Budget and Five-Year Plan- The City Administrator will work with the Board of Alderman to create an initial five-year Capital Improvement Plan (CIP) to determine what the true capital needs of the City are today and into the future. The CIP shall be adequate to maintain capital assets at a level sufficient to protect infrastructure and minimize future maintenance and replacement costs. The CIP, once adopted, will be reviewed and updated annually prior to the adoption of the annual budget. The CIP plan will identify ongoing operating requirements associated with each capital project. If a capital request is approved during the budget process, the operating budget will reside in the appropriate department assigned to oversee the project (e.g. Public Works Facilities for building improvements, EMS for Medical Equipment improvements, etc.). Capital project budgets will include all expenses associated with the completion of the project.

Position Control- The recommended budget shall include a total number of recommended permanent full-time equivalent (FTE) positions by classification.

Capital Improvement Projects

2022 Sanitary Sewer Project, maintenance & repair:

Sewer Fund - 501-62-00-100-57000

Budget = \$2,776,659.00

The Public Works Engineering division has established the 2022 Sanitary Sewer Project within the Wildwood South sanitary sewer shed. Staff chose this location based on the Inflow/Infiltration (I/I) reduction investigation GBA engineers performed in 2020-2021. Staff also used NEER risk assessments on our sanitary sewer systems to assist in the development of this project as well. This sanitary sewer project will focus on high risk and very high-risk pipes/structures (sewers with risk factors of 3.7 to 5.0, where 5.0 is the worst).

-- Recommended methods for rehabilitation of sewer mains, service lateral connections, & manholes:

- Open cut point repairs for localized defects.
- Complete replacement of line segments using open cut or pipe bursting.
- Cured-in-place pipe lining (CIPP).
- Lateral connection open-cut repair or lateral connection full wrap short or long liner.
- Cementitious manhole lining.
- Manhole frame and cover replacement.
- Manhole rebuild bench & trough.

2022 Sanitary Sewer Project, project engineering:

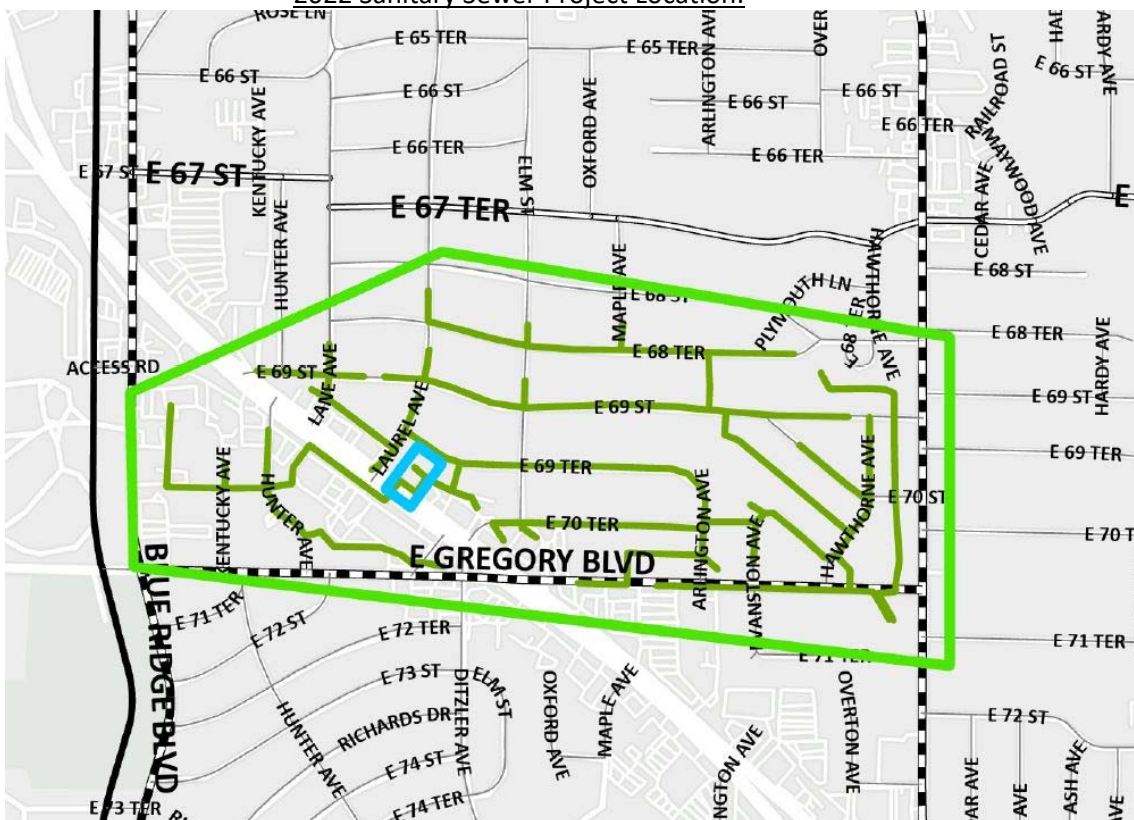
Sewer Fund 501-62-00-100-57000

Budget = \$720,000.00

This sanitary sewer project will focus on reducing I/I in the below highlighted area of the Wildwood South sewer shed. This sewer project will consist of:

- Review City complaint records, emergency service records, past inspection records, cctv data.
- Conduct further closed-circuit television (CCTV) investigations within the project area.
- Conduct sanitary sewer manhole inspections within the project area.
- Make sanitary sewer system rehabilitation recommendations.
- Final sanitary sewer system project design.
- Bidding and construction contract administration services.

2022 Sanitary Sewer Project Location:

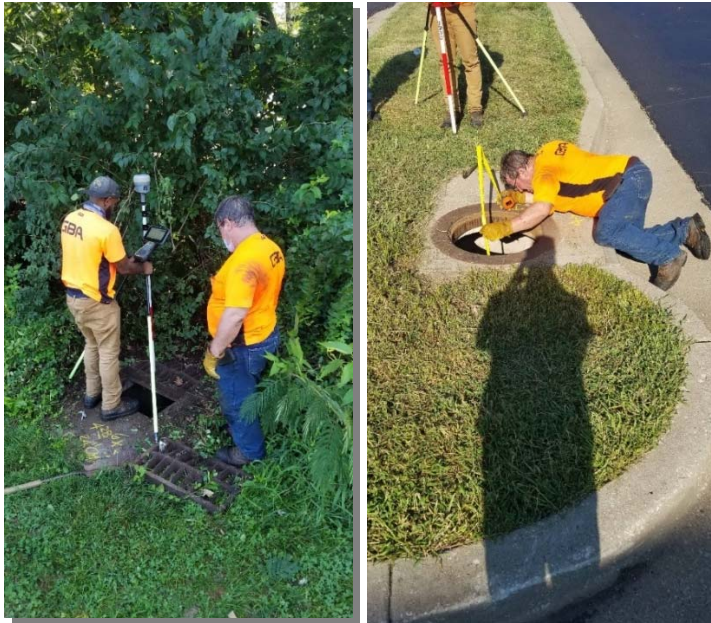


2022 Stormwater Master Plan Phase III & Phase IV Inventory:

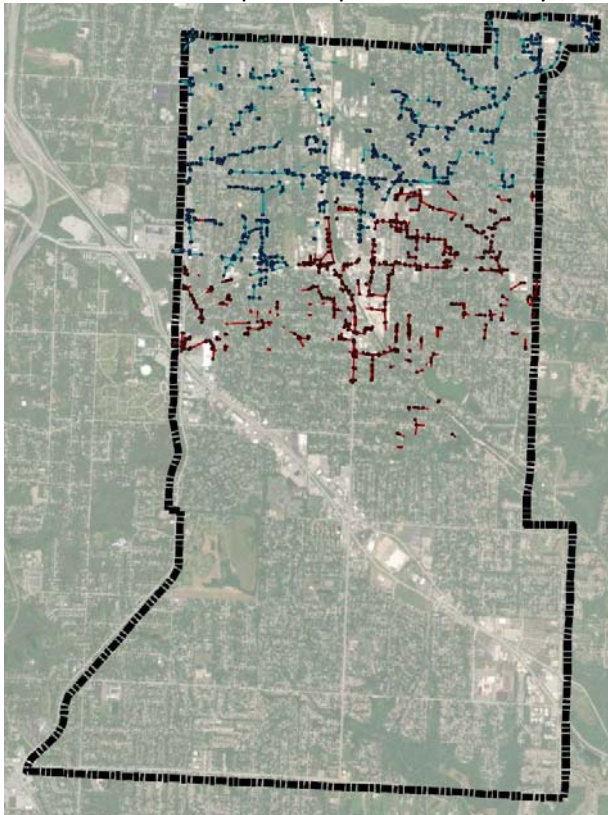
Capital Sales Tax Fund - 205-62-00-100-57000

Budget= \$220,000.00

A stormwater master plan has been developed to identify and map the City's stormwater infrastructure so that a proactive approach to stormwater maintenance and upgrade can be completed. This will aid the City staff to identify immediate and long term needs to continue improvements and/or replacements of these assets. A 5-year Capital Improvements Program will be developed as the master plan is completed. Staff is using the information to inspect Very-High Risk and High Risk pipes to determine where maintenance dollars should be spent.



- The picture below depicts the phase 1 & 2 areas that have been completed. Phases III & IV will inventory the remainder of the City's stormwater system. The blue lines below depict the phase 1 inventory area, and the red lines depict the phase 2 inventory area.



2022 Stormwater Maintenance Improvement Projects:

Capital Sales Tax Fund - 205-62-00-100-57000

Budget = \$374,000.00

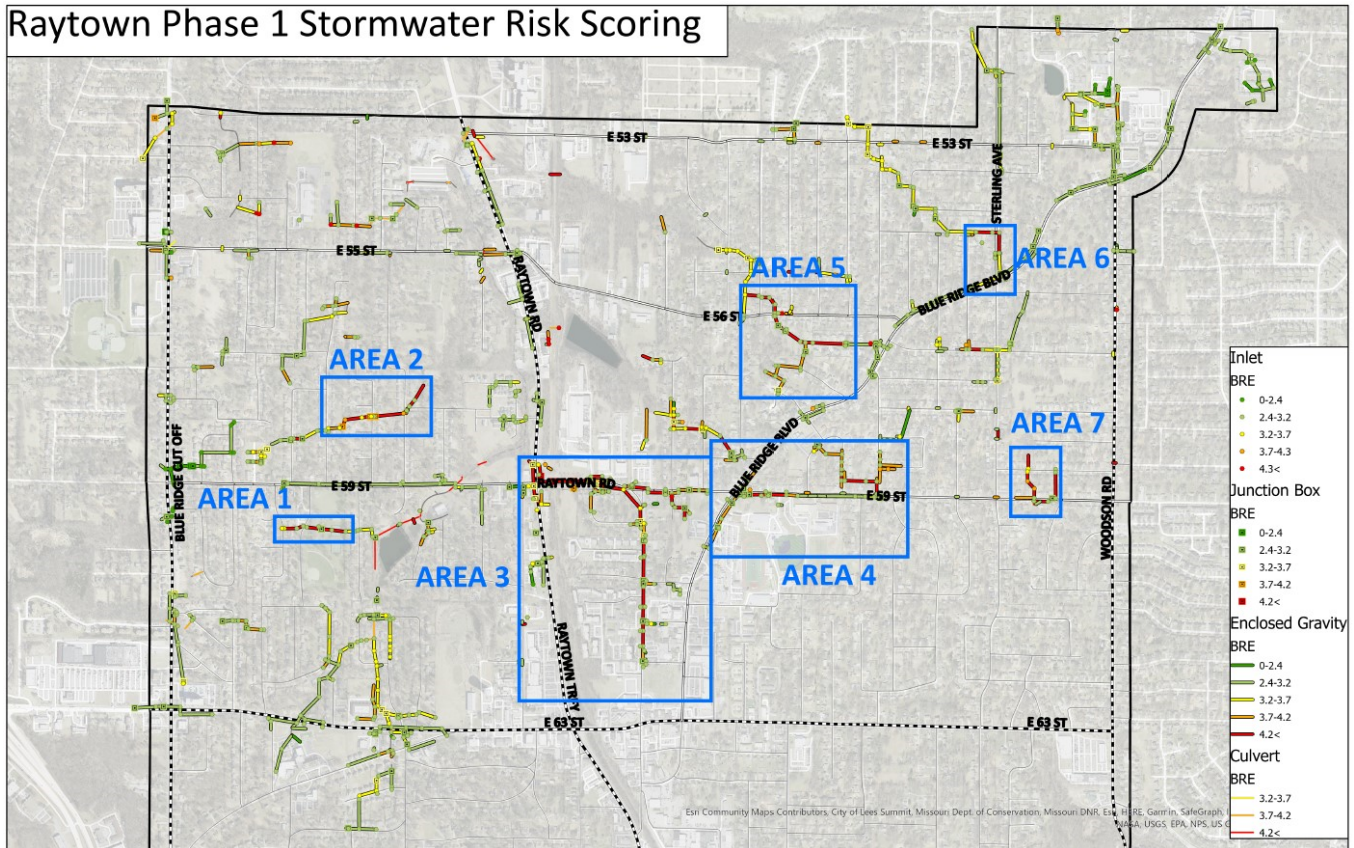
Storm Water Fund - 401-62-00-100-57000

Budget = \$150,000.00

Total Budget = \$524,000.00

- This project is being developed by staff using the Very-High and High Risk scores from NEER and using the CCTV inspections to determine the condition of the pipes. Public Works staff has chosen for this initial stormwater project study area to be within the top left corner of area 3 below. The remaining part of area 3 as well as the other 6 areas will be studied in future projects.

Raytown Phase 1 Stormwater Risk Scoring

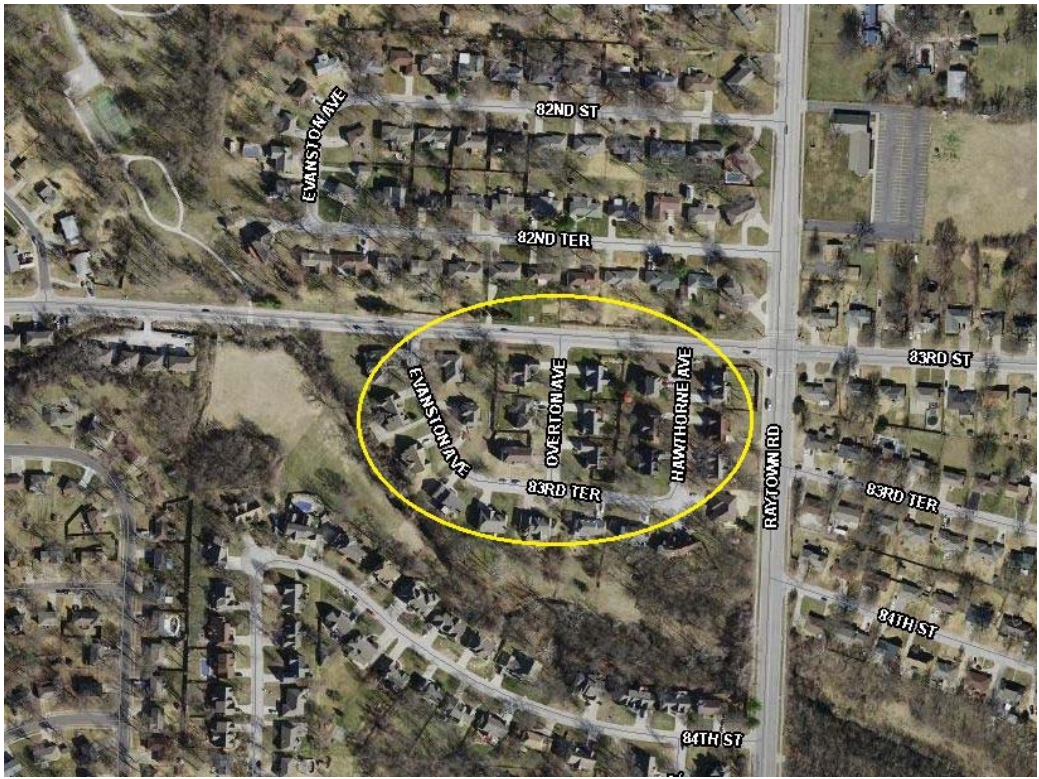


2022 Street Reconstruction:

Transportation Sales Tax Fund - 204-62-00-100-57000

Budget = \$675,000.00

Staff has developed a strategy to begin reconstruction of our neighborhood streets based on the Pavement Condition Index (PCI) values and budget we currently have. The streets selected for our 2022 street reconstruction project are Evanston Avenue, 83rd Terrace, Hawthorne Avenue, and Overton Drive. This project will completely remove and replace the street asphalt surface, asphalt base, and subsurface. Staff will also evaluate with the engineer more lighting in the neighborhood. The curb/gutter, and stormwater pipe are in good shape, and we do not anticipate removing and replacing these items. Street reconstruction will be a Spring 2022 start of construction.

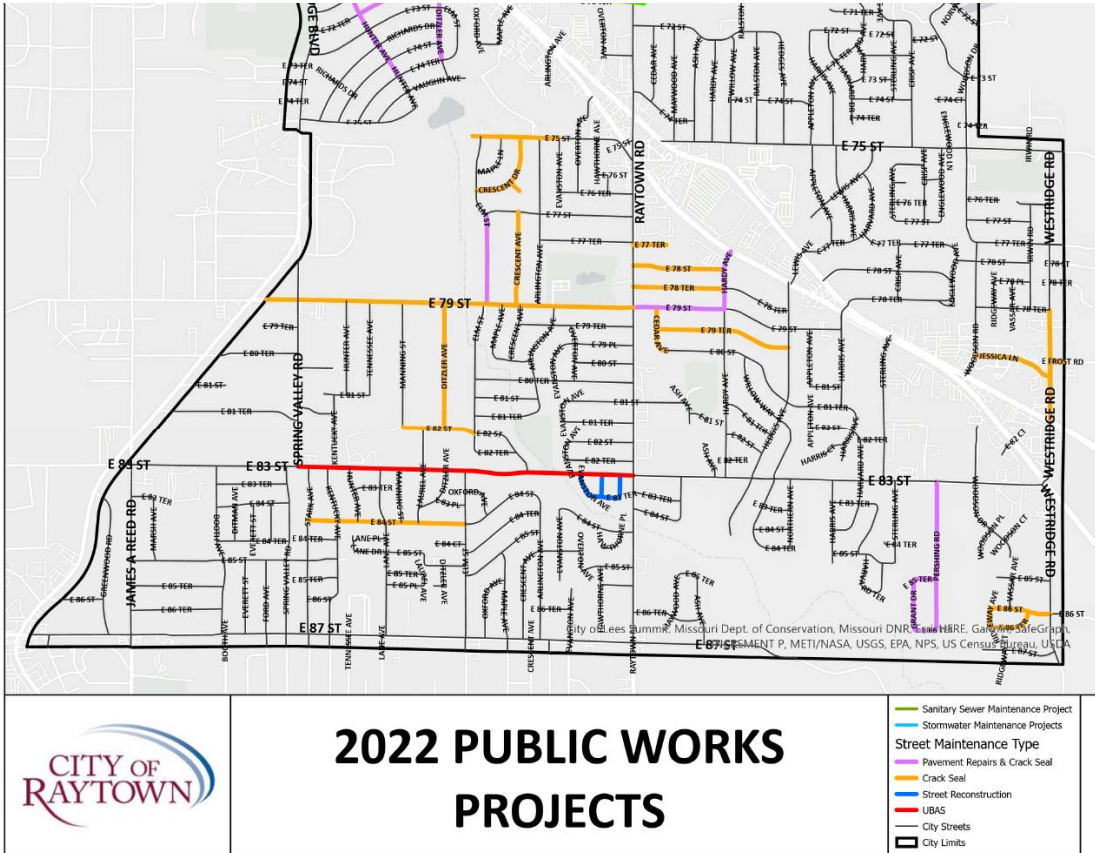


2022 Street Maintenance UBAS Project:

Transportation Sales Tax Fund - 204-62-00-100-53600

Budget = \$400,000.00 of the total funded \$550,000

Ultra-Thin Bonded Asphalt Surface (UBAS) will be constructed on 83rd Street between Spring Valley Road & Raytown Road. Highlighted below with a red line. UBAS program will be a Summer 2022 start of construction.

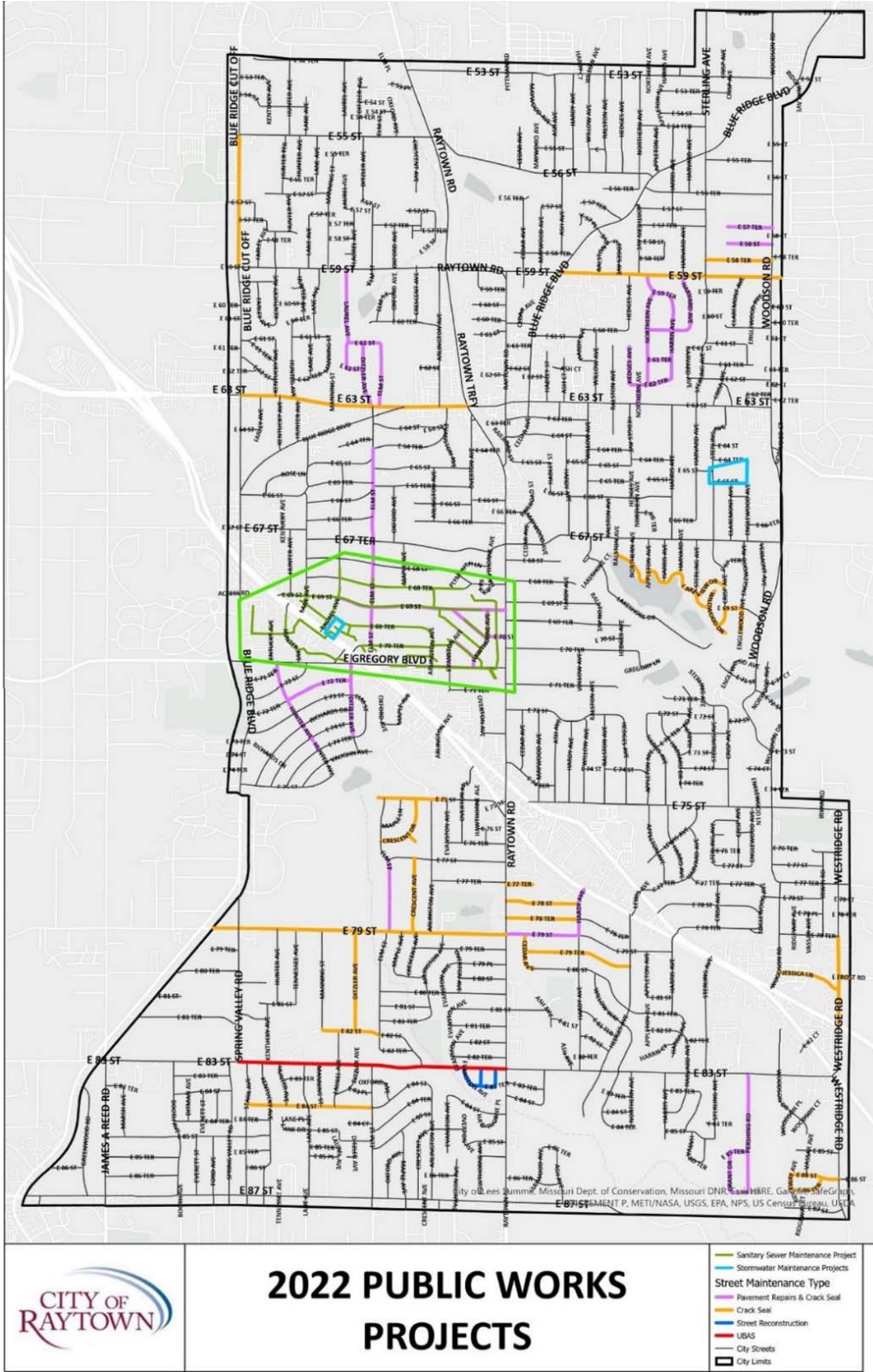


2022 Street Maintenance Surface & Base Repairs:

Transportation Sales Tax Fund - 204-62-00-100-53600

Budget = \$150,000.00 of the total funded \$550,000

Streets scheduled to have asphalt base & surface repairs are highlighted below with the pink lines. Asphalt surface & base repairs program will be a Winter/Spring 2022 start of construction.



2022 Street Maintenance Crackseal Program:

Transportation Sales Tax Fund - 204-62-00-100-53600

Budget = \$150,000.00

Streets scheduled to be crack sealed are highlighted above with the pink & orange lines. Crack seal repairs program will be a Spring/Summer 2022 start of construction.

Picture of a crack sealed street



Capital Expenses by Project and Fiscal Year

Project Name	FY 2019-2020	Amended FY 2020-2021	FY 2021-2022	Total Project
Sanitary Sewer Project				
2021 Design		\$200,000		
2021 Summer/Fall Construction		\$1,455,454		
2022 Sewer Maintenance & Repair			\$2,776,659	
2022 Sewer Metering			\$150,000	
2022 Backflow and Sump Pump Install			\$30,000	
2022 Project Engineering			\$720,000	
2023 Preliminary Engineering			\$92,000	
Total Sanitary Sewer Project	\$0	\$1,655,454	\$3,768,659	\$5,424,113
Stormwater Master Plan				
2020 Phase I		\$50,000		
2021 Phase II		\$115,000		
2022 Phase III & IV			\$220,000	
2022 Maintenance Improvements			\$524,000	
Total Stormwater Master Plan	\$0	\$165,000	\$744,000	\$909,000
2021 Stormwater Capital Projects				
84th and Arlington		\$253,000		
63rd and Woodson		\$231,000		
Total Stormwater Capital Projects	\$0	\$484,000		\$484,000
2021 Contract Street Maintenance				
Summer 2020 Street Maintenance		\$525,000		
Total Contract Street Maintenance	\$0	\$525,000		\$525,000
350 Highway and Raytown Road				
Base Bid	\$1,450,000	\$437,180		
Alternate 1		\$174,934		
Alternate 2		\$46,470		
Alternate 3		\$77,689		
Contingency 10%		\$218,627		
Total 350 Highway and Raytown Road	\$1,450,000	\$954,900		\$2,404,900
Street Reconstruction				
2022 Street Reconstruction			\$675,000	
2023 Street Reconstruction Design			\$150,000	
Total Street Reconstruction			\$825,000	\$825,000
Parks Improvements				
Kenagy Tennis Courts			\$450,000	
Kenagy Playground Replacement			\$90,000	
Pond Wall			\$50,000	
Total Parks Improvements			\$590,000	\$590,000
	\$1,450,000	\$3,784,354	\$5,927,659	\$11,162,013

Capital Projects Funding Sources by Project and Fiscal Year

Project	FY 2019-2020	Amended FY 2020-2021	FY 2021-2022	Total Project
Sanitary Sewer Project				
CDBG Grant		\$0		
Sewer Fund		\$1,655,454	\$3,768,659	
Total Sanitary Sewer Project	\$0	\$1,655,454	\$3,768,659	\$5,424,113
Stormwater Master Plan				
Stormwater Sales Tax Fund		\$50,000	\$150,000	
Capital Sales Tax Fund		\$115,000	\$594,000	
Total Stormwater Master Plan	\$0	\$165,000	\$744,000	\$909,000
2021 Stormwater Capital Projects				
Capital Sales Tax Fund		\$484,000		
Total 2020-20201 Stormwater Capital Projec	\$0	\$484,000		\$484,000
2020-2021 Contract Street Maintenance				
Transportation Sales Tax fund	\$0.00	\$525,000		
Total 2020- 2021 Contract Street Meintenan	\$0	\$525,000		\$525,000
350 Highway and Raytown Road				
Capital Sales Tax Fund	\$450,000			
Transportation Sales Tax Fund	\$362,500	\$954,900		
Grants	\$637,500			
Total 350 Highway and Raytown Road	\$1,450,000	\$954,900		\$2,404,900
Street Reconstruction				
Transportation Sales Tax Fund			\$825,000	
Total Street Reconstruction			\$825,000	\$825,000
Parks Improvements				
Parks Fund			\$590,000	
Total Parks Improvements			\$590,000	\$590,000
	\$1,450,000	\$3,784,354	\$5,927,659	\$11,162,013

Long-Term Debt

City of Raytown
Long Term Debt

Long-term debt is recognized as a liability of a governmental fund when due. Aggregate annual principal and interest payments applicable to long-term debt are:

Debt Service Requirements to Maturity
(Principal Only)

	SEWER Sewerage System Revenue 2006A	SEWER Sewerage System Revenue 2007A	SEWER Sewer System Refunding 2013	TIF Tax Increment & Sales Tax Refunding Revenue 2019	TOTAL
2022	485,000	300,000	175,000	2,120,000	3,080,000
2023	505,000	320,000	185,000	2,220,000	3,230,000
2024	530,000	335,000	195,000	2,295,000	3,355,000
2025	555,000	350,000	195,000	2,370,000	3,470,000
2026	580,000	370,000	205,000	2,450,000	3,605,000
2027		385,000	210,000	2,530,000	3,125,000
2028		405,000		2,610,000	3,015,000
2029				2,700,000	2,700,000
2030				2,785,000	2,785,000
2031				2,875,000	2,875,000
TOTAL	<u>\$2,655,000</u>	<u>\$2,465,000</u>	<u>\$1,165,000</u>	<u>\$24,955,000</u>	<u>\$31,240,000</u>
Interest Rates	4.0%-5.25%	4.0%-4.375%	.85.0%-4.15%	3.23%	

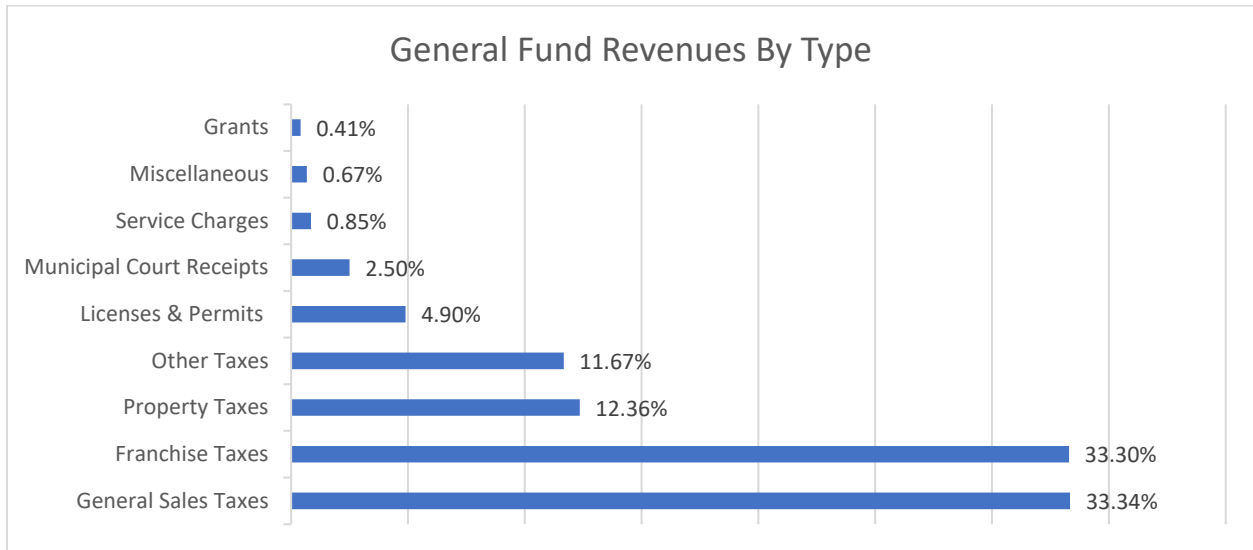
Payments for all Governmental and Proprietary Bonds

DURING FY	PRINCIPAL	INTEREST	TOTAL	BALANCE at Oct 31
				36,443,993
2022	3,080,000	1,044,294	4,124,294	32,319,699
2023	3,230,000	931,577	4,161,577	28,158,122
2024	3,355,000	813,664	4,168,664	23,989,458
2025	3,470,000	690,698	4,160,698	19,828,760
2026	3,605,000	561,983	4,166,983	15,661,777
2027	3,125,000	430,047	3,555,047	12,106,730
2028	3,015,000	321,039	3,336,039	8,770,691
2029	2,700,000	226,423	2,926,423	5,844,268
2030	2,785,000	137,840	2,922,840	2,921,428
2031	2,875,000	46,428	2,921,428	0
	<u>\$31,240,000</u>	<u>\$5,203,993</u>	<u>\$36,443,993</u>	

GENERAL FUND

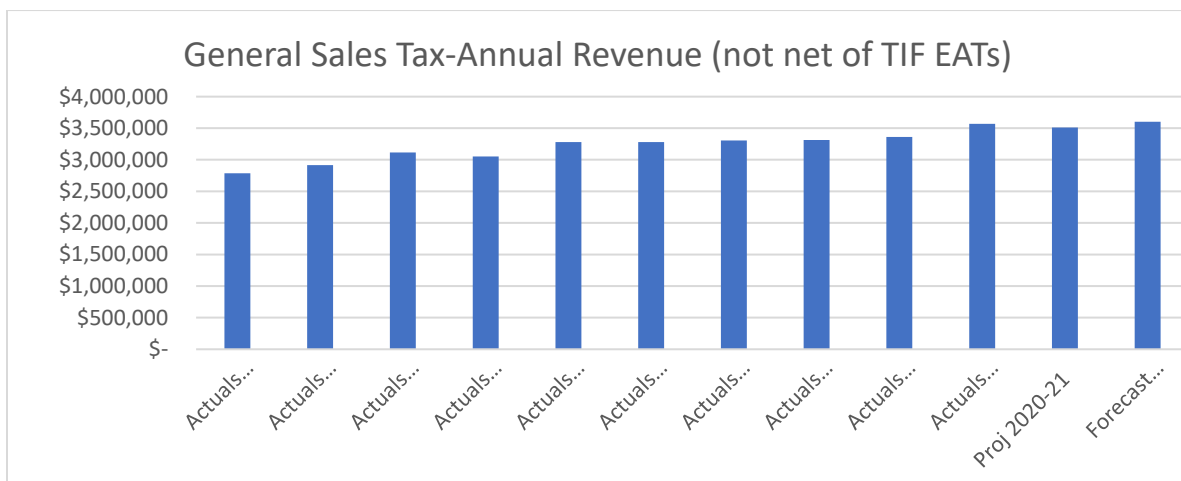
General Fund Revenues

The forecasted revenues for the General Fund is estimated to total \$12,207,250, which is a decrease of \$485,084 from the FY 2020-2021 budget. Most of this decrease is due to the elimination of the COVID-19 grant. The four largest sources of general fund income are General Sales Taxes, Franchise Taxes, Other Taxes and Property Taxes.



General Sales Taxes: Sales taxes are the largest revenue source for the City's General Fund, accounting for approximately 33.34% of revenues. Beginning in FY2020-2021 the projected total General Sales Tax is no longer netted (shown as a reduction in revenues) with the transfer from the Economic Activity Taxes (EATs) generated within the 350 Highway Tax Increment Financing (TIF) district. The EATs transfer is now shown as an Operating Transfer expense.

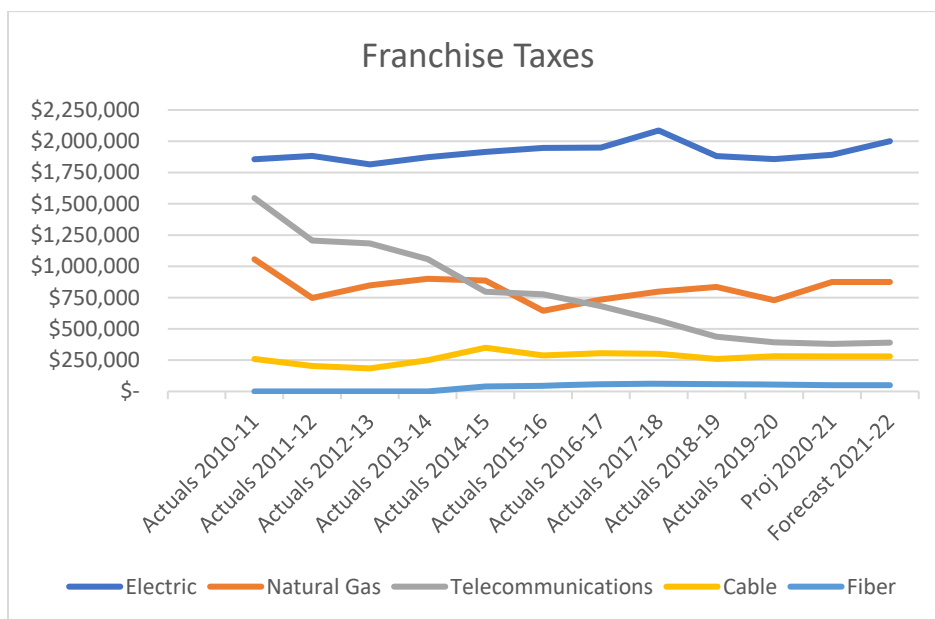
The 2021-2022 Sales tax revenue is not projected to decrease due to the COVID-19 pandemic, because a large portion of the companies providing sales tax to the City were not negatively impacted by the pandemic. The Sales tax is forecasted to total approximately \$3,600,000 which is a \$100,000 increase from the 2021-2021 budget before the reduction of sales tax from the TIF EATs.



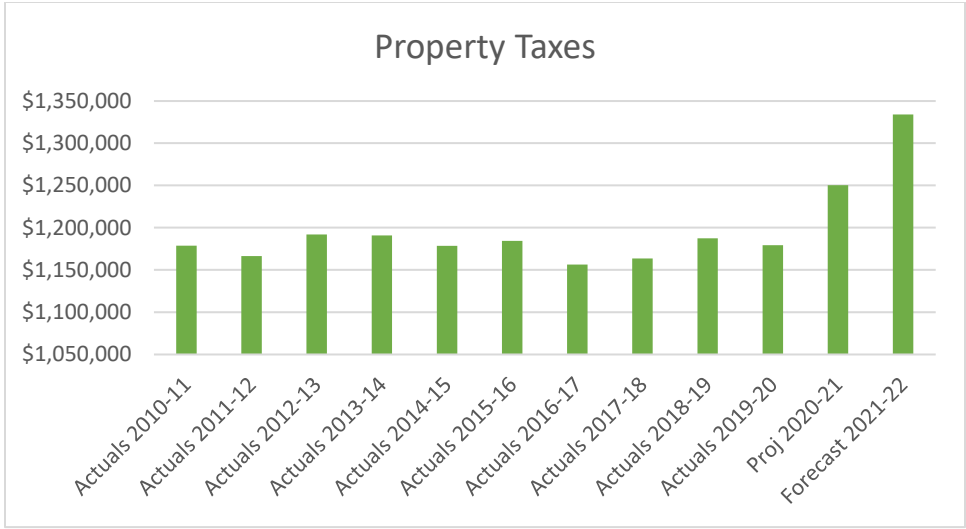
Franchise Taxes: Franchise taxes are a gross receipts tax on utility providers who attain access to the City’s right-of-ways to deliver private services. There are five types of franchise taxes: Electric, Natural Gas, Telecommunications, Cable TV, and Fiber.

Franchise tax is the second largest revenue source for the City’s General Fund, accounting for approximately 33.30 percent of all General Fund revenues. In total, franchise tax revenues are forecasted at \$3,595,000, which is an estimated increase of \$57,400 from the 2020-2021 budget.

A trend over the last 10 fiscal years that continues to be a concern is the long-term reduction in franchise taxes. In FY 2010-2011, revenues from franchise taxes totaled \$4,718,830 and accounted for approximately 38.87 percent of all General Fund revenues. By comparison, the FY 2021-2022 budget forecasts revenue from franchise taxes will total \$3,595,000 and account for approximately 33.30 percent of all General Fund revenues.



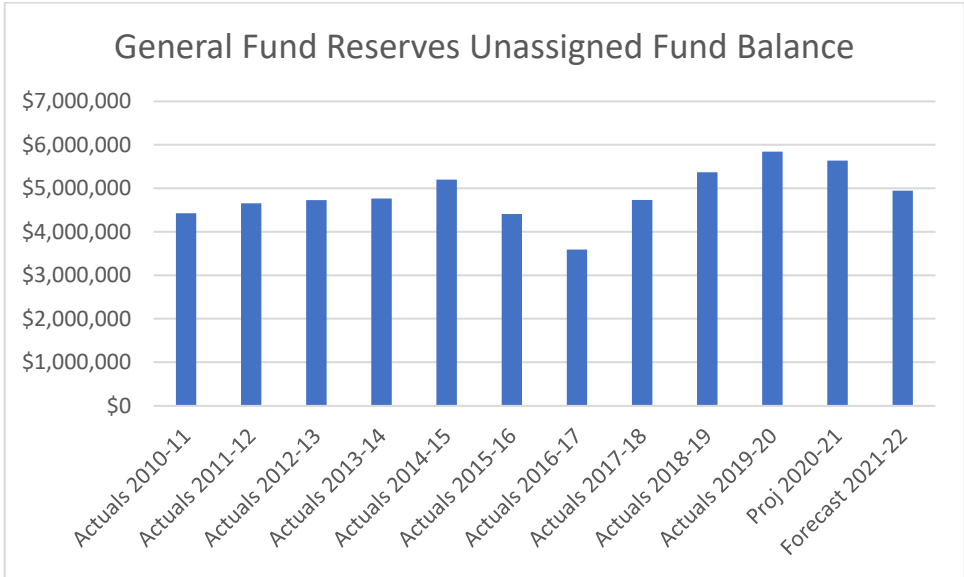
Property Taxes: Property tax estimates are based on the assessed value in Jackson County. Property tax is the third largest revenue source for the City’s General Fund, accounting for approximately 12.36 percent of revenues. Property taxes are forecasted at approximately \$1,334,000 which is an estimated decrease of \$16,500 over the FY 2020-2021 budget.



Other Taxes: Other taxes include the following: Cigarette tax, Gasoline Sales tax, Motor Vehicle Sales tax, Motor Vehicle Fee Increases and Intangible Tax. According to Missouri Constitution Article IV, Section 30, the use for the revenue generated by the Motor Vehicle Sales and Motor Vehicle Fee Increases are restricted to be expended for street purposes only. Other taxes are forecasted at \$1,260,000, which is an estimated decrease of \$71,000 from the 2020-2021 budget.

General Fund Reserves

The primary purpose of the General Fund reserves is to provide economic stability during times of fiscal strain and emergency. The General Fund fund balance is classified in two categories. The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form – prepaid items or inventories. The unassigned fund balance is the residual classification for the General Fund. In the last few years the City has made efforts to increase the General Fund unassigned reserve balance to ensure a healthy reserve balance.



SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
GENERAL FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$11,277,402	\$12,692,334	\$13,521,678	\$12,207,250
Percentage Change	-9.37%	12.55%	19.90%	-9.72%
Total Expenditures	10,693,427	12,844,153	13,727,876	12,904,761
Percentage Change	-10.02%	20.11%	28.38%	-6.00%
Revenues over (under) Expenditures	<u>583,975</u>	<u>(151,819)</u>	<u>(206,198)</u>	<u>(697,511)</u>
Fund Balance Appropriated	<u>-</u>	<u>151,819</u>	<u>206,198</u>	<u>697,511</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$583,975</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>
Fund Balance				
Unrestricted Fund Balance	\$5,259,287	\$5,843,262	\$5,843,262	\$5,637,064
Percentage Change	9.41%	11.10%	11.10%	-3.53%
Nonspendable Fund Balance	\$1,549,398	\$1,549,398	\$1,549,398	\$1,549,398
Total Fund Balance	<u><u>\$7,392,660</u></u>	<u><u>7,240,841</u></u>	<u><u>\$7,186,462</u></u>	<u><u>\$6,488,951</u></u>
Percentage Change	8.58%	-2.05%	-2.79%	-9.71%

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: General					
Property Taxes					
Real Estate (Property) Tax	101-00-00-100-41101	\$ 858,902	\$ 970,000	\$ 900,980	\$ 950,000
Personal Property Tax	101-00-00-100-41102	172,558	200,000	190,000	210,000
Delinquent Real Estate Taxes	101-00-00-100-41104	24,322	35,000	28,459	35,000
Penalties	101-00-00-100-41105	20,356	24,000	18,939	27,000
Railroad & Utilities Tax	101-00-00-100-41107	35,632	44,000	38,542	40,000
(Real Estate) Replacement Tax	101-00-00-100-41108	51,159	55,000	52,044	52,000
Circuit Breaker Refund	101-00-00-100-41110	(2,590)	(2,500)	(2,256)	(2,500)
Delinquent Property Tax Revenue	101-00-00-100-41111	19,003	25,000	23,454	22,500
Total Property Tax		1,179,343	1,350,500	1,250,162	1,334,000
Franchise Taxes					
Franchise Tax - Cable	101-00-00-100-41401	280,931	277,600	279,601	280,000
Franchise Tax - Gas Service	101-00-00-100-41402	728,711	835,000	875,000	875,000
Franchise Tax - Electric	101-00-00-100-41403	1,856,839	2,000,000	1,891,200	2,000,000
Franchise Tax - Telecomm.	101-00-00-100-41405	392,686	365,000	380,000	390,000
Franchise Tax - Fiber	101-00-00-100-41406	54,616	60,000	50,000	50,000
Total Franchise Tax		3,313,784	3,537,600	3,475,801	3,595,000
General Sales Tax					
Sales Tax	101-00-00-100-41201	3,568,357	3,500,000	3,509,057	3,600,000
TIF - EATS	101-00-00-001-41206	(742,508)	(661,000)	-	-
Total General Sales Tax		2,825,849	2,839,000	3,509,057	3,600,000
Other Taxes					
Cigarette Tax	101-00-00-100-41301	64,244	75,000	62,000	65,000
Gasoline Sales Tax	101-00-00-100-43201	752,794	830,000	787,250	800,000
Motor Vehicle Sales Tax	101-00-00-100-43202	272,768	280,000	300,000	260,000
Motor Vehicle Fee Increases	101-00-00-100-43203	133,113	140,000	139,718	130,000
Intangible Tax(FIT)	101-00-00-100-43204	8,247	6,000	3,080	5,000
Total Other Taxes		1,231,166	1,331,000	1,292,048	1,260,000
Municipal Court Receipts					
Fines & Forfeitures	101-52-00-100-45101	251,030	250,000	227,502	260,000
Crime Victims Comp	101-52-00-100-45121	481	800	530	600
Police Training	101-52-00-100-45122	2,623	4,000	2,880	3,300
Court Training	101-52-00-100-45123	-	2,000	-	-
POST Training	101-52-00-100-45124	1,049	-	-	-
DWI Recoupment Fees	101-52-00-100-45125	1,925	2,000	4,103	3,000
Prisoner Detainee Fees	101-52-00-100-45126	2,473	4,000	2,820	3,300
Total Municipal Court Receipts		259,580	262,800	237,835	270,200
Grants					
Federal Grants- Bullet Proof Vest	101-32-00-310-43101	3,824	9,528	7,268	12,310
Hazardous Moving Grant	101-32-00-311-43101	(241)	3,750	-	3,750
HMVE Grant	101-32-00-701-43101	-	-	201	-
Youth Alcohol Grant	101-32-00-703-43101	355	600	-	500
Click It or Ticket Grant	101-32-00-704-43101	-	400	633	700
Youth Seatbelt Grant	101-32-00-705-43101	-	400	-	700
DWI Enforcement Grant	101-32-00-706-43101	-	600	-	-
Drive Sober Grant	101-32-00-707-43101	-	500	-	-
Justice Assistance Grant-2020	101-32-00-717-43101	-	10,829	-	1,079
Justice Assistance Grant-2021		-	-	-	12,792
Federal Grants- Cares Act COVID 19	101-00-00-719-43101	18,056	-	-	-
Federal Grant - DOJ	101-32-00-721-43101	24,188	11,476	-	11,476
Federal Grant - Jackson Co Cares	101-00-00-722-43101	313,344	900,000	1,414,404	-
State Grant (St Patricks DWI)	101-32-00-716-43000	-	-	-	500
Total Grants		359,526	938,083	1,422,506	43,807
Service Charges					
TDD Administration Fee	101-00-00-100-46407	867	800	815	800
Bus Passes	101-00-00-100-46801	6	20	-	-
Public Records Request	101-22-00-100-44401	-	100	-	53-

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Election Poll Rental	101-22-00-100-44402	651	150	150	150
Police Reports	101-32-00-100-44221	7,562	8,800	10,007	10,000
Fingerprint Fees	101-32-00-000-44400	231	200	200	200
Credit Card Processing Fee	101-42-00-000-42122	(1,095)	100	68	100
Credit Card Processing Fee	101-52-00-000-42122	(860)	500	438	500
Ambulance Fee Collections	101-72-00-100-44206	1,583	500	3,239	500
Medical Records	101-72-00-100-44211	172	75	277	50
B & Z book fee	101-82-00-100-42142	350	-	-	-
Weed Mowing	101-82-00-100-44103	53,040	63,000	56,042	55,000
Weed Mowing - Contra	101-82-00-073-44103	4,027	-	-	-
Impound Fees	101-82-00-100-44202	22,938	32,000	22,356	25,000
Total Service Charges		89,472	106,245	93,592	92,300
<u>Licenses & Permits</u>					
Liquor Permits/Licenses	101-00-00-100-42201	17,700	25,000	21,675	23,000
Occupational Licenses	101-00-00-100-42211	225,811	270,000	235,181	260,000
Occupational License Penalty	101-00-00-100-42212	7,614	10,000	15,010	8,000
Animal Licenses	101-00-00-100-42301	9,190	11,000	7,589	11,000
Misc. Permits / Licenses	101-22-00-100-42111	1,300	300	136	-
Right of Way Permits	101-62-00-100-42161	25,800	30,000	55,950	30,000
Rezoning & Variance Fees	101-82-00-100-42141	6,850	5,000	3,600	5,000
Building Permits	101-82-00-100-42101	104,040	130,000	89,679	115,000
Master's (Electrical/Plumber)	101-82-00-100-42221	2,950	7,700	3,975	7,000
Rental Permits	101-82-00-100-42302	1,350	60,000	14,965	50,000
Rental Inspection	101-82-00-100-42303	680	30,000	18,097	20,000
Total Licenses & Permits		403,286	579,000	465,857	529,000
<u>Miscellaneous</u>					
Interest Earnings	101-00-00-100-46101	28,683	25,000	10,464	15,000
Investment Income	101-00-00-100-46102	18,596	25,000	1,689	5,000
Miscellaneous Revenue	101-00-00-100-46401	308	1,000	13,470	11,000
Debit Card Rebate Revenue	101-00-00-100-46403	1,177	1,800	2,073	1,500
Lease Income	101-00-00-100-46409	37,800	37,800	34,500	37,800
Court Ordered Restitution	101-00-00-100-46414	269	2,000	-	2,000
Recycling Income	101-00-00-100-46601	790	800	336	500
Miscellaneous Revenue	101-22-00-100-46401	-	500	-	-
Miscellaneous Revenue	101-32-00-100-46401	53,222	-	58,053	-
Miscellaneous Revenue	101-52-00-100-46401	40	-	30	40
Miscellaneous Revenue	101-62-00-100-46401	9	-	-	-
Miscellaneous Revenue	101-82-00-100-46401	5	-	-	-
Total Miscellaneous		140,898	93,900	120,615	72,840
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Transfer in from PS sales tax fund	101-00-00-100-49951	1,474,496	1,654,206	1,654,206	1,410,103
Total Transfers in from Other Funds		1,474,496	1,654,206	1,654,206	1,410,103
<u>TOTAL GENERAL FUND REVENUE</u>		\$ 11,277,399	\$ 12,692,334	\$ 13,521,678	\$ 12,207,250

CITY WIDE

General Fund Department Budgets

City Wide Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	1,213	6,615	17,430	23,000
Supplies, Services, and Charges	148,645	349,306	1,590,974	212,675
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	294,459	-
Debt Service	-	-	-	-
Operating Transfer	150,000	150,000	889,281	918,000

Total General Fund Request 299,858 505,921 2,792,144 1,153,675

Request Increase (Decrease) from FY 21 Projected (1,638,469)
% change from FY 21 Projected -58.68%

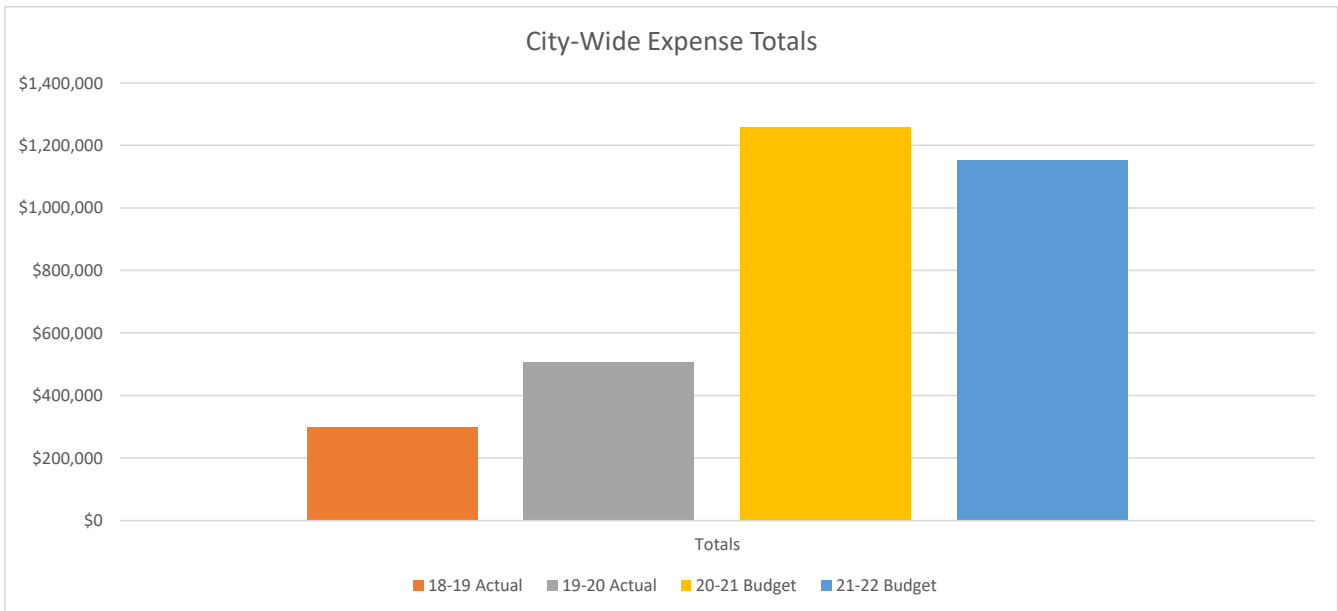
Expense Category		21/22 Budget
Personnel Services		23,000
101-00-00-100-51201	Tuition Reimbursement	8,000
101-00-00-100-51219	Unemployment	15,000
Supplies, Services, and Charges		212,675
101-00-00-100-52200	Operating Supplies	3,500
	Employee Certificates	1,000
	ED/Public Affairs	2,500
101-00-00-100-52250	Professional Services	53,200
	Criminal Background Checks	3,000
	Employee Assitance	2,700
	Drug Screening	7,500
	Appraisal Services	40,000
101-00-00-100-52260	Emergency Preparedness	-
	CARES Funds expenses	
	American Recovery Act	
101-00-00-100-53101	Postage	
101-00-00-100-53241	Printing & Promotions	42,300
	City Newsletter/Postage	21,500
	Advertising Open Positions	4,000
	Budget book	800
	City Wide Marketing	10,000
	City Wide Branding	6,000
101-00-00-100-53301	Dues & Membership	18,415
	MARC Dues	11,000
	EJCBC	1,800
	Chamber Membership	1,600
	MML Dues	3,600
	RMSA Membership	250
	Sams Club	45
	Amazon Prime	120
101-00-00-100-53500	Equipment	1,250
	Admin. Equipment	1,250
101-00-00-100-53513	Outside Legal Council	10,000
	Funding Agreement	10,000
101-00-00-100-53563	Elections	40,000
101-00-00-100-53644	Computer Services	17,800
	Comcast	5,200
	Comcast/Channel7	800
	Offsite Backup Fee	1,400
	Tru Digital	1,400
	Livestreaming Meetings	9,000
101-00-00-100-53705	Meetings & Events	5,200
	Employee Breakfast/Lunch	700
	Employee Holiday Lunch	2,500
	Misc. Employee Events	2,000
101-00-00-100-53913	General Liability Insurance	21,010
	Repairs & Maintenance	-
	Utilities	-
	Capital Expenditures	-
101-00-00-100-57000	Capital Expenditures	-
	Debt Service	-
	Operating Transfer	918,000

General Fund- City Wide

101-00-00-100-59950	Operating Transfer - TIF EAT's	384,000
101-00-00-100-59951	Operating Transfer	534,000
	Storm Water	150,000
	TIF	384,000

Total General Fund Request **1,153,675**

**Budget Expense History
City-Wide
00-D History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-00-00-100-51201	Tuition Reimbursement	\$675	\$2,980	\$5,000	\$8,000
101-00-00-100-51219	Unemployment	\$538	\$3,635	\$15,000	\$15,000
101-00-00-100-52200	Operating Supplies	\$455	\$930	\$3,500	\$3,500
101-00-00-100-52250	Professional Services	\$10,809	\$32,960	\$48,200	\$53,200
101-00-00-100-52260	COVID 19 CARES Funds Expenses	\$0	\$243,163	\$900,000	\$0
101-00-00-100-53241	Printing & Promotions	\$22,078	\$12,000	\$35,800	\$42,300
101-00-00-100-53301	Dues & Membership	\$15,724	\$14,957	\$17,910	\$18,415
101-00-00-100-53500	Equipment	\$0	\$0	\$1,250	\$1,250
101-00-00-100-53513	Outside Legal Council	\$0	\$0	\$0	\$10,000
101-00-00-100-53563	Elections	\$67,347	\$0	\$40,000	\$40,000
101-00-00-100-53644	Computer Services	\$9,805	\$22,173	\$17,400	\$17,800
101-00-00-100-53705	Meetings & Events	\$3,858	\$2,846	\$5,200	\$5,200
101-00-00-100-53913	General Liability Insurance	\$18,570	\$20,278	\$19,009	\$21,010
101-00-00-100-57000	Capital Expenditures	\$0	\$0	\$0	\$0
101-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$384,000
101-00-00-100-59951	Operating Transfer	\$150,000	\$150,000	\$150,000	\$534,000
Totals		\$299,859	\$505,921	\$1,258,269	\$1,153,675
% Increase/Decrease			69%	149%	-8%

GOVERNING BODY

General Fund Department Budgets

Governing Body Budget 2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	74,923	71,404	74,029	73,790
Supplies, Services, and Charges	176,514	70,160	77,119	93,910
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request 251,437 141,564 151,148 167,700

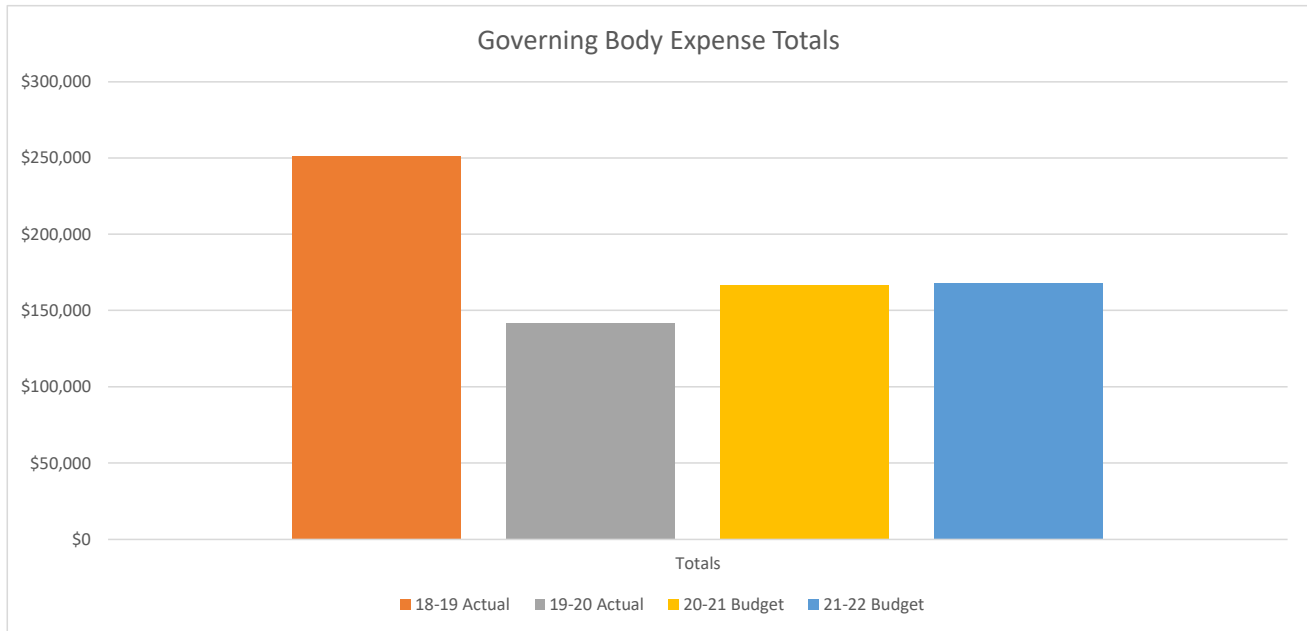
Request Increase (Decrease) from FY 21 Projected **16,552**
 % change from FY 21 Projected **10.95%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Mayor	1.00	1.00	1.00	-
Alderman	10.00	10.00	10.00	-
	11.00	11.00	11.00	0.00

Expense Category	21/22 Budget
<i>Personnel Services</i>	
	73,790
101-11-00-100-51101 Elected Officials	60,000
101-11-00-100-51225 FICA	5,233
101-11-00-100-51231 Auto Allowance	8,400
101-11-00-100-51240 Workers Compensation Insurance	157
<i>Supplies, Services, and Charges</i>	
	93,910
101-11-00-100-52200 Operating Supplies	3,500
	Committees-COA 500
	Committees-HRC 1,000
	Committees-Other 2,000
101-11-00-100-53241 Printing & Promotions	3,550
	Holiday Lighting 150
	Business Cards 400
	Community Events 3,000
101-11-00-100-53705 Meetings & Events	6,750
	Holiday Reception- Vol 3,000
	Chamber Events 1,250
	Truman Heartland Gala 2,500
101-11-00-100-53711 Meals & Travel	1,000
	Legislative Meals
101-11-00-100-53913 General Liability Insurance	39,110
101-11-00-100-53999 Contractual Services	40,000
	City Wide Clean-up/coupons 40,000
<i>Repairs & Maintenance</i>	-
<i>Utilities</i>	-
<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<i>Total General Fund Request</i>	167,700

**Budget Expense History
Governing Body
11-D History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-11-00-100-51101	Elected Officials	\$60,929	\$58,000	\$60,000	\$60,000
101-11-00-100-51225	FICA	\$5,314	\$5,059	\$5,233	\$5,233
101-11-00-100-51231	Auto Allowance	\$8,530	\$8,120	\$8,400	\$8,400
101-11-00-100-51240	Workers Compensation Insurance	\$151	\$225	\$138	\$157
101-11-00-100-52200	Operating Supplies	\$1,262	\$0	\$3,500	\$3,500
101-11-00-100-53241	Printing & Promotions	\$0	\$825	\$2,650	\$3,550
101-11-00-100-53705	Meetings & Events	\$4,509	\$5,407	\$6,250	\$6,750
101-11-00-100-53711	Meals & Travel	\$1,359	\$1,066	\$1,000	\$1,000
101-11-00-100-53913	General Liability Insurance	\$119,379	\$38,425	\$39,205	\$39,110
101-11-00-100-53999	Contractual Services	\$50,004	\$24,436	\$40,000	\$40,000
Totals		\$251,437	\$141,564	\$166,376	\$167,700
% Increase/Decrease			-44%	18%	1%

ADMINISTRATION

Mission Statement:

To provide efficient and cost-effective alternatives for providing City services and satisfying community needs, and to provide for the general oversight and management of all city staff and programs. The City Administrator provides financial and operational accountability on behalf of the community in managing programs.

Key Services:

Daily operations, long-range planning, customer service, human resources, information technology, City Clerk, and economic development.

General Fund Department Budgets

Administration Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	656,907	681,747	733,568	808,653
Supplies, Services, and Charges	74,320	70,485	121,256	126,783
Repairs & Maintenance	424	-	-	-
Utilities	4,589	5,759	6,647	6,700
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	736,240	757,991	861,471	942,136
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Request Increase (Decrease) from FY 21 Projected	80,665
% change from FY 21 Projected	9.36%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
Assistant City Administrator/E.D.	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
Public Information Officer	1.00	1.00	1.00	-
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
HR Specialist	-	-	0.50	0.50
	7.00	7.00	7.50	0.50

Expense Category		21/22 Budget
Personnel Services		808,653
101-22-00-100-51102	Civilian Employees	566,317
	Annual Salary	557,878
	COLA/Merit Increase	8,439
101-22-00-100-51106	Part Time Employees	28,258
101-22-00-100-51111	Civilian Employees Overtime	4,724
101-22-00-100-51115	Special Emergency Preparedness	
101-22-00-100-51206	Life Insurance	1,412
101-22-00-100-51212	Civilian Pension- 401A Match	16,329
101-22-00-100-51214	Deferred Compensation- LAGERS	84,514
101-22-00-100-51215	Health Insurance	37,705
101-22-00-100-51218	Med Exp - HSA Contribution	7,500
101-22-00-100-51220	Dental	2,674
101-22-00-100-51221	Vision	481
101-22-00-100-51225	FICA	46,489
101-22-00-100-51231	Auto Allowance	8,400
101-22-00-100-51236	Ins Opt Out Incentive	1,992
101-22-00-100-51238	Phone Allowance	480
101-22-00-100-51240	Workers Compensation Insurance	1,378
Supplies, Services, and Charges		126,783
101-22-00-100-52101	Office Supplies	6,750
	Office Supplies HR/Risk Mgt	2,750
	General Office Supplies	1,000
	Copier Overages	3,000
101-22-00-100-52200	Operating Supplies	1,900
	Flowers/Illness/Death	500
	Ref Material, Leg. Updates	200
	General Supplies	1,200
101-22-00-100-52250	Professional Services	26,140
	HR Support	7,200
	Computer Service Support	10,000
	Consulting	2,500
	Codification	5,000
	Coffee Service	1,440
101-22-00-100-53101	Postage	500
	Monthly postage	500
101-22-00-100-53241	Printing & Promotions	2,000
	Advert. Public Hearings, bids, ct	1,000
	Business Cards	300
	Legislative Program Materials	200
	Printed Forms	500
101-22-00-100-53301	Dues & Membership	3,508
	MOCCFOA Membership	200
	ICMA Membership	1,250
	MCMA Membership	100
	MO EDC Membership	200
	BPA Memebership	225
	CCOFOA - Western MO Dues	45
	IIMC	470

General Fund - Administration

	HR-IPMA	300	
	HR-SHRM	220	
	IT-MSCE Membership	125	
	KC Star Subscription	160	
	KC Call Subscription	37	
	KC Business Journal	176	
101-22-00-100-53500	Equipment		5,130
	Admin. Equipment	850	
	Minor Equipment	1,000	
	Misc IT Equipment & Parts	3,000	
	Postage Machine Share	280	
101-22-00-100-53644	Computer Services		37,450
	Barracuda Email Archiving	4,000	
	Barracuda Spam Filt/Maint	2,800	
	Reventix Backup Maint Support	3,500	
	VIPRE Anti-Virus Server/Workst	2,000	
	Exchange Service Mobile Device	600	
	Music Support	700	
	Hannbutt Support	4,000	
	Exchange SSL Certificate	600	
	Misc. Computer Svc	1,000	
	Avenet - Gov Office Website Su	2,000	
	Office 365 Subscription with Azu	5,000	
	Veeam Backup Software	1,200	
	Jungle Disk Online Backup and	1,400	
	Zoom with Webinar	550	
	Hoot Suite	600	
	Municode Software	7,500	
101-22-00-100-53701	Education and Training		8,475
	Mo City Mngrs Conf	525	
	Inter City Mngrs Conf	1,000	
	Misc. Seminars/Conf	3,000	
	IT-Windows Training	1,000	
	HR Manager - CEU's/Local Serr	1,000	
	City Clerk - Training	1,000	
	Misc. Functions for Supervisors	500	
	IT-CBT Nugget Online Training	250	
	IT-Boison Online Training	200	
101-22-00-100-53705	Meetings & Events		5,700
	Goal Setting Session	5,500	
	Monthly Lunch/Developers/Offic	200	
101-22-00-100-53711	Meals & Travel		3,000
	Chamber lunches	500	
	Travel and Meals	2,500	
101-22-00-100-53812	Administrative Fee		300
	JACO Recording Fees	200	
	Notary/Bonds	100	
101-22-00-100-53913	General Liability Insurance		25,130
101-22-00-100-53999	Contractual Services		800
	Shredding	800	

Repairs & Maintenance

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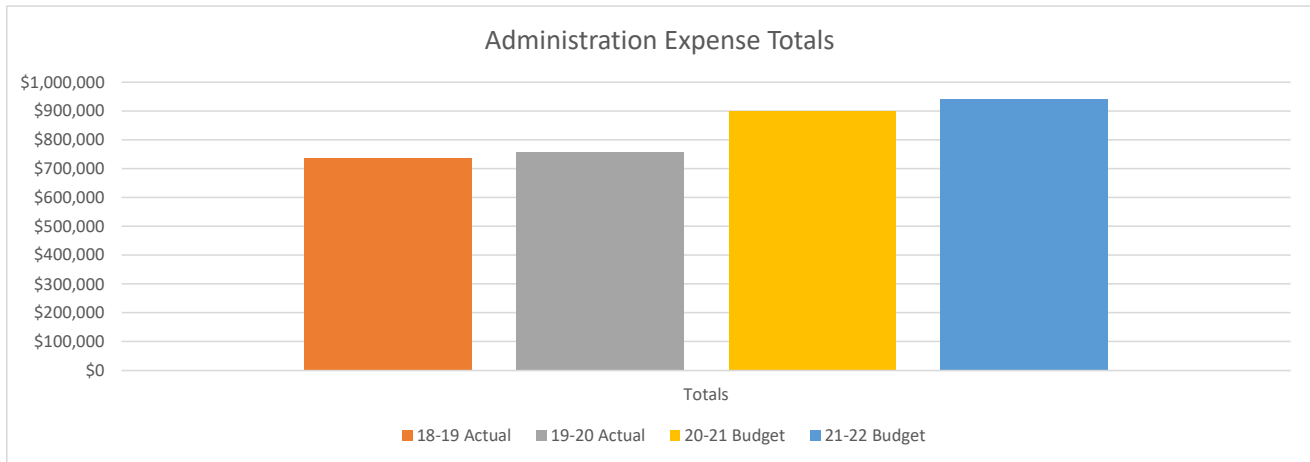
General Fund - Administration

<i>Utilities</i>		<i>6,700</i>
101-22-00-100-53431	Telephone (hard lines)	4,700
101-22-00-100-53441	Mobile Phone & Pagers	2,000
	Cell Phones	2,000
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
<i>Total General Fund Request</i>		<i>942,136</i>

Budget Expense History

Administration

22-D History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-22-00-100-51102	Civilian Employees	\$483,297	\$492,465	\$557,624	\$566,317
101-22-00-100-51106	Part Time Employees	\$0	\$0	\$0	\$28,258
101-22-00-100-51111	Civilian Employees Overtime	\$1,632	\$3,640	\$4,092	\$4,724
101-22-00-100-51115	Special Emergency Preparedness Tirr	\$0	\$11,916	\$0	\$0
101-22-00-100-51206	Life Insurance	\$1,172	\$1,223	\$1,472	\$1,412
101-22-00-100-51212	Civilian Pension- 401A Match	\$13,260	\$14,939	\$14,822	\$16,329
101-22-00-100-51214	Deferred Compensation- LAGERS	\$67,383	\$72,297	\$83,134	\$84,514
101-22-00-100-51215	Health Insurance	\$30,477	\$27,114	\$35,804	\$37,705
101-22-00-100-51218	Med Exp - HSA Contribution	\$4,500	\$3,750	\$7,500	\$7,500
101-22-00-100-51220	Dental	\$2,645	\$2,394	\$2,674	\$2,674
101-22-00-100-51221	Vision	\$356	\$395	\$532	\$481
101-22-00-100-51225	FICA	\$35,978	\$37,345	\$43,614	\$46,489
101-22-00-100-51231	Auto Allowance	\$8,227	\$6,920	\$8,400	\$8,400
101-22-00-100-51236	Ins Opt Out Incentive	\$6,310	\$5,775	\$6,000	\$1,992
101-22-00-100-51238	Phone Allowance	\$461	\$464	\$480	\$480
101-22-00-100-51240	Workers Compensation Insurance	\$1,208	\$1,110	\$1,292	\$1,378
101-22-00-100-52101	Office Supplies	\$7,260	\$6,011	\$6,750	\$6,750
101-22-00-100-52200	Operating Supplies	\$1,915	\$1,964	\$3,400	\$1,900
101-22-00-100-52250	Professional Services	\$12,808	\$8,625	\$22,200	\$26,140
101-22-00-100-53101	Postage	\$334	\$388	\$500	\$500
101-22-00-100-53241	Printing & Promotions	\$1,259	\$283	\$2,000	\$2,000
101-22-00-100-53301	Dues & Membership	\$2,027	\$2,661	\$2,600	\$3,508
101-22-00-100-53500	Equipment	\$1,952	\$4,743	\$5,630	\$5,130
101-22-00-100-53644	Computer Services	\$26,800	\$15,676	\$26,400	\$37,450
101-22-00-100-53701	Education and Training	\$3,224	\$1,428	\$8,925	\$8,475
101-22-00-100-53705	Meetings & Events	\$877	\$124	\$5,000	\$5,700
101-22-00-100-53711	Meals & Travel	\$876	\$520	\$3,500	\$3,000
101-22-00-100-53812	Administrative Fee	\$0	\$87	\$350	\$300
101-22-00-100-53913	General Liability Insurance	\$9,717	\$22,264	\$25,110	\$25,130
101-22-00-100-53999	Contractual Services	\$5,272	\$5,709	\$10,800	\$800
101-22-00-100-52300	Repair & Maintenance Supplies	\$0	\$0	\$0	\$0
101-22-00-100-53600	Repair & Maintenance Services	\$424	\$0	\$2,500	\$0
101-22-00-100-53431	Telephone (hard lines)	\$3,134	\$4,744	\$4,700	\$4,700
101-22-00-100-53441	Mobile Phone & Pagers	\$1,455	\$1,015	\$2,000	\$2,000
Totals		\$736,240	\$757,990	\$899,805	\$942,136
% Increase/Decrease			3%	19%	5%

POLICE

Goals:

- To improve public safety through enforcement and proactive efforts.
- To foster community support and involvement through communication, public events, and special activities.
- To support and coordinate with other City departments toward common goals and objectives.

Mission Statement:

The mission of the Raytown Police Department is to provide and maintain a safe community by developing strong community partnerships and serving with professionalism, trust, and integrity.

Key Services:

The Raytown Police Department is responsible for the enforcement of all ordinances, laws and statutes of the City of Raytown, the State of Missouri, and the United States of America within the incorporated limits of the City of Raytown. The department strives for the preservation of peace and a cooperative effort with the entire community to prevent criminal activity through widely varied resources, including Patrol, Investigations, Crime Analytics, Detention, Property/Supply and Evidence, Records, and Communications.

General Fund Department Budgets

Police Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	4,783,897	4,870,430	5,250,998	5,753,242
Supplies, Services, and Charges	557,746	633,892	552,595	552,066
Repairs & Maintenance	105,739	99,858	120,181	122,633
Utilities	20,146	23,437	26,500	28,250
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Total General Fund Request	5,467,528	5,627,617	5,950,275	6,456,191

Request Increase (Decrease) from FY 21 Projected **505,917**
 % change from FY 21 Projected **8.50%**

Personnel Summary - Full time Equivalent (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Admin. Assistant	2.00	1.00	1.00	-
Booking	3.00	-	-	-
Captain	4.00	4.00	4.00	-
Chief	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	-
Deputy Chief	-	-	1.00	1.00
Detective	5.00	5.00	5.00	-
Detective Sergeant	2.00	2.00	2.00	-
Detention Supervisor	1.00	1.00	1.00	-
Detention Technician	2.00	5.00	7.00	* 2.00
Dispatch Supervisor	1.00	1.00	1.00	-
Dispatcher	6.00	6.00	6.00	-
Executive Assistant	-	-	1.00	1.00
Impact Officer *	-	3.00	3.00	-
Major	1.00	1.00	-	(1.00)
Patrol Corporal	4.00	4.00	4.00	-
Patrol Officer	15.00	15.00	17.00	2.00
Patrol Sergeant	4.00	4.00	4.00	-
Property/Supply	1.00	1.00	1.10	0.10
Records Clerk	1.00	2.00	1.00	(1.00)
	54.00	57.00	61.10	4.10
* Includes General Fund and P&SST Personnel		11.00	6.00	(5.00)

*Includes General Fund and PSST Payroll Totals

Expense Category		21/22 Budget	
Personnel Services		5,753,242	
101-32-00-100-51101	Elected Officials		-
101-32-00-100-51102	Civilian Employees		865,178
		Annual Salary	850,017
		Step Increase	3,572
		COLA/Merit Increase	11,589
101-32-00-100-51103	Commissioned Officers		2,271,588
		Annual Salary	2,205,048
		Step Increase	32,665
		COLA/Merit Increase	33,875
101-32-00-100-51104	Reserve Commissioned Officers		28,246
		Annual Salary	27,829
		COLA/Merit Increase	417
101-32-00-100-51106	Part Time Employees		3,957
		Annual Salary	3,899
		COLA/Merit Increase	58
101-32-00-100-51111	Civilian Employees Overtime		113,421
		Differential/Special	13,980
		Overtime	99,441
101-32-00-100-51112	Commissioned Officers Overtime		306,918
		Differential/Special	28,508
		Overtime	278,410
101-32-00-100-51115	Special Emergency Preparedness		
101-32-00-100-51206	Life Insurance		7,511
101-32-00-100-51212	Civilian Pension- 401A Match		36,892
101-32-00-100-51214	Deferred Compensation- LAGERS		394,948
101-32-00-100-51215	Health Insurance		526,483
101-32-00-100-51217	Commissioned Emp Pension		660,000
101-32-00-100-51218	Med Exp - HSA Contribution		48,000
101-32-00-100-51220	Dental		28,128
101-32-00-100-51221	Vision		5,746
101-32-00-100-51225	FICA		276,767
101-32-00-100-51232	Clothing Allowance		28,560
101-32-00-100-51236	Ins Opt Out Incentive		8,964
101-32-00-100-51238	Phone Allowance		1,440
101-32-00-100-51240	Workers Compensation Insurance		140,495
Supplies, Services, and Charges		552,066	
101-32-00-100-52101	Office Supplies		9,500
		Property & Supply	9,000
		Admin Office Supplies	500
101-32-00-100-52200	Operating Supplies		12,480
		Prisoner Care Items	400
		Misc Pouches & Vest Attachments	400
		CSU event supplies	1,000
		Prisoner Meals	900
		First Aid Box Supplies	75
		Soap Catridges (Detention)	225
		Prop&Supp/General Supplies	3,000
		SWAT medical supplies	750

General Fund - Police

	Patrol medical supplies	500	
	Mobile Ticketing Printer Supplies	300	
	OC Spray	400	
	Detention Blankets & Towels	1,530	
	Weapon Parts	3,000	
101-32-00-100-52233	Uniforms		-
101-32-00-100-52250	Professional Services		23,096
	Major Investigations	3,000	
	TLO Charges	1,200	
	Hazardouse Waste Service	850	
	Biohazard cleanup (Detention)	400	
	Destructions (Shredding)	550	
	Underground Vaults and Storage	1,200	
	Notary Renewal Grivno	130	
	Medical Expense (Includes Drug screens)	4,966	
	Personnel Costs	10,800	
101-32-00-100-52260	Emergency Preparedness		11,476
101-32-00-100-53101	Postage		800
	Postage for Police	800	
101-32-00-100-53241	Printing & Promotions		4,650
	Pub of Bid for Uniforms and Minor Equip	150	
	Admin/Recruiting	1,000	
	Printed Forms	3,500	
101-32-00-100-53301	Dues & Membership		3,865
	JCDTF Membership	100	
	IAPE	50	
	Crime Stoppers	2,500	
	MPCA	325	
	IACP	200	
	NAACP	50	
	Raytown Chamber of Commerce	180	
	Heartland Tactical Officers Assoc (HTOA)	200	
	MO Assoc Crisis Negotiators (MACN)	100	
	Metro Chiefs and Sheriffs	160	
101-32-00-100-53500	Equipment		25,346
	Civilian & Sworn Minor Equipment	2,500	
	Copier Contract (lease)	5,500	
	Flashlights (Detention)	375	
	Mattresses (Detention)	350	
	Microwave (prisoner meal prep)	300	
	SWAT tactical equipment	1,000	
	Digital Cameras (Patrol)	750	
	Patrol equipment (2020 JAG Grant)	1,079	
	Ballistic Shields (2021 JAG Grant)	12,792	
	Durable, Event Pop up tents	350	
	postage machine rental	350	
101-32-00-100-53644	Computer Services		219,208
	Mules Connection	960	
	Global Maintenance	54,744	
	Blue Peak (FTO & Skills Man)	1,290	
	Barracuda Spam Renewal	940	
	Livescan Maintenance	6,000	
	SAFE Barcoding System (2 licenses-Cloud)	5,400	

General Fund - Police

	MDL Network Support	121,000	
	IT Supplies (minor equipment)	1,000	
	VM Ware	3,800	
	RSA Secure ID License Renewl	1,350	
	RSA Tokens	2,000	
	Sonic Wall Maintenance Renewal	3,107	
	Netmotion Maintenance Renewal	1,591	
	Teleconference Subscription	180	
	Schedule Anywhere	1,512	
	Annual Website hosting service for Department	175	
	Annual subscription to adobe software	625	
	Microsoft 365 license	750	
	Leads Online Subscription	2,634	
	Voice/NICE Recorder Maint	5,350	
	Archive Social CITY HALL	4,800	
101-32-00-100-53701	Education and Training		-
101-32-00-100-53711	Meals & Travel		6,018
	MPCA Summer Conference	700	
	MCTC Basic Narcotics Investigation Course	1,815	
	MCTC Surveillance Counter Narcotics	908	
	MCTC Interview & Interrogation	605	
	40 Hr Corrections Officer Training	1,400	
	MPCA Fall Conference	590	
101-32-00-100-53913	General Liability Insurance		207,230
101-32-00-100-53999	Contractual Services		28,397
	ACS Electronic Systems (Quarterly)	3,253	
	LexisNexis -	2,300	
	KCPD Connection Fee - Maintenance	200	
	KCPD Radio Connection Fee	21,544	
	Fire Extinguisher Maintenance	500	
	Warning Sirens-Electric	600	
	Repairs & Maintenance		122,633
101-32-00-100-52300	Repair & Maintenance Supplies		41,333
	Motorola Infrastructure Maintenance - Consoles	33,783	
	EOS Phone repair/replacement	500	
	American Micro machine Repair	650	
	Blue Valley Siren Maintenance	5,300	
	Cellular Response Console Repair (CNT)	350	
	Biohazards filters for drying cabinet	750	
101-32-00-100-52301	Fuel		65,000
101-32-00-100-52750	Building Maintenance		4,100
	Generator Maintenance	3,000	
	Property Room Air Testing	1,100	
101-32-00-100-53600	Repair & Maintenance Services		3,300
	Radar Repair & Calibration	1,000	
	Breathalyzer Cleaning & Repairs	700	
	Card Reader Maintenance Fee	1,600	
101-32-00-100-55000	Vehicle Expense		8,900
	Vehicle & Equipment Supplies	4,000	
	Vehicle License	600	
	Car camera repairs	1,000	
	AED pads and batteries	700	
	Electrical Power for CP parking	500	

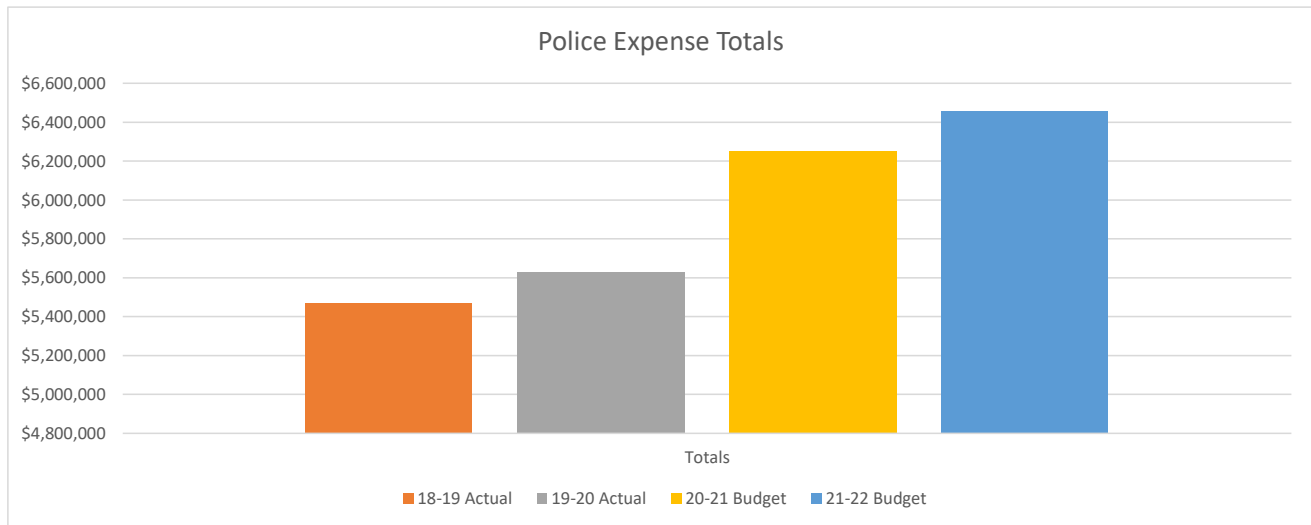
General Fund - Police

	GPS service	2,100	
<i>Utilities</i>			28,250
101-32-00-100-53401	Electricity		3,000
	Tower - KCP&L monthly bill \$200 / Mth avg.	3,000	
101-32-00-100-53431	Telephone (hard lines)		25,250
	Consolidated Communications - VOIP Desk Phones	15,000	
	AT&T Landlines - 9-1-1 Admin Lines	10,250	
101-32-00-100-53441	Mobile Phone & Pagers		-
<i>Capital Expenditures</i>			-
<i>Debt Service</i>			-
General Fund Request			6,456,191

Budget Expense History

Police

32-D History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-32-00-100-51101	Elected Officials	\$30,140	\$0	\$0	\$0
101-32-00-100-51102	Civilian Employees	\$615,227	\$644,365	\$798,944	\$865,178
101-32-00-100-51103	Commissioned Officers	\$2,009,513	\$2,081,733	\$2,273,617	\$2,271,588
101-32-00-100-51104	Reserve Commissioned Officers	\$64,669	\$34,911	\$44,813	\$28,246
101-32-00-100-51106	Part Time Employees	\$146	\$0	\$3,899	\$3,957
101-32-00-100-51111	Civilian Employees Overtime	\$47,257	\$46,063	\$60,108	\$113,421
101-32-00-100-51112	Commissioned Officers Overtime	\$231,871	\$222,483	\$284,085	\$306,918
101-32-00-100-51115	Special Emergency Preparedness Tirr	\$0	\$33,756	\$0	\$0
101-32-00-100-51206	Life Insurance	\$6,577	\$6,670	\$7,622	\$7,511
101-32-00-100-51212	Civilian Pension- 401A Match	\$26,679	\$29,173	\$36,704	\$36,892
101-32-00-100-51214	Deferred Compensation- LAGERS	\$331,397	\$319,408	\$375,237	\$394,948
101-32-00-100-51215	Health Insurance	\$369,711	\$391,936	\$478,328	\$526,483
101-32-00-100-51217	Commissioned Emp Pension	\$590,682	\$627,644	\$645,000	\$660,000
101-32-00-100-51218	Med Exp - HSA Contribution	\$46,375	\$34,750	\$49,500	\$48,000
101-32-00-100-51220	Dental	\$23,938	\$24,463	\$26,234	\$28,128
101-32-00-100-51221	Vision	\$4,986	\$5,006	\$5,311	\$5,746
101-32-00-100-51225	FICA	\$212,603	\$216,091	\$267,348	\$276,767
101-32-00-100-51232	Clothing Allowance	\$21,052	\$19,214	\$29,280	\$28,560
101-32-00-100-51236	Ins Opt Out Incentive	\$18,909	\$19,138	\$33,000	\$8,964
101-32-00-100-51238	Phone Allowance	\$2,949	\$1,352	\$1,440	\$1,440
101-32-00-100-51240	Workers Compensation Insurance	\$129,214	\$112,274	\$135,013	\$140,495
101-32-00-100-52101	Office Supplies	\$8,402	\$10,146	\$8,250	\$9,500
101-32-00-100-52200	Operating Supplies	\$34,193	\$37,603	\$24,925	\$12,480
101-32-00-100-52233	Uniforms	\$6,726	\$6,978	\$4,000	\$0
101-32-00-100-52250	Professional Services	\$38,945	\$55,031	\$63,754	\$23,096
101-32-00-100-52260	Emergency Preparedness	\$0	\$24,188	\$11,476	\$11,476
101-32-00-100-53101	Postage	\$675	\$651	\$800	\$800
101-32-00-100-53241	Printing & Promotions	\$2,235	\$3,106	\$2,850	\$4,650
101-32-00-100-53301	Dues & Membership	\$489	\$2,984	\$3,145	\$3,865
101-32-00-100-53500	Equipment	\$25,358	\$25,947	\$9,850	\$25,346
101-32-00-100-53644	Computer Services	\$195,719	\$206,874	\$210,719	\$219,208
101-32-00-100-53701	Education and Training	\$32,585	\$17,563	\$42,395	\$0
101-32-00-100-53711	Meals & Travel	\$529	\$921	\$1,214	\$6,018
101-32-00-100-53913	General Liability Insurance	\$189,881	\$222,256	\$143,110	\$207,230
101-32-00-100-53999	Contractual Services	\$22,013	\$19,646	\$24,074	\$28,397
101-32-00-100-52300	Repair & Maintenance Supplies	\$37,929	\$38,319	\$39,871	\$41,333

Budget Expense History

Police

32-D History

Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-32-00-100-52301	Fuel	\$57,117	\$49,490	\$65,000	\$65,000
101-32-00-100-52750	Building Maintenance	\$2,826	\$4,218	\$3,600	\$4,100
101-32-00-100-53600	Repair & Maintenance Services	\$2,835	\$1,973	\$3,110	\$3,300
101-32-00-100-55000	Vehicle Expense	\$5,031	\$5,859	\$8,600	\$8,900
101-32-00-100-53401	Electricity	\$2,563	\$2,674	\$2,500	\$3,000
101-32-00-100-53431	Telephone (hard lines)	\$17,582	\$20,763	\$24,000	\$25,250
Totals		\$5,467,528	\$5,627,617	\$6,252,726	\$6,456,191
% Increase/Decrease			3%	11%	3%

FINANCE

Goals:

- To ensure that all financial information is gathered, processed and delivered in a timely manner while maximizing accuracy and efficiency.
- To ensure a smooth seamless processing of all City transactions.
- To ensure that all financial matters are handled clearly and as transparent as possible.
- To enhance availability and options to our residents for payment of fees and services.
- To strive for the best customer service possible to our residents, vendors and other staff members.

Mission Statement:

To ensure the fiscal integrity of the City of Raytown by exercising due diligence and control over the City's assets and resources and to provide timely and accurate reporting under the guidelines of Generally Accepted Accounting Principles (GAAP). Additionally, Finance provides quality service and support to both our internal and external customers through the efficient and effective use of sound business principals and a commitment to excellent customer service.

Key Services:

Providing both internal and external services. Internal services include the products of payroll, accounts payable, budgetary and ad hoc reporting, and coordination of financial activities for City operations. External services would include sewer billing activities, management of cash and banking operations, external financial reports, and city-wide budget book.

General Fund Department Budgets

Finance Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	287,393	349,604	338,866	333,924
Supplies, Services, and Charges	156,884	219,371	130,352	141,896
Repairs & Maintenance	1,968	2,316	2,400	2,500
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	446,245	571,291	471,618	478,320
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Request Increase (Decrease) from FY 21 Projected	6,702
% change from FY 21 Projected	1.42%

Personnel Summary - Full time Equivalents (FTE)

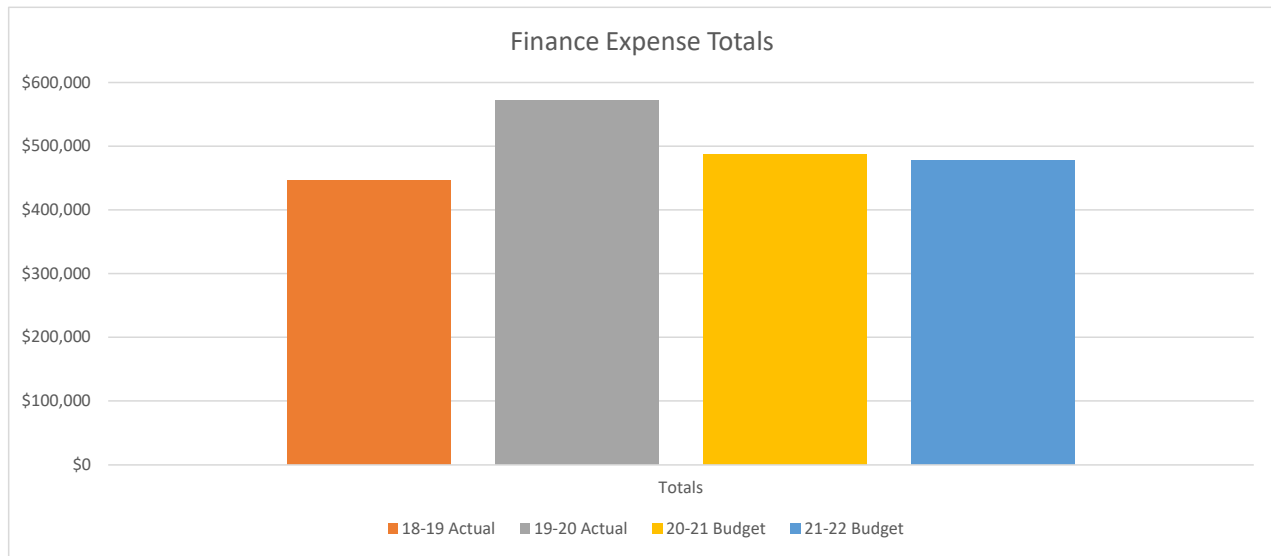
Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Accountant	1.00	-	0.25	0.25
Accounting Supervisor	-	-	-	-
Accounts Payable Clerk	-	-	-	-
Assist. Director of Finance	-	-	-	-
Cashier	-	-	-	-
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	0.85	0.85	1.15	0.30
Director of Finance	0.85	0.85	0.85	-
Payroll Clerk	0.90	0.90	0.90	-
Treasury Analyst	0.50	0.50	-	(0.50)
Treasury Clerk	0.50	0.50	0.50	-
	4.60	3.60	3.65	0.05

Expense Category		21/22 Budget
Personnel Services		333,924
101-42-00-100-51101	Elected Officials	12
101-42-00-100-51102	Civilian Employees	231,794
	Annual Salary	223,353
	Step Increase	5,133
	COLA/Merit Increase	3,307
101-42-00-100-51111	Civilian Employees Overtime	3,870
101-42-00-100-51115	Special Emergency Preparedness	
101-42-00-100-51206	Life Insurance	625
101-42-00-100-51212	Civilian Pension- 401A Match	2,501
101-42-00-100-51214	Deferred Compensation- LAGERS	33,121
101-42-00-100-51215	Health Insurance	36,005
101-42-00-100-51218	Med Exp - HSA Contribution	4,650
101-42-00-100-51220	Dental	2,067
101-42-00-100-51221	Vision	470
101-42-00-100-51225	FICA	18,029
101-42-00-100-51236	Ins Opt Out Incentive	-
101-42-00-100-51238	Phone Allowance	240
101-42-00-100-51240	Workers Compensation Insurance	542
Supplies, Services, and Charges		141,896
101-42-00-100-52101	Office Supplies	3,000
101-42-00-100-52200	Operating Supplies	500
	Professional Publications	500
101-42-00-100-52250	Professional Services	51,000
	Audit	41,000
	Single Audit	5,000
	Ad hoc Consultant	2,000
	GASB 75 Services (MPR)	3,000
101-42-00-100-53101	Postage	2,000
	Monthly Postage allocation	2,000
101-42-00-100-53241	Printing & Promotions	2,770
	Deposit Slips	320
	A/P & Payroll Checks	1,000
	W-2 & 1099 forms	450
	Budget books	500
	A/P business envelopes	500
101-42-00-100-53301	Dues & Membership	2,045
	Society HR	600
	GFOA National	500
	GFOA State	200
	GFOA Budget Submission	450
	APA Membership	250
	Sam's Club	45
101-42-00-100-53500	Equipment	1,080
	Misc Replacement	500
	Postage Machine Share	580
101-42-00-100-53644	Computer Services	46,381
	Kronos Time Keeping	10,500
	Kronos Misc	1,000

General Fund - Finance

		Incode Maint	33,381	
		Incode Misc	1,500	
101-42-00-100-53701	Education and Training			3,650
		Incode Connect	800	
		GFOA Intensive	1,000	
		Service Training	1,000	
		Payroll	850	
101-42-00-100-53705	Meetings & Events			570
		GFOA Bi-Monthly x 3	270	
		Chamber	300	
101-42-00-100-53711	Meals & Travel			500
		GFOA or Incode Conference	500	
101-42-00-100-53812	Administrative Fee			600
		Payroll filing fees	600	
101-42-00-100-53913	General Liability Insurance			12,800
101-42-00-100-53961	Bank Charges			14,000
		Monthly Fees	14,000	
101-42-00-100-53999	Contractual Services			1,000
		Shredding	1,000	
	Repairs & Maintenance			2,500
101-42-00-100-53600	Repair & Maintenance Services			2,500
		Mail Machine yearly maintenance	2,500	
	<i>Utilities</i>			-
	<i>Capital Expenditures</i>			-
	<i>Debt Service</i>			-
	Total General Fund Request			478,320

Budget Expense History
Finance
42-D History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-42-00-100-51101	Elected Officials	\$605	\$12	\$12	\$12
101-42-00-100-51102	Civilian Employees	\$212,599	\$253,341	\$237,414	\$231,794
101-42-00-100-51111	Civilian Employees Overtime	\$620	\$1,181	\$3,767	\$3,870
101-42-00-100-51115	Special Emergency Preparedness Tir	\$0	\$233	\$0	\$0
101-42-00-100-51206	Life Insurance	\$529	\$626	\$571	\$625
101-42-00-100-51212	Civilian Pension- 401A Match	\$2,036	\$2,698	\$2,772	\$2,501
101-42-00-100-51214	Deferred Compensation- LAGERS	\$24,703	\$32,983	\$35,695	\$33,121
101-42-00-100-51215	Health Insurance	\$21,188	\$31,952	\$34,196	\$36,005
101-42-00-100-51218	Med Exp - HSA Contribution	\$3,656	\$4,100	\$4,650	\$4,650
101-42-00-100-51220	Dental	\$1,353	\$1,871	\$1,872	\$2,067
101-42-00-100-51221	Vision	\$325	\$434	\$427	\$470
101-42-00-100-51225	FICA	\$15,672	\$18,040	\$18,451	\$18,029
101-42-00-100-51236	Ins Opt Out Incentive	\$3,280	\$1,325	\$0	\$0
101-42-00-100-51238	Phone Allowance	\$252	\$360	\$408	\$240
101-42-00-100-51240	Workers Compensation Insurance	\$645	\$449	\$555	\$542
101-42-00-100-52101	Office Supplies	\$3,365	\$1,728	\$3,000	\$3,000
101-42-00-100-52200	Operating Supplies	\$0	\$0	\$500	\$500
101-42-00-100-52250	Professional Services	\$82,104	\$140,153	\$49,500	\$51,000
101-42-00-100-53101	Postage	\$1,355	\$1,493	\$2,000	\$2,000
101-42-00-100-53241	Printing & Promotions	\$722	\$2,198	\$2,990	\$2,770
101-42-00-100-53301	Dues & Membership	\$998	\$1,296	\$2,170	\$2,045
101-42-00-100-53500	Equipment	\$1,500	\$577	\$1,080	\$1,080
101-42-00-100-53644	Computer Services	\$39,650	\$42,019	\$43,510	\$46,381
101-42-00-100-53701	Education & Training	\$1,599	\$2,013	\$5,750	\$3,650
101-42-00-100-53705	Meetings & Events	\$68	\$487	\$570	\$570
101-42-00-100-53711	Meals & Travel	\$6,910	\$0	\$5,000	\$500
101-42-00-100-53812	Administrative Fee	\$600	\$600	\$600	\$600
101-42-00-100-53913	General Liability Insurance	\$8,323	\$15,860	\$16,420	\$12,800
101-42-00-100-53961	Bank Charges	\$8,329	\$10,675	\$10,000	\$14,000
101-42-00-100-53999	Contractual Services	\$1,290	\$270	\$1,000	\$1,000
101-42-00-100-53600	Repair & Maintenance Services	\$1,968	\$2,316	\$2,500	\$2,500
Totals		\$446,244	\$571,288	\$487,379	\$478,320
% Increase/Decrease			28%	-15%	-2%

LAW

General Fund Department Budgets

Law Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	32,591	30,798	33,910	34,584
Supplies, Services, and Charges	125,971	125,311	132,040	132,040
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
<hr/>				
Total General Fund Request	158,562	156,109	165,950	166,624

Request Increase (Decrease) from FY 21 Projected **674**
 % change from FY 21 Projected **0.41%**

Personnel Summary - Full time Equivalents (FTE)

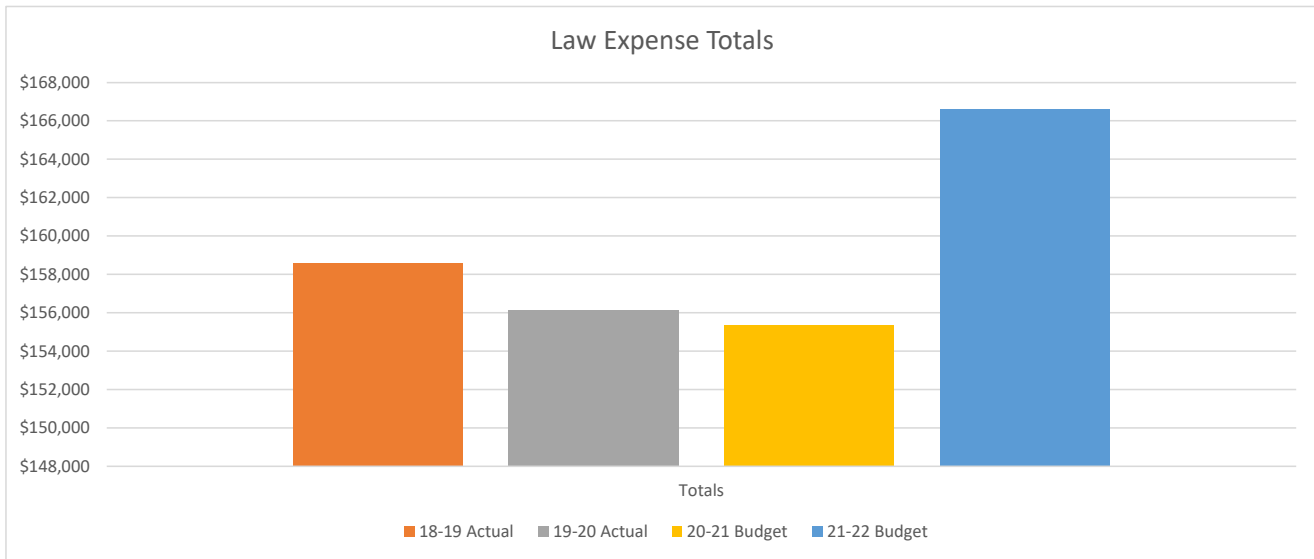
Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
City Prosecutor	0.50	0.50	0.50	-
	0.50	0.50	0.50	-

Expense Category		21/22 Budget
Personnel Services		34,584
101-51-00-100-51106	Part Time Employees	33,810
	Annual Salary	33,310
	COLA/Merit Increase	500
101-51-00-100-51225	FICA	686
101-51-00-100-51240	Workers Compensation Insurance	88
Supplies, Services, and Charges		132,040
101-51-00-100-52101	Office Supplies	300
101-51-00-100-52250	Professional Services	540
101-51-00-100-53513	Legal	130,000
101-51-00-100-53701	Education and Training	1,200
	Prosecutor's training	1,200
	<i>Repairs & Maintenance</i>	-
	<i>Utilities</i>	-
	<i>Capital Expenditures</i>	-
	<i>Debt Service</i>	-
Total General Fund Request		166,624

Budget Expense History

Law

51-D History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-51-00-100-51106	Part Time Employees	\$31,857	\$30,326	\$31,372	\$33,810
101-51-00-100-51225	FICA	\$631	\$430	\$2,400	\$686
101-51-00-100-51240	Workers Compensation Insurance	\$103	\$42	\$82	\$88
101-51-00-100-52101	Office Supplies	\$262	\$83	\$300	\$300
101-51-00-100-52250	Professional Services	\$270	\$540	\$0	\$540
101-51-00-100-53513	Legal	\$124,955	\$124,688	\$120,000	\$130,000
101-51-00-100-53701	Education and Training	\$484	\$0	\$1,200	\$1,200
Totals		\$158,562	\$156,109	\$155,353	\$166,624
% Increase/Decrease			-2%	0%	7%

COURT

Goals:

- To continue to operate the court in accordance with the ordinances of the City of Raytown and the laws of the State of Missouri.
- To work with all employees at City Hall to provide excellent customer service for the citizens and court litigants.
- To continue to provide all court staff with training to keep informed of changes in the laws.
- To implement Show Me Courts in accordance with the Mo Supreme Court mandates.

Mission Statement:

To operate the Raytown Municipal Division of the Jackson County Circuit Court in accordance with the laws of the State of Missouri and the ordinances of the City of Raytown.

Key Services:

Ordinance Enforcement, municipal court.

General Fund Department Budgets

Court Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	232,930	235,262	242,816	258,559
Supplies, Services, and Charges	48,242	49,903	50,620	62,491
Repairs and Maintenance	-	-	-	-
Utilities	155	236	300	300
Capital Expenses	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	281,327	285,401	293,736	321,350
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Request Increase (Decrease) from FY 21 Projected	27,614
% change from FY 21 Projected	9.40%

Personnel Summary - Full time Equivalents (FTE)

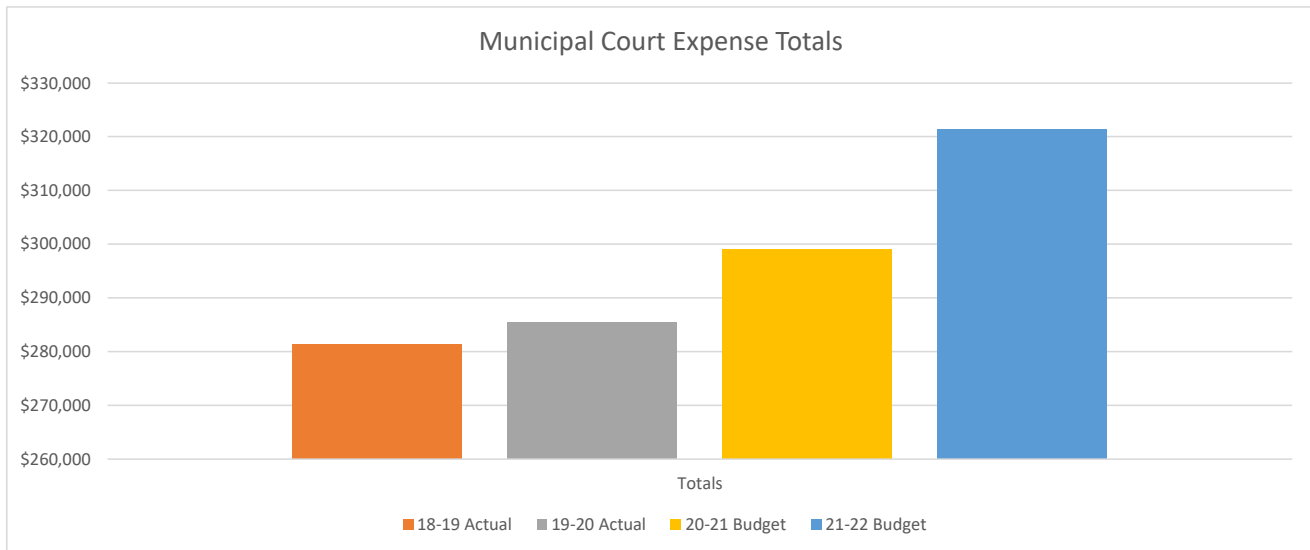
Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	2.00	2.00	2.00	-
Police Reserve	0.70	0.78	0.78	-
	4.70	4.78	4.78	-

Expense Category				21/22 Budget
Personnel Services				258,559
101-52-00-100-51101	Elected Officials			40,888
		Annual Salary	40,888	
101-52-00-100-51102	Civilian Employees			127,116
		Annual Salary	125,027	
		COLA/Merit Increase	2,090	
101-52-00-100-51104	Reserve Officers			2,996
		Annual Salary	2,996	
		COLA/Merit Increase		
101-52-00-100-51111	Civilian Employees Overtime			14,284
101-52-00-100-51115	Special Emergency Preparedness			
101-52-00-100-51206	Life Insurance			425
101-52-00-100-51212	Civilian Pension- 401A Match			2,828
101-52-00-100-51214	Deferred Compensation- LAGERS			20,927
101-52-00-100-51215	Health Insurance			30,492
101-52-00-100-51218	Med Exp - HSA Contribution			1,500
101-52-00-100-51220	Dental			1,500
101-52-00-100-51221	Vision			277
101-52-00-100-51225	FICA			13,945
101-52-00-100-51236	Ins Opt Out Incentive			-
101-52-00-100-51238	Phone Allowance			960
101-52-00-100-51240	Workers Compensation Insurance			419
Supplies, Services, and Charges				62,491
101-52-00-100-52101	Office Supplies			1,750
		Misc Supplies	1,500	
		Monthly copy overages	250	
101-52-00-100-52250	Professional Services			5,000
		Misc.	500	
		Assignment Counsel	4,500	
101-52-00-100-53101	Postage			1,500
101-52-00-100-53241	Printing & Promotions			500
101-52-00-100-53301	Dues & Membership			400
		Judge	100	
		Clerks	300	
101-52-00-100-53500	Equipment			5,680
		Show Me Court Migration:		
		8 Gig Memory Modulues	480	
		Scanners	2,200	
		Misc Hard/Software Cabling	1,000	
		1 Kiosk Machine	500	
		Postage Meter Share	1,500	
101-52-00-100-53644	Computer Services			24,161
		Incode	24,161	
101-52-00-100-53701	Education and Training			1,000
101-52-00-100-53711	Meals & Travel			5,000
		Judges' Board Meetings	900	
		Travel for Professional Dev Conference	4,100	
101-52-00-100-53913	General Liability Insurance			17,000
101-52-00-100-53961	Bank Charges			500
Repairs & Maintenance				-
Utilities				300
101-52-00-100-53431	Telephone (hard lines)			300
Capital Expenditures				-
Debt Service				-
Total General Fund Request				321,350

Budget Expense History

Court

52-D History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-52-00-100-51101	Elected Officials	\$32,510	\$31,524	\$33,889	\$40,888
101-52-00-100-51102	Civilian Employees	\$128,947	\$134,350	\$132,263	\$127,116
101-52-00-100-51103	Commissioned Officers	\$382	\$0	\$0	\$0
101-52-00-100-51106	Part Time Employees	\$2,433	\$0	\$0	\$0
101-52-00-100-51104	Reserve Officers	\$0	\$2,511	\$2,996	\$2,996
101-52-00-100-51111	Civilian Employees Overtime	\$10,713	\$9,707	\$14,073	\$14,284
101-52-00-100-51115	Special Emergency Preparedness Tir	\$0	\$429	\$0	\$0
101-52-00-100-51206	Life Insurance	\$424	\$426	\$425	\$425
101-52-00-100-51212	Civilian Pension- 401A Match	\$2,020	\$2,715	\$2,927	\$2,828
101-52-00-100-51214	Deferred Compensation- LAGERS	\$21,994	\$20,430	\$21,658	\$20,927
101-52-00-100-51215	Health Insurance	\$13,810	\$14,447	\$15,462	\$30,492
101-52-00-100-51218	Med Exp - HSA Contribution	\$1,500	\$1,250	\$1,500	\$1,500
101-52-00-100-51220	Dental	\$779	\$779	\$780	\$1,500
101-52-00-100-51221	Vision	\$172	\$172	\$172	\$277
101-52-00-100-51225	FICA	\$12,128	\$12,404	\$14,016	\$13,945
101-52-00-100-51236	Ins Opt Out Incentive	\$3,280	\$2,888	\$3,000	\$0
101-52-00-100-51238	Phone Allowance	\$980	\$928	\$960	\$960
101-52-00-100-51240	Workers Compensation Insurance	\$859	\$302	\$415	\$419
101-52-00-100-52101	Office Supplies	\$1,138	\$1,324	\$2,000	\$1,750
101-52-00-100-52250	Professional Services	\$5,118	\$3,358	\$5,000	\$5,000
101-52-00-100-53101	Postage	\$1,194	\$1,402	\$1,500	\$1,500
101-52-00-100-53241	Printing & Promotions	\$670	\$1,000	\$1,000	\$500
101-52-00-100-53301	Dues & Membership	\$355	\$400	\$400	\$400
101-52-00-100-53500	Equipment	\$1,117	\$2,341	\$1,138	\$5,680
101-52-00-100-53644	Computer Services	\$17,361	\$21,932	\$20,043	\$24,161
101-52-00-100-53701	Education and Training	\$725	\$200	\$1,000	\$1,000
101-52-00-100-53711	Meals & Travel	\$2,807	\$481	\$5,000	\$5,000
101-52-00-100-53913	General Liability Insurance	\$17,635	\$17,114	\$16,751	\$17,000
101-52-00-100-53961	Bank Charges	\$123	\$151	\$360	\$500
101-52-00-100-53431	Telephone (hard lines)	\$155	\$236	\$300	\$300
101-52-00-100-59941	Cash Long & Short		\$200		
Totals		\$281,327	\$285,402	\$299,028	\$321,350
% Increase/Decrease			1%	5%	7%

PUBLIC WORKS

Goals:

- To improve data collection of City infrastructure by completing Stormwater Master Plan & Sanitary Sewer Flow Monitoring Projects.
- To implement Right of Way Ordinance revisions to better serve the community and protect our infrastructure.
- To improve and/or maintain level of service through innovation (Cityworks) and training.
- To keep our community safe by maintaining and improving our streets, stormwater and sanitary systems.
- To provide an enjoyable work environment for employees where they can learn, grow and thrive.

Mission Statement.

To develop and maintain the City's infrastructure, buildings, grounds and vehicular equipment, and provide specialized community services, such as emergency transportation response which includes snow removal and post-storm evaluations. Public Works operates in partnership with the community to develop and maintain its publicly-owned physical assets.

Key Services:

Administration, engineering, emergency management, building maintenance, building repairs, roadway maintenance, infrastructure planning, fleet management, sanitary sewer maintenance, storm water management.

General Fund Department Budgets

Public Works Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	1,001,603	955,852	1,026,653	1,130,569
Supplies, Services, and Charges	125,664	139,409	186,080	294,695
Repairs & Maintenance	277,049	233,605	263,189	213,050
Utilities	444,677	450,532	557,717	515,312
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Total General Fund Request	1,848,993	1,779,398	2,033,640	2,153,626

Request Increase (Decrease) from FY 21 Projected **119,987**
 % change from FY 21 Projected **5.90%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Administrative Asst.	1.10	1.10	1.10	-
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.00	3.00	3.00	-
Building Maint. Worker	1.00	1.75	1.75	-
Deputy Director	-	0.25	0.25	-
Director	0.50	0.50	0.50	-
Engineering Intern	0.75	-	-	-
Engineering Technician	0.50	0.50	0.50	-
Maint. Supervisor	0.80	0.80	0.80	-
Maint. Worker	3.00	5.00	6.00	1.00
Mechanic	1.00	-	0.80	0.80
Operations Supervisor	1.00	1.00	-	(1.00)
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.70	0.60	0.60	-
Sr. Maint. Worker	3.00	2.00	1.00	(1.00)
	16.35	17.50	17.30	(0.20)

Expense Category				21/22 Budget
Personnel Services				1,130,569
101-62-00-100-51102	Civilian Employees			707,029
		Annual Salary	700,272	
		COLA/Merit Increase	6,756	
101-62-00-100-51106	Part Time Employees			-
		Annual Salary		
		COLA/Merit Increase		
101-62-00-100-51111	Civilian Employees Overtime			49,008
		Overtime	49,008	
		Special		
101-62-00-100-51115	Special Emergency Preparedness			-
101-62-00-100-51206	Life Insurance			2,280
101-62-00-100-51212	Civilian Pension- 401A Match			5,998
101-62-00-100-51214	Deferred Compensation- LAGERS			111,893
101-62-00-100-51215	Health Insurance			136,483
101-62-00-100-51218	Med Exp - HSA Contribution			5,250
101-62-00-100-51220	Dental			6,495
101-62-00-100-51221	Vision			1,619
101-62-00-100-51225	FICA			57,837
101-62-00-100-51236	Ins Opt Out Incentive			3,237
101-62-00-100-51238	Phone Allowance			-
101-62-00-100-51240	Workers Compensation Insurance			43,440
Supplies, Services, and Charges				294,695
101-62-00-100-52101	Office Supplies			4,150
		General Office Supplies	1,250	
		Copier + Overages	1,400	
		Superintendent Office Equipment	1,500	
101-62-00-100-52233	Uniforms			16,500
		Maintenance & Operations	13,000	
		Engineering & Administration	2,500	
		Fleet Maintenance	1,000	
101-62-00-100-52250	Professional Services			50,000
		Consulting Services	25,000	
		Tree Services	25,000	
101-62-00-100-53101	Postage			1,250
101-62-00-100-53241	Printing & Promotions			1,050
		Community Outreach	750	
		Advertising	300	
101-62-00-100-53301	Dues & Membership			2,000
		APWA	1,350	
		MO Asphalt Pavement Assoc.	500	
		MACPP	150	
101-62-00-100-53500	Equipment			13,500
		Building Maintenance Tools and Equipment	5,000	
		Building Maintenance Equipment Rental	2,500	
		Monthly tablet costs	3,000	
		Postage Machine Share	1,000	
		Purchase of Tablets for Cityworks	2,000	
101-62-00-100-53644	Computer Services			9,850
		Web GIS	2,400	
		Fuel Master	1,750	
		SAM (Midland) Hosting Service	5,700	
101-62-00-100-53701	Education and Training			14,000
		In-House Training, Education, Recognitions	3,000	
		Educations & Training	3,500	

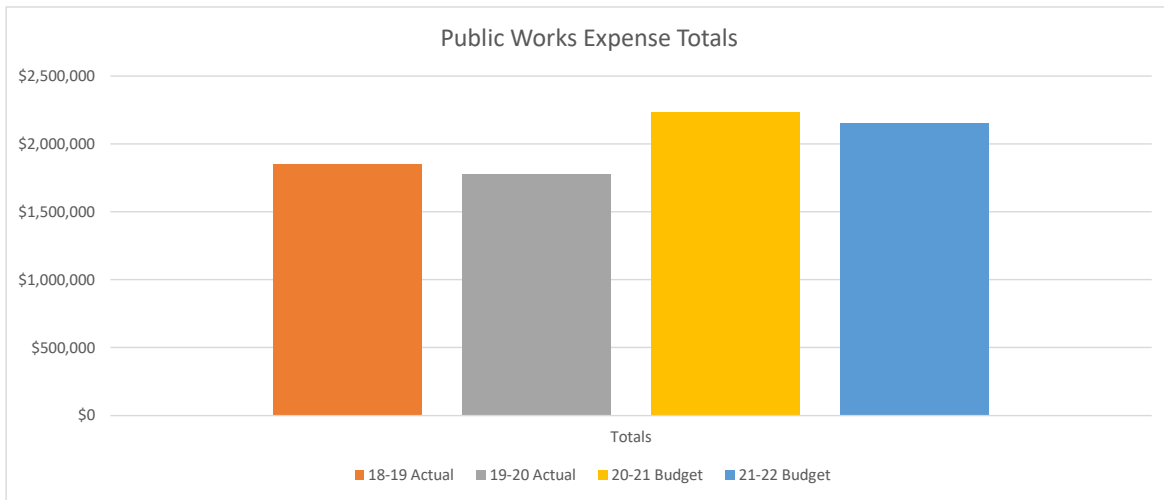
General Fund - Public Works

		Fleet Training	3,500	
		National Conferences	4,000	
101-62-00-100-53705	Meetings & Events			1,750
		Safety Program	1,500	
		Chamber	250	
101-62-00-100-53711	Meals & Travel			4,100
		Water/Waste water Conference	1,000	
		Professional Training and Development	1,500	
		Local Travel & Meals	500	
		Pavement Training	500	
		APWA Luncheons	300	
		MPR	300	
101-62-00-100-53913	General Liability Insurance			72,145
101-62-00-100-53999	Contractual Services			104,400
		Mat Rentals	3,300	
		Pest Control	3,500	
		Comcast @ PW	1,800	
		MO tank insurance	400	
		Bi-Annual aerial information	500	
		Security monitoring @ PW, VM, 7 WR	1,300	
		One-call fees	5,000	
		City-wide Mowing	35,000	
		Trash Disposal	4,000	
		Weather Service	7,000	
		KCPD Radio Connection Fee	3,100	
		ACS Door monitoring	4,500	
		City Works Contract	35,000	
	Repairs & Maintenance			213,050
101-62-00-100-52300	Repair & Maintenance Supplies			9,000
		Welding Supplies	3,500	
		Tools	2,500	
		Grounds Maintenance (19/20 Street Maint)	3,000	
101-62-00-100-52301	Fuel			31,500
		Fleet	1,000	
		Storm/Snow	13,500	
		Streets	15,000	
		Engineering & Administration	2,000	
101-62-00-100-52750	Building Maintenance			53,600
		Contracted Mechical, Electrical, Plumbing	20,000	

General Fund - Public Works

	Generator Maintenance	6,600	
	Various Outsourcing Contractors (other than)	12,000	
	Turf Treatments	3,000	
	Cleaning Supplies/Building Supplies	12,000	
101-62-00-100-53600	Repair & Maintenance Services		4,750
	Lift Inspections	500	
	Waste fluid pickup	1,700	
	Propane fueling system manifold	300	
	Sprinkler system winterization	600	
	Fire extinguisher inspection	1,650	
101-62-00-100-55000	Vehicle Expense		114,200
	Boom Truck inspections & repair	700	
	GPS	3,300	
	Vehicle Licensing- Fleet	200	
	Vehicle Washes	5,000	
	Replacement parts & supplies	45,000	
	Outside vendor repairs	60,000	
	Utilities		515,312
101-62-00-100-53421	Water		6,740
	City Hall	4,500	
	6417 Railroad	250	
	VM Building	180	
	Pocket Park	210	
	63rd & Cutoff	320	
	63rd & Raytown Trfwy	320	
	Gregory & Raytown Road	320	
	350 & Raytown Rd	320	
	Railroad Bridge	320	
101-62-00-100-53401	Electricity		475,400
	City Hall	82,000	
	6417 Railroad	2,700	
	VM Building	3,700	
	Pocket Park	525	
	59th Street Fountain	475	
	Streetlights	350,000	
	Traffic Signals	36,000	
101-62-00-100-53411	Gas		21,300
	City Hall	17,500	
	6417 Railroad	1,050	
	VM Building	2,750	
101-62-00-100-53431	Telephone (hard lines)		10,000
101-62-00-100-53441	Mobile Phone & Pagers		1,872
	PW Director	312	
	Deputy Director	312	
	Janitor/Custodian	-	
	City Engineer	312	
	Fleet Supervisor	-	
	Operations Supervisors	312	
	Right of Way/Project Inspector	312	
	Superintendent	312	
	Capital Expenditures		-
	Debt Service		-
	Total General Fund Request		2,153,626

**Budget Expense History
Public Works
62-D History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-62-00-100-51102	Civilian Employees	\$631,361	\$616,366	\$748,789	\$707,029
101-62-00-100-51106	Part Time Employees	\$2,555	\$0	\$0	\$0
101-62-00-100-51111	Civilian Employees Overtime	\$29,039	\$12,751	\$40,944	\$49,008
101-62-00-100-51115	Special Emergency Preparedness Tr	\$0	\$14,598	\$0	\$0
101-62-00-100-51206	Life Insurance	\$1,988	\$1,922	\$2,411	\$2,280
101-62-00-100-51212	Civilian Pension- 401A Match	\$4,540	\$5,239	\$6,919	\$5,998
101-62-00-100-51214	Deferred Compensation- LAGERS	\$100,240	\$76,881	\$111,613	\$111,893
101-62-00-100-51215	Health Insurance	\$122,130	\$125,976	\$175,089	\$136,483
101-62-00-100-51218	Med Exp - HSA Contribution	\$9,900	\$4,563	\$6,750	\$5,250
101-62-00-100-51220	Dental	\$7,394	\$6,800	\$7,754	\$6,495
101-62-00-100-51221	Vision	\$1,566	\$1,500	\$1,878	\$1,619
101-62-00-100-51225	FICA	\$45,775	\$44,578	\$60,415	\$57,837
101-62-00-100-51236	Ins Opt Out Incentive	\$3,829	\$3,654	\$1,800	\$3,237
101-62-00-100-51238	Phone Allowance	\$887	\$835	\$384	\$0
101-62-00-100-51240	Workers Compensation Insurance	\$40,399	\$40,192	\$48,736	\$43,440
101-62-00-100-52101	Office Supplies	\$2,885	\$2,768	\$2,650	\$4,150
101-62-00-100-52233	Uniforms	\$14,476	\$10,203	\$16,500	\$16,500
101-62-00-100-52250	Professional Services	\$2,913	\$7,902	\$30,000	\$50,000
101-62-00-100-53101	Postage	\$640	\$133	\$500	\$1,250
101-62-00-100-53241	Printing & Promotions	\$60	\$193	\$700	\$1,050
101-62-00-100-53301	Dues & Membership	\$1,235	\$1,640	\$2,000	\$2,000
101-62-00-100-53500	Equipment	\$6,324	\$5,984	\$8,500	\$13,500
101-62-00-100-53644	Computer Services	\$9,662	\$11,494	\$9,850	\$9,850
101-62-00-100-53701	Education and Training	\$4,884	\$3,948	\$13,000	\$14,000
101-62-00-100-53705	Meetings & Events	\$352	\$1,044	\$1,750	\$1,750
101-62-00-100-53711	Meals & Travel	\$2,374	\$1,414	\$4,100	\$4,100
101-62-00-100-53913	General Liability Insurance	\$53,989	\$62,849	\$67,327	\$72,145
101-62-00-100-53999	Contractual Services	\$25,869	\$29,836	\$33,372	\$104,400
101-62-00-100-52300	Repair & Maintenance Supplies	\$11,131	\$10,394	\$11,000	\$9,000
101-62-00-100-52301	Fuel	\$51,060	\$20,620	\$31,500	\$31,500
101-62-00-100-52750	Building Maintenance	\$49,190	\$39,150	\$50,000	\$53,600
101-62-00-100-53600	Repair & Maintenance Services	\$45,141	\$28,792	\$35,600	\$4,750
101-62-00-100-55000	Vehicle Expense	\$120,526	\$134,648	\$144,100	\$114,200
101-62-00-100-53421	Water	\$5,349	\$5,095	\$6,740	\$6,740
101-62-00-100-53401	Electricity	\$420,143	\$426,112	\$525,400	\$475,400
101-62-00-100-53411	Gas	\$12,755	\$13,496	\$21,300	\$21,300
101-62-00-100-53431	Telephone (hard lines)	\$4,723	\$4,757	\$5,000	\$10,000
101-62-00-100-53441	Mobile Phone & Pagers	\$1,707	\$1,072	\$2,568	\$1,872
Totals		\$1,848,992	\$1,779,397	\$2,236,939	\$2,153,626
% Increase/Decrease			-4%	26%	-4%

COMMUNITY DEVELOPMENT

Goals:

- To increase rental registrations and permits.
- To improve on code enforcement and abatement.
- To enhance database and data entry.
- To create/provide online client services.

Mission Statement:

To serve our residents through the efficient processing of development-related permits and navigation through the components of the Municipal Code for various review and approval processes. The Department is comprised of Building & Neighborhood Services Division and Planning and Development Services Division, with staff members all working toward improving and protecting health, safety, and quality of life in the community.

Key Services:

Animal control, planning & zoning, new development, redevelopment, business licenses, liquor licenses, building inspection/safety, code enforcement.

General Fund Department Budgets

Community Development Budget 2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	496,374	600,672	700,448	691,298
Supplies, Services, and Charges	168,516	189,375	293,890	359,215
Repairs & Maintenance	4,580	4,071	7,036	8,125
Utilities	2,953	2,414	6,521	6,500
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
<hr/>				
Total General Fund Request	672,423	796,532	1,007,895	1,065,138

Request Increase (Decrease) from FY 21 Projected **57,244**
 % change from FY 21 Projected **5.68%**

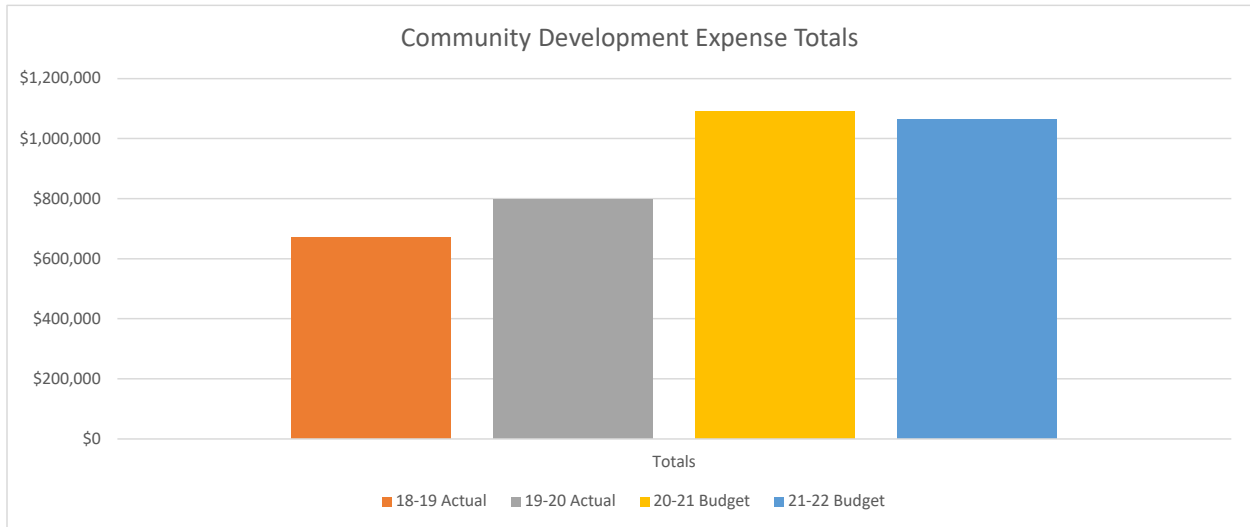
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	4.00	4.00	4.00	-
Inspector	1.00	1.00	1.00	-
Permit Tech	3.00	3.00	3.00	-
Planning & Zoning Coordinator	1.00	1.00	1.00	-
	11.00	11.00	11.00	-

Expense Category		21/22 Budget
Personnel Services		691,298
101-82-00-100-51101	Elected Officials	
101-82-00-100-51102	Civilian Employees	446,886
	Annual Salary	439,798
	COLA/Merit Increase	7,089
101-82-00-100-51106	Part Time Employees	
101-82-00-100-51111	Civilian Employees Overtime	32,779
	Special Hours	8,400
	Overtime	24,379
101-82-00-100-51115	Special Emergency Preparedness	
101-82-00-100-51206	Life Insurance	1,439
101-82-00-100-51212	Civilian Pension- 401A Match	4,044
101-82-00-100-51214	Deferred Compensation- LAGERS	70,990
101-82-00-100-51215	Health Insurance	69,958
101-82-00-100-51218	Med Exp - HSA Contribution	9,000
101-82-00-100-51220	Dental	4,846
101-82-00-100-51221	Vision	978
101-82-00-100-51225	FICA	36,694
101-82-00-100-51236	Ins Opt Out Incentive	3,984
101-82-00-100-51238	Phone Allowance	-
101-82-00-100-51240	Workers Compensation Insurance	9,699
Supplies, Services, and Charges		359,215
101-82-00-100-52101	Office Supplies	11,000
	Other office supplies	7,000
	Copy overages	4,000
101-82-00-100-52200	Operating Supplies	3,000
101-82-00-100-52233	Uniforms	3,300
101-82-00-100-52250	Professional Services	105,000
	Veterinary & Boarding Services	90,000
	Adoption Services	4,000
	Tree Service	6,000
	Pet Cremation	5,000
101-82-00-100-53101	Postage	12,400
	Business License	1,600
	Liquor License	900
	Certified Notifications	2,900
	Code Enforcement	4,500
	Rental Regulations	2,500
101-82-00-100-53241	Printing & Promotions	7,000
	Courier	3,200
	Rental Regulations	2,300
	ICC books	1,500
101-82-00-100-53301	Dues & Membership	2,675
	Inter. Code Council	800
	ICC Metro	300
	Nat. Animal Control	375
	Permit Tech	300
	APA Membership	400
	MO Code Enforcement	500

General Fund - Community Development

101-82-00-100-53500	Equipment		10,200
		Postage Machine Share	1,000
		Animal mico chips	1,200
		Misc.	5,000
		Telephone	3,000
101-82-00-100-53565	Temp Agency Service		14,000
		Temporary Clerical	14,000
101-82-00-100-53597	Weeds/Brush- Nuisance Abatement		110,000
		Weeds & Brush	55,000
		Minor Home Repair	35,000
		Dangerous Structure	20,000
101-82-00-100-53644	Computer Services		30,800
		Software use	1,800
		Incode Maint	4,000
		Energov Maint/ IPAD	5,000
		Energov	20,000
101-82-00-100-53701	Education and Training		5,500
		ICC	4,000
		Code Enforcement	500
		Permit Tech	500
		Incode	500
101-82-00-100-53711	Meals & Travel		5,000
101-82-00-100-53913	General Liability Insurance		39,340
	Repairs & Maintenance		8,125
101-82-00-100-52301	Fuel		6,500
101-82-00-100-55000	Vehicle Expense		1,625
		Car wash-Vac	250
		GPS	1,375
	Utilities		6,500
101-82-00-100-53431	Telephone (hard lines)		
101-82-00-100-53441	Mobile Phone & Pagers		6,500
	Capital Expenditures		-
	Debt Service		-
54132	SRF Principal		
	Total General Fund Request		1,065,138

**Budget Expense History
Community Development
82-D History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
101-82-00-100-51102	Civilian Employees	\$329,538	\$417,796	\$470,950	\$446,886
101-82-00-100-51106	Part Time Employees	\$10,932	\$0	\$0	\$0
101-82-00-100-51111	Civilian Employees Overtime	\$17,660	\$12,396	\$33,728	\$32,779
101-82-00-100-51115	Special Emergency Preparedness Tir	\$0	\$1,910	\$0	\$0
101-82-00-100-51206	Life Insurance	\$996	\$1,223	\$1,439	\$1,439
101-82-00-100-51212	Civilian Pension- 401A Match	\$4,477	\$4,364	\$4,274	\$4,044
101-82-00-100-51214	Deferred Compensation- LAGERS	\$50,744	\$55,965	\$70,439	\$70,990
101-82-00-100-51215	Health Insurance	\$35,586	\$51,696	\$76,738	\$69,958
101-82-00-100-51218	Med Exp - HSA Contribution	\$3,000	\$4,500	\$7,500	\$9,000
101-82-00-100-51220	Dental	\$2,696	\$3,685	\$4,846	\$4,846
101-82-00-100-51221	Vision	\$545	\$710	\$978	\$978
101-82-00-100-51225	FICA	\$25,947	\$31,220	\$37,708	\$36,694
101-82-00-100-51236	Ins Opt Out Incentive	\$8,052	\$8,975	\$9,000	\$3,984
101-82-00-100-51238	Phone Allowance	\$0	\$0	\$0	\$0
101-82-00-100-51240	Workers Compensation Insurance	\$6,199	\$6,231	\$9,790	\$9,699
101-82-00-100-52101	Office Supplies	\$5,240	\$5,653	\$9,500	\$11,000
101-82-00-100-52200	Operating Supplies	\$884	\$771	\$3,000	\$3,000
101-82-00-100-52233	Uniforms	\$762	\$2,070	\$3,300	\$3,300
101-82-00-100-52250	Professional Services	\$73,155	\$58,528	\$111,000	\$105,000
101-82-00-100-53101	Postage	\$5,385	\$5,493	\$10,500	\$12,400
101-82-00-100-53241	Printing & Promotions	\$4,336	\$3,748	\$6,500	\$7,000
101-82-00-100-53301	Dues & Membership	\$480	\$530	\$2,150	\$2,675
101-82-00-100-53500	Equipment	\$10,098	\$8,916	\$10,600	\$10,200
101-82-00-100-53565	Temp Agency Service	\$13,619	\$5,894	\$14,000	\$14,000
101-82-00-100-53597	Weeds/Brush- Nuisance Abatement	\$28,323	\$45,451	\$105,000	\$110,000
101-82-00-100-53644	Computer Services	\$9,647	\$19,778	\$28,700	\$30,800
101-82-00-100-53701	Education and Training	\$1,110	\$729	\$3,500	\$5,500
101-82-00-100-53711	Meals & Travel	\$83	\$21	\$2,900	\$5,000
101-82-00-100-53913	General Liability Insurance	\$15,392	\$31,716	\$39,613	\$39,340
101-82-00-100-52301	Fuel	\$3,391	\$2,807	\$6,000	\$6,500
101-82-00-100-55000	Vehicle Expense	\$1,189	\$1,264	\$1,625	\$1,625
101-82-00-100-53431	Telephone (hard lines)	\$0	\$0	\$0	\$0
101-82-00-100-53441	Mobile Phone & Pagers	\$2,953	\$2,414	\$3,000	\$6,500
101-82-00-100-59941	Cash Long & Short	\$0	\$79	\$0	\$0
Totals		\$672,422	\$796,532	\$1,088,277	\$1,065,138
% Increase/Decrease			18%	37%	-2%

PARKS FUND

Goals:

- To maintain the City's publicly owned property and facilities for the safe use of participants of all ages and abilities.
- To work to manage the public funds in a wise and responsible manner to the benefit of the citizens of Raytown.
- To provide a safe and equitable working space for staff and develop their skills in order to meet the needs of the City of Raytown.
- To seek out new recreation opportunities that will enhance the quality of life for Raytown citizens and park patrons.

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$978,546	\$1,246,854	\$1,042,011	\$1,276,400
Percentage Change	-7.70%	27.42%	-16.43%	22.49%
Total Expenditures	844,918	1,570,864	1,171,923	1,745,629
Percentage Change	-7.16%	85.92%	-25.40%	48.95%
Revenues over (under) Expenditures	<u>133,628</u>	<u>(324,010)</u>	<u>(129,912)</u>	<u>(469,229)</u>
Fund Balance Appropriated	<u>-</u>	<u>324,010</u>	<u>129,912</u>	<u>469,229</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$133,628</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Fund Balance				
Restricted Fund Balance	\$1,058,005	\$1,191,633	\$1,191,633	\$1,096,573
Percentage Change	16.75%	12.63%	31.50%	-7.98%
Restricted Fund Balance	\$34,852	\$34,852	\$34,852	\$0
Total Fund Balance	<u>\$1,226,485</u>	<u>\$902,475</u>	<u>\$1,096,573</u>	<u>\$627,344</u>
Percentage Change	12.23%	-26.42%	0.34%	-42.79%

Detailed Summary of Park Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Parks					
Property Taxes					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 428,982	\$ 470,884	\$ 440,500	\$ 441,000
Personal Property Tax	201-92-00-100-41102	86,185	101,000	88,500	88,500
Delinquent Real Estate Taxes	201-92-00-100-41104	12,148	12,900	8,000	11,400
Penalties	201-92-00-100-41105	10,167	8,000	6,400	7,000
Railroad & Utilities Tax	201-92-00-100-41107	17,797	20,500	20,000	20,000
(Real Estate) Replacement Tax	201-92-00-100-41108	25,552	20,000	26,000	26,000
Circuit Breaker Refund	201-92-00-100-41110	(1,334)	(2,050)	(700)	(1,200)
Delinquent Property Tax Revenue	201-92-00-100-41111	9,491	10,000	7,100	7,500
Total Property Tax		588,987	641,234	595,800	600,200
General Sales Tax					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	334,528	315,000	314,900	320,000
TIF - EATS	201-92-00-001-41206	(34,805)	(31,900)		
Total General Sales Tax		299,723	283,100	314,900	320,000
Grants					
Grants	201-92-00-XXX-43101	-	187,500	-	225,000
Total Grants		-	187,500	-	225,000
Service Charges					
Ballfield Lights Fees	201-92-00-100-47101	6,538	6,500	1,500	1,800
Shelter House Rental Fees	201-92-00-100-47105	16,470	19,000	19,000	19,000
Sports Field Rental Fees	201-92-00-100-47110	2,181	1,400	7,000	7,000
Team Sports League	201-92-00-100-47204	11,954	39,600	30,500	34,000
Participant Fees	201-92-00-200-47401	17,732	20,000	26,000	20,000
Concession Sales	201-92-00-200-47405	232	6,500	6,500	6,500
ABA Memberships	201-92-00-200-47415	62	5,400	5,000	5,000
Credit Card Processing Fees	201-92-00-000-42122	282	-	900	900
Total Service Charges		55,452	98,400	96,400	94,200
Miscellaneous					
Interest Earnings	201-92-00-100-46101	7,137	3,760	2,300	2,300
Investment Income	201-00-00-100-46102	4,623	3,760	500	4,000
Gain on Sale of Fixed Assets	201-92-00-100-46303	20,915	11,000	16,411	15,000
Miscellaneous Revenue	201-00-00-100-46401	-	-	600	600
Vending Machine-Kenagy	201-92-00-100-47116	1,182	1,100	1,100	1,100
Donations	201-92-00-100-47220	-	16,000	13,000	13,000
Other Income	201-92-00-100-47425	526	1,000	1,000	1,000
Total Miscellaneous		34,384	36,620	34,911	37,000
One Time Revenues					
Total One Time Revenues		-	-	-	-
Transfer From Other Funds					
Operating Transfer in from General	201-00-00-100-49951	-	-	-	-
Total Transfers From Other Funds		-	-	-	-
Fund Balance Appropriated					
		-	-	-	-
TOTAL PARKS REVENUE		\$ 978,546	\$ 1,246,854	\$ 1,042,011	\$ 1,276,400

Parks Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	581,436	566,062	606,373	599,964
Supplies, Services, and Charges	185,545	121,029	237,799	293,565
Repairs & Maintenance	46,233	50,825	82,326	88,200
Utilities	40,158	43,589	48,592	59,900
Capital Expenditures	56,711	63,413	162,834	672,000
Debt Service	-	-	-	-
Operating Transfer	-	-	34,000	32,000
	910,083	844,918	1,171,923	1,745,629

Request Increase (Decrease) from FY 21 Projected **573,706**
 % change from FY 21 Projected **48.95%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Admin Srvc Coordinator	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
Horticulturist	1.00	1.00	1.00	-
Landscape Tech	1.00	1.00	1.00	-
Maint I	1.00	2.00	1.00	(1.00)
Maint II	1.00	1.00	1.00	-
Maint III	1.00	1.00	1.00	-
Seasonal Maintenance Worker	-	0.48	0.96	0.48
Sports & Special Events	1.00	1.00	1.00	-
Superintendent	1.00	1.00	1.00	-
	9.00	10.48	9.96	(0.52)

Expense Category		21/22 Budget
Personnel Services		599,964
201-92-00-100-51102	Civilian Employees	386,519
	Annual Salary	380,779
	COLA/Merit Increase	5,740
201-92-00-100-51106	Part Time Employees	30,958
	Annual Salary	30,958
	COLA/Merit Increase	
201-92-00-100-51111	Civilian Employees Overtime	1,887
	Overtime	1,887
201-92-00-100-51115	Special Emergency Preparedness	
201-92-00-100-51206	Life Insurance	989
201-92-00-100-51212	Civilian Pension- 401A Match	3,153
201-92-00-100-51214	Deferred Compensation- LAGERS	57,484
201-92-00-100-51215	Health Insurance	48,300
201-92-00-100-51218	Med Exp - HSA Contribution	7,500
201-92-00-100-51220	Dental	4,601
201-92-00-100-51221	Vision	1,004
201-92-00-100-51225	FICA	32,462
201-92-00-100-51231	Auto Allowance	4,980
201-92-00-100-51236	Ins Opt Out Incentive	1,992
201-92-00-100-51238	Phone Allowance	4,320
201-92-00-100-51240	Workers Compensation Insurance	13,814
Supplies, Services, and Charges		293,565
201-92-00-100-52101	Office Supplies	600
201-92-00-200-52101	Office Supplies BMX	500
201-92-00-100-52200	Operating Supplies	3,450
	Janitorial Supplies for parks	1,500
	First Aid/Safety Gear	1,250
	Supplies -General Inventory	700
201-92-00-200-52200	Operating Supplies BMX	15,000
201-92-00-100-52233	Uniforms	3,300
201-92-00-100-52250	Professional Services	1,400
	New Hires	1,400
201-92-00-200-52250	Professional Services BMX	10,000
	BMX Rider Insurance/ Fees	10,000
201-92-00-100-53101	Postage	500
201-92-00-100-53241	Printing & Promotions	1,500
201-92-00-200-53241	Printing & Promotions BMX	1,000
201-92-00-100-53301	Dues & Membership	2,700
	Missouri Parks , National Parks Chamber, KCMPRDA, CEU, Sam's	2,700
201-92-00-100-53500	Equipment	1,700
	Data Max copier lease	400
	office furniture	1,300
201-92-00-100-53644	Computer Services	7,500
	Itek computer services	7,500
201-92-00-100-53701	Education and Training	3,100
	MPRA/NRPA/WWA	1,700
	Arborist Training and Cont. Ed.	1,400
201-92-00-100-53711	Meals & Travel	1,350

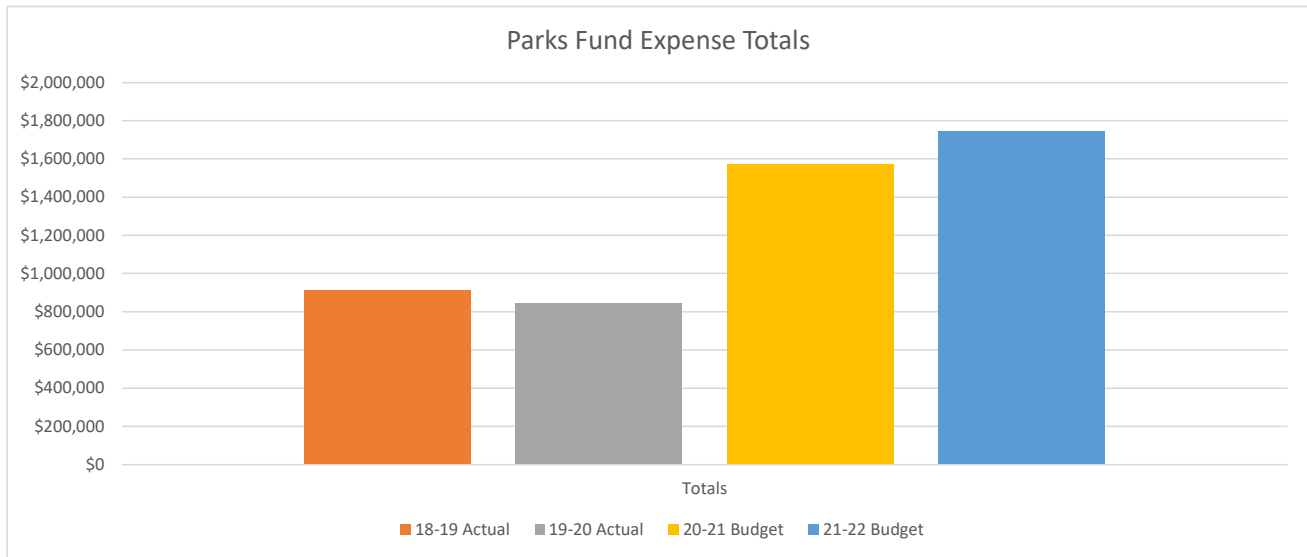
Parks Fund

201-92-00-100-53913	General Liability Insurance		45,365
201-92-00-100-53961	Bank Charges		4,300
201-92-00-100-53999	Contractual Services		131,300
	Trash Hauling	6,500	
	Port-a-potties	7,500	
	Legal Services	5,000	
	Asset Management	15,000	
	Security Contractor	24,000	
	Alarm Service	3,800	
	Creative Communities Alliance	5,000	
	Camera contract	2,500	
	Architect and Engineering fees	21,000	
	Mowing	41,000	
201-92-00-200-53999	Contractual Services	BMX	7,200
201-92-00-100-54500	Rec Programs		51,800
Repairs & Maintenance			88,200
201-92-00-100-52300	Repair & Maintenance Supplies		59,700
	Landscaping	12,000	
	Ballfield Improvements	2,000	
	Maintenance -park structures	12,700	
	Maintenance - athletic fields and electrical	14,000	
	Maintenance - Mowers, power equip.	9,000	
	Maintenance Equipment- Small Tools	10,000	
201-92-00-200-52300	Repair & Maintenance Supplies	BMX	9,000
201-92-00-100-52301	Fuel		7,500
201-92-00-200-52301	Fuel	BMX	1,000
201-92-00-100-53600	Repair & Maintenance Services		1,500
	Office Janitorial	1,500	
201-92-00-100-55000	Vehicle Expense		9,500
	General	7,700	
	GPS	1,800	
Utilities			59,900
201-92-00-100-53421	Water		7,500
201-92-00-200-53421	Water	BMX	700
201-92-00-100-53401	Electricity		38,000
201-92-00-200-53401	Electricity	BMX	3,000
201-92-00-100-53411	Gas		3,200
201-92-00-100-53431	Telephone (hard lines) and WIFI		6,500
201-92-00-200-53431	Telephone (hard lines)	BMX	1,000
Capital Expenditures			672,000
201-92-00-100-57000	Capital Expenditures		672,000
	Kenagy Tennis Courts w grant	450,000	
	Kritser/Kenagy playground replacement	90,000	
	Pond wall Engineering fees	50,000	
	Truck replacement with upfitting	34,000	
	Kritser Trail overseal	16,000	
	Park Improvements	27,000	
	Computer equipment	5,000	
Debt Service			-
Operating Transfer			32,000
201-00-00-100-59950	Operating Transfer - TIF EAT's		32,000
Total Park Fund Request			1,745,629

Budget Expense History

Park Fund

201 History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
201-92-00-100-51102	Civilian Employees	\$396,460	\$386,971	\$424,849	\$386,519
201-92-00-100-51106	Part Time Employees	\$2,738	\$4,656	\$48,820	\$30,958
201-92-00-100-51111	Civilian Employees Overtime	\$3,088	\$2,995	\$3,640	\$1,887
201-92-00-100-51115	Special Emergency Preparedness Tir	\$0	\$4,417	\$0	\$0
201-92-00-100-51206	Life Insurance	\$1,127	\$1,087	\$1,222	\$989
201-92-00-100-51212	Civilian Pension- 401A Match	\$6,057	\$5,758	\$6,398	\$3,153
201-92-00-100-51214	Deferred Compensation- LAGERS	\$57,484	\$52,131	\$65,483	\$57,484
201-92-00-100-51215	Health Insurance	\$42,905	\$40,007	\$57,903	\$48,300
201-92-00-100-51218	Med Exp - HSA Contribution	\$6,125	\$5,000	\$7,500	\$7,500
201-92-00-100-51220	Dental	\$3,370	\$3,415	\$4,231	\$4,601
201-92-00-100-51221	Vision	\$687	\$742	\$905	\$1,004
201-92-00-100-51225	FICA	\$29,804	\$29,540	\$36,930	\$32,462
201-92-00-100-51231	Auto Allowance	\$4,870	\$5,255	\$5,436	\$4,980
201-92-00-100-51236	Ins Opt Out Incentive	\$8,611	\$8,350	\$9,000	\$1,992
201-92-00-100-51238	Phone Allowance	\$3,594	\$2,984	\$4,800	\$4,320
201-92-00-100-51240	Workers Compensation Insurance	\$14,517	\$12,755	\$16,175	\$13,814
201-92-00-100-52101	Office Supplies	\$357	\$372	\$550	\$600
201-92-00-200-52101	Office Supplies BMX	\$320	\$367	\$500	\$500
201-92-00-100-52200	Operating Supplies	\$2,384	\$2,065	\$3,450	\$3,450
201-92-00-200-52200	Operating Supplies BMX	\$14,573	\$9,005	\$15,000	\$15,000
201-92-00-100-52233	Uniforms	\$2,409	\$1,734	\$3,100	\$3,300
201-92-00-100-52250	Professional Services	\$531	\$1,801	\$1,400	\$1,400
201-92-00-200-52250	Professional Services BMX	\$13,090	\$2,739	\$10,000	\$10,000
201-92-00-100-53101	Postage	\$91	\$541	\$500	\$500
201-92-00-100-53241	Printing & Promotions	\$80	\$231	\$1,500	\$1,500
201-92-00-200-53241	Printing & Promotions BMX	\$453	\$0	\$1,000	\$1,000
201-92-00-100-53301	Dues & Membership	\$912	\$928	\$2,600	\$2,700
201-92-00-100-53500	Equipment	\$820	\$227	\$1,700	\$1,700
201-92-00-100-53563	Elections	\$36,529	\$0	\$0	\$0
201-92-00-100-53644	Computer Services	\$4,586	\$3,585	\$7,500	\$7,500
201-92-00-100-53701	Education and Training	\$860	\$1,810	\$2,750	\$3,100
201-92-00-100-53711	Meals & Travel	\$767	\$755	\$1,350	\$1,350
201-92-00-100-53913	General Liability Insurance	\$25,384	\$38,951	\$39,555	\$45,365
201-92-00-100-53961	Bank Charges	\$4,329	\$4,749	\$3,500	\$4,300
201-92-00-100-53999	Contractual Services	\$36,297	\$33,409	\$105,400	\$131,300

Budget Expense History

Park Fund

201 History

Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
201-92-00-200-53999	Contractual Services BMX	\$2,382	\$1,497	\$7,120	\$7,200
201-92-00-100-54500	Rec Programs	\$38,125	\$16,025	\$51,797	\$51,800
201-92-00-100-52300	Repair & Maintenance Supplies	\$23,604	\$29,061	\$59,500	\$59,700
201-92-00-200-52300	Repair & Maintenance Supplies BMX	\$7,571	\$10,749	\$8,000	\$9,000
201-92-00-100-52301	Fuel	\$6,797	\$6,149	\$7,500	\$7,500
201-92-00-200-52301	Fuel BMX	\$267	\$239	\$1,000	\$1,000
201-92-00-100-53600	Repair & Maintenance Services	\$900	\$895	\$1,500	\$1,500
201-92-00-100-55000	Vehicle Expense	\$7,362	\$3,971	\$9,500	\$9,500
201-92-00-100-53421	Water	\$6,079	\$5,721	\$7,500	\$7,500
201-92-00-200-53421	Water BMX	\$0	\$0	\$700	\$700
201-92-00-100-53401	Electricity	\$27,147	\$28,427	\$33,000	\$38,000
201-92-00-200-53401	Electricity BMX	\$1,552	\$1,982	\$3,000	\$3,000
201-92-00-100-53411	Gas	\$2,644	\$2,235	\$3,200	\$3,200
201-92-00-100-53431	Telephone (hard lines) and WIFI	\$2,735	\$5,089	\$8,000	\$6,500
201-92-00-200-53431	Telephone (hard lines) BMX	\$0	\$134	\$900	\$1,000
201-92-00-100-57000	Capital Expenditures	\$56,711	\$63,413	\$474,000	\$672,000
201-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$32,000
Totals		\$910,084	\$844,918	\$1,570,864	\$1,745,629
% Increase/Decrease			-7%	86%	11%

TRANSPORTATION SALES TAX

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND**

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$1,406,090	\$1,834,700	\$2,233,811	\$1,553,500
Percentage Change	-9.08%	18.63%	21.75%	-30.46%
Total Expenditures	613,603	2,019,400	3,255,395	2,394,500
Percentage Change	-9.98%	196.26%	61.21%	-26.45%
Revenues over (under) Expenditures	<u>792,487</u>	<u>(184,700)</u>	<u>(1,021,584)</u>	<u>(841,000)</u>
Fund Balance Appropriated	<u>-</u>	<u>184,700</u>	<u>1,021,584</u>	<u>841,000</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$792,487</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>
Fund Balance				
Restricted Fund Balance	\$1,202,373	\$1,994,860	\$1,994,860	\$973,276
Percentage Change	256.32%	491.17%	491.17%	-51.21%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$1,994,860</u></u>	<u><u>\$1,810,160</u></u>	<u><u>\$973,276</u></u>	<u><u>\$132,276</u></u>
Percentage Change	65.91%	-9.26%	-51.21%	-86.41%

Detailed Summary of Transportation Sales Tax Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Transportation Sales Tax					
<u>Sales Tax</u>					
Transportation Sales Tax	204-00-00-100-41203	\$ 1,628,964	\$ 1,550,000	\$ 1,583,249	\$ 1,550,000
TIF - EATS	204-00-00-001-41206	(371,254)	(360,000)		
Total General Sales Tax		1,257,710	1,190,000	1,583,249	1,550,000
<u>Grants</u>					
Grants - 59th Street Sidewalk	204-62-00-713-43101	-	-	1,802	
Grants - 350 Hwy & Raytown Rd	204-62-00-714-43101	84,468	637,500	637,500	
Grants - TEAP	204-62-00-720-43101	7,875		7,875	
Total Grants		92,343	637,500	647,177	-
<u>Miscellaneous</u>					
Interest Earnings	204-00-00-100-46101	7,512	3,600	2,835	3,000
Investment Income	204-00-00-100-46102	4,525	3,600	550	500
Miscellaneous Revenue	204-62-00-100-46401	44,000	-	-	-
Total Miscellaneous		56,038	7,200	3,385	3,500
<u>One Time Revenues</u>					
Bond Issuance					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL TRANS. SALES TAX REVENUE</u>		<u>\$ 1,406,091</u>	<u>\$ 1,834,700</u>	<u>\$ 2,233,811</u>	<u>\$ 1,553,500</u>

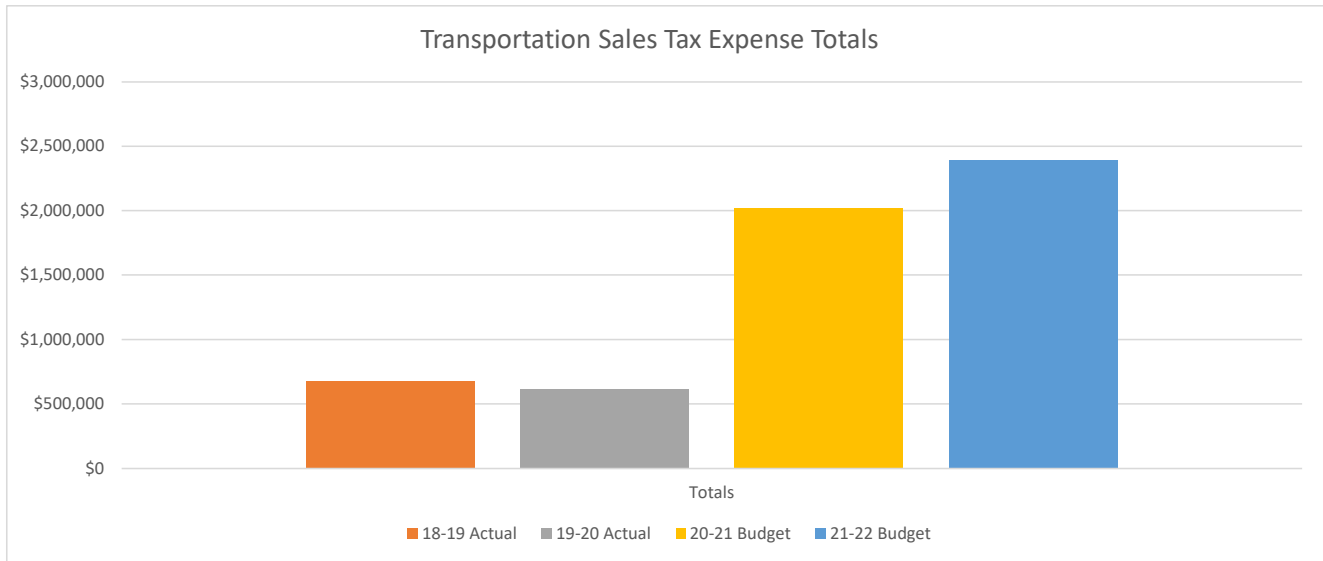
Transportation Sales Tax Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	73,496	144,406	425,090	204,500
Repairs & Maintenance	607,578	179,153	935,646	985,000
Utilities	-	-	-	-
Capital Expenditures	548	290,044	1,514,659	825,000
Debt Service	-	-	-	-
Operating Transfer	-	-	380,000	380,000
Total Transportation Sales Tax Fund Request	681,622	613,603	3,255,395	2,394,500

Expense Category		21/22 Budget	
<i>Personnel Services</i>		-	
<i>Supplies, Services, and Charges</i>		204,500	
204-62-00-100-52250	Professional Services	140,000	
	On-Call Services Consultant	25,000	
	Engineering Services Street Maintenance	45,000	
	Engineering Services Inspection	70,000	
204-62-00-100-53961	Bank Charges	3,000	
204-00-00-100-53999	Contractual Services	61,500	
	KCATA	61,500	
<i>Repairs & Maintenance</i>		985,000	
204-62-00-100-52300	Repair & Maintenance Supplies	210,000	
	Street Maintenance	50,000	
	Traffic Maintenance	10,000	
	Curb/Sidewalk Maintenance	20,000	
	Salt Contingency	100,000	
	Snow Removal Assistance	30,000	
204-62-00-100-53600	Repair & Maintenance Services	775,000	
	Contracted Street Maintenance	550,000	
	Crackseal Program	150,000	
	Annual Pavement Marking Project	75,000	
<i>Utilities</i>		-	
<i>Capital Expenditures</i>		825,000	
204-62-00-100-57000	Capital Expenditures	825,000	
	2022 Street Reconstruction	675,000	
	2023 Street Reconstruction Design	150,000	
<i>Debt Service</i>		-	
<i>Operating Transfer</i>		380,000	
204-00-00-100-59950	Operating Transfer - TIF EAT's	190,000	
204-00-00-100-59951	Operating Transfer	190,000	
Total Transportation Sales Tax Fund Request		2,394,500	

**Budget Expense History
Transportation Sales Tax Fund
204 History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
204-62-00-100-52250	Professional Services	\$11,098	\$81,268	\$275,000	\$140,000
204-62-00-100-53961	Bank Charges	\$1,584	\$2,901	\$3,000	\$3,000
204-00-00-100-53999	Contractual Services	\$60,814	\$60,237	\$61,500	\$61,500
204-62-00-100-52300	Repair & Maintenance Supplies	\$198,498	\$157,943	\$180,000	\$210,000
204-62-00-100-53600	Repair & Maintenance Services	\$409,079	\$21,210	\$525,000	\$775,000
204-62-00-100-57000	Capital Expenditures	\$548	\$290,045	\$974,900	\$825,000
204-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$190,000
204-00-00-100-59951	Operating Transfer	\$0	\$0	\$0	\$190,000
Totals		\$681,620	\$613,603	\$2,019,400	\$2,394,500
% Increase/Decrease			-10%	229%	19%

CAPITAL SALES TAX

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND**

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$1,085,103	1,037,800	\$1,320,819	\$1,313,600
Percentage Change	-0.78%	-4.36%	21.72%	-0.55%
Total Expenditures	532,024	1,146,410	2,280,391	1,657,551
Percentage Change	-41.73%	115.48%	328.63%	-27.31%
Revenues over (under) Expenditures	<u>553,079</u>	<u>(108,610)</u>	<u>(959,572)</u>	<u>(343,951)</u>
Fund Balance Appropriated	<u>-</u>	<u>108,610</u>	<u>959,572</u>	<u>343,951</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$553,079</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>
Fund Balance				
Restricted Fund Balance	\$1,523,791	\$2,076,870	\$2,076,870	\$1,117,298
Percentage Change	13.45%	36.30%	36.30%	-46.20%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$2,076,870</u></u>	<u><u>\$1,968,260</u></u>	<u><u>\$1,117,298</u></u>	<u><u>\$773,347</u></u>
Percentage Change	36.30%	-5.23%	-46.20%	-30.78%

Detailed Summary of Capital Sales Tax Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
<u>Sales Tax</u>					
Capital Sales Tax	205-00-00-100-41204	\$ 1,338,118	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
TIF - EATS	205-00-00-001-41206	(278,440)	(280,000)	-	-
Total General Sales Tax		1,059,678	1,020,000	1,300,000	1,300,000
<u>Miscellaneous</u>					
Federal Grant	205-32-00-313-43101	-	-	2,232	-
Fire District Reimburse	205-72-00-100-43535	-	-	-	-
Interest Earnings	205-00-00-100-46101	8,660	3,600	2,735	3,000
Investment Income	205-00-00-100-46102	5,565	4,200	502	600
Sale of Fixed Asset	205-00-00-100-46303	11,200	10,000	15,350	10,000
Total Miscellaneous		25,425	17,800	20,819	13,600
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>Fund Balance Appropriated</u>					
		-	-	-	-
<u>TOTAL CAPITAL SALES TAX REVENUE</u>		\$ 1,085,103	\$ 1,037,800	\$ 1,320,819	\$ 1,313,600

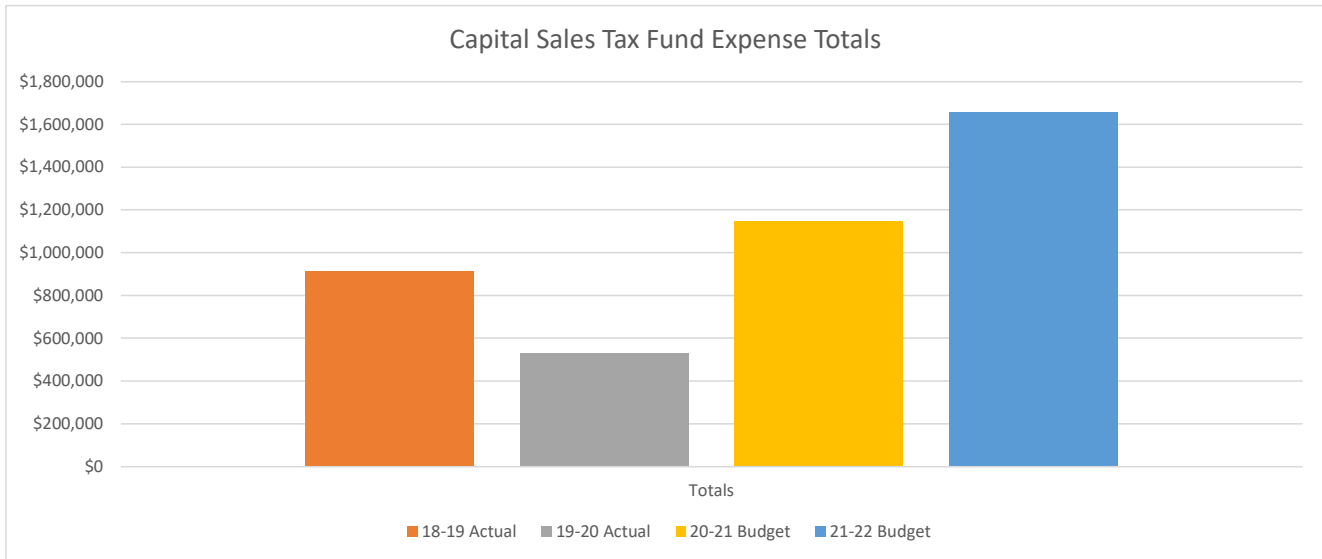
Capital Sales Tax Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	2,636	3,256	3,691	3,800
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	910,343	528,768	1,996,700	1,373,751
Debt Service	-	-	-	-
Operating Transfer	-	-	280,000	280,000
<hr/>				
Total Capital Sales Tax Fund Request	912,979	532,024	2,280,391	1,657,551

Expense Category		21/22 Budget	
<i>Personnel Services</i>		-	
<i>Supplies, Services, and Charges</i>		3,800	
205-42-00-100-53961	Bank Charges	3,800	
<i>Repairs & Maintenance</i>		-	
<i>Utilities</i>		-	
<i>Capital Expenditures</i>		1,373,751	
205-00-00-100-57000	Capital Expenditures	21,000	
	City Wide	Police Sign Replacement	20,000
	City Wide	Flag Pole Replacement	1,000
205-22-00-100-57000	Capital Expenditures	31,300	
	Admin	12 Workstations with Monitors	16,800
	Admin	1 Dell Server including accessories	12,000
	Admin	Network Server	1,500
	Admin	Wireless network routers Street	1,000
205-32-00-100-57000	Capital Expenditures	320,451	
	Police	Replace 7 workstations	9,000
	Police	3 New Patrol SUV's	198,075
	Police	Replacement patrol vehicle	44,000
	Police	San (replacement of old san-server storage)	27,000
	Police	Panasonic Toughbooks In-car computers x2	7,000
	Police	Radios-New Officers/cars	18,576
	Police	Uniforms- Body Armor	16,800
205-62-00-100-57000	Capital Expenditures	966,000	
	Public Works	Building Asset Condition Assessment	17,000
	Public Works	PW Maintenance/Operations/Fleet Key Card Entry/Security Camera	15,000
	Public Works	Unit 209 Replacement - Asphalt truck	180,000
	Public Works	Unit 238 Replacement - Loader	160,000
	Public Works	Stormwater Masterplan Phase III & IV	220,000
	Public Works	2022 Stormwater Maintenance Improvements	374,000
205-82-00-100-57000	Capital Expenditures	35,000	
	Community Development	Replacement vehicle	35,000
<i>Debt Service</i>		-	
<i>Operating Transfer</i>		280,000	
205-00-00-100-59950	Operating Transfer - TIF EAT's	140,000	
205-00-00-100-59951	Operating Transfer	140,000	
Total Capital Sales Tax Fund Request		1,657,551	

**Budget Expense History
Capital Sales Tax Fund
205 History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
205-42-00-100-53961	Bank Charges	\$2,636	\$3,256	\$3,600	\$3,800
205-00-00-100-57000	Capital Expenditures - CW	\$4,062	\$78,908	\$0	\$21,000
205-22-00-100-57000	Capital Expenditures - Admin	\$40,137	\$40,396	\$28,600	\$31,300
205-32-00-100-57000	Capital Expenditures - Police	\$131,777	\$148,798	\$148,210	\$320,451
205-62-00-100-57000	Capital Expenditures - PW	\$497,200	\$231,824	\$966,000	\$966,000
205-72-00-100-57000	Capital Expenditures - EMS	\$201,245	\$0	\$0	\$0
205-82-00-100-57000	Capital Expenditures - DPAD	\$35,922	\$28,842	\$0	\$35,000
205-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$140,000
205-00-00-100-59951	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$140,000
Totals		\$912,979	\$532,024	\$1,146,410	\$1,657,551
% Increase/Decrease			-42%	115%	45%

PUBLIC SAFETY SALES TAX

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$1,607,537	\$1,566,600	\$1,750,188	\$1,753,000
Percentage Change	5.33%	-2.55%	8.87%	0.16%
Total Expenditures	1,536,144	1,858,511	2,036,901	1,938,159
Percentage Change	-14.64%	20.99%	32.60%	-4.85%
Revenues over (under) Expenditures	<u>71,393</u>	<u>(291,911)</u>	<u>(286,713)</u>	<u>(185,159)</u>
Fund Balance Appropriated	<u>-</u>	<u>291,911</u>	<u>286,713</u>	<u>185,159</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$71,393</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>
Restricted Fund Balance	\$942,310	\$1,013,703	\$1,013,703	\$726,990
Percentage Change	-22.49%	7.58%	7.58%	-28.28%
Total Fund Balance	<u><u>\$1,013,703</u></u>	<u><u>\$721,792</u></u>	<u><u>\$726,990</u></u>	<u><u>\$541,830</u></u>
Percentage Change	7.58%	-28.80%	-28.28%	-25.47%

Detailed Summary of Public Safety Sales Tax Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Public Safety Sales Tax					
<u>Sales Tax</u>					
Public Safety Sales Tax	207-00-00-100-41207	\$ 1,784,155	\$ 1,750,000	\$ 1,748,279	\$ 1,750,000
TIF - EATS	207-00-00-001-41206	(185,627)	(187,000)	-	-
Total General Sales Tax		<u>1,598,528</u>	<u>1,563,000</u>	<u>1,748,279</u>	<u>1,750,000</u>
<u>Miscellaneous</u>					
Interest Earnings	207-00-00-100-46101	5,489	1,800	1,602	2,000
Investment Income	207-00-00-100-46102	3,520	1,800	307	1,000
Workers Comp Reimb	207-00-00-100-46404				
Total Miscellaneous		<u>9,009</u>	<u>3,600</u>	<u>1,909</u>	<u>3,000</u>
<u>One Time Revenues</u>					
Total One Time Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u>		<u>\$1,607,536</u>	<u>\$1,566,600</u>	<u>\$1,750,188</u>	<u>\$1,753,000</u>

Public Safety Sales Tax Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	15,541	33,252	127,675	276,566
Repairs & Maintenance	-	-	-	-
Utilities	23,551	28,393	32,020	28,020
Capital Expenditures	-	-	43,000	46,470
Operating Transfer	1,760,562	1,474,496	1,834,206	1,587,103
<hr/>				
Total Public Safety Fund Request	1,799,654	1,536,141	2,036,901	1,938,159
			Request Increase (Decrease) from Projected FY 21	(98,742)
			% change from Projected FY 21	-4.85%

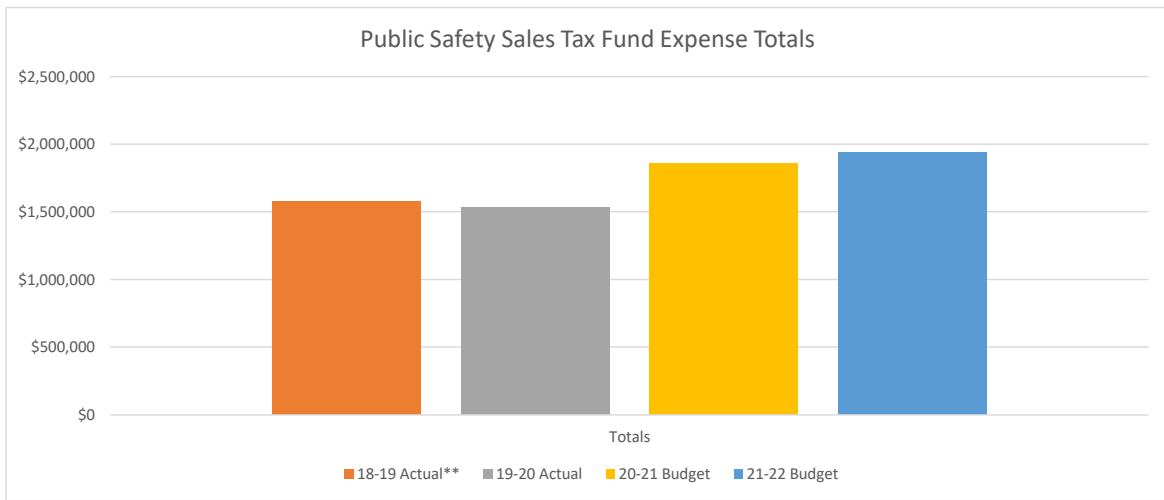
Police and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

Expense Category		21/22 Budget	
Personnel Services		-	
207-32-00-100-51102	Civilian Employees		125,262
		Annual Salary	123,741
		Step Increase	-
		COLA/Merit Increase	1,520
207-32-00-100-51103	Commissioned Officers		726,148
		Annual Salary	708,666
		Step Increase	7,738
		COLA/Merit Increase	9,744
207-32-00-100-51106	Part Time Employees		-
		Annual Salary	
		COLA/Merit Increase	
207-32-00-100-51111	Civilian Employees Overtime		16,265
		Differential/ Special	2,041
		Overtime	14,224
207-32-00-100-51112	Commissioned Officers Overtime		125,606
		Differential/ Special	5,086
		Overtime	120,520
207-32-00-100-51206	Life Insurance		2,489
207-32-00-100-51212	Civilian Pension- 401A Match		9,718
207-32-00-100-51214	Deferred Compensation- LAGERS		103,566
207-32-00-100-51215	Health Insurance		136,236
207-32-00-100-51217	Commissioned Emp Pension		-
207-32-00-100-51218	Med Exp - HSA Contribution		18,000
207-32-00-100-51220	Dental		10,304
207-32-00-100-51221	Vision		2,126
207-32-00-100-51225	FICA		76,720
207-32-00-100-51231	Auto Allowance		-
207-32-00-100-51232	Clothing Allowance		9,600
207-32-00-100-51236	Ins Opt Out Incentive		3,984
207-32-00-100-51238	Phone Allowance		480
207-32-00-100-51240	Workers Compensation Insurance		43,600
	Transfer to GF		(1,410,103)
Supplies, Services, and Charges		276,566	
207-32-00-100-52200	Operating Supplies		16,000
		Training Ammo	14,000
		Duty Ammo	2,000
207-32-00-100-52233	Uniforms		18,000
		Civilian & Sworn Uniforms Prop/Supp	10,000
		Civilian & Sworn Uniforms	5,000
		SWAT Uniforms & Boots	1,500
		SWAT Cold & Wet Gear	1,500
207-32-00-100-52250	Professional Services		94,285
		CMH & Lab Fees	8,000
		County Detention	76,000
		Microfilming (Casey's)	10,285
207-32-00-100-53500	Equipment		2,000
		Civilian & Sworn Minor Equipment	2,000
		T&E Impact Squad	
207-32-00-100-53644	Computer Services		37,206
		In-Car Camera video storage	7,300

Public Safety Sales Tax Fund - Police

	Starwitness Support & Maintenance -	2,474	
	Barracuda Mail Archiver Maintenance	660	
	Veem Software (replaced eversync)	1,900	
	Adobe Renewal	625	
	Mobile Ticketing Annual Renewal	6,100	
	NIXLE CITY HALL	4,500	
	Microsoft 365 renewal for workstations	1,482	
	Adding radio channels to obtain encryption	6,000	
	Performance Evaluation Software Renewal	3,165	
	Remaining EMS Charges	3,000	
207-32-00-100-53701	Education and Training		64,905
	KCPD Sims House	500	
	SCPD Range	1,500	
	PLS dispatch Pro--Online Continuing Education	770	
	Police Legal Sciences-Online Continuing Education	8,170	
	PLS Jail Pro-Online Continuing Education	960	
	MPCA Summer Conference	200	
	CVSA Two Examiners	800	
	NLETC	2,200	
	MPCA Fall Conference	300	
	Academy Training	22,000	
	FTO Course X2	900	
	Instructor Development	800	
	IAAP Conference, Training, Certification	1,750	
	First Line Supervisor	800	
	Excellence in Training	600	
	Lexipol	13,085	
	Crime Scene School	2,000	
	IACP.Net	1,225	
	Taser	495	
	40 Hr Corrections Officer Training	600	
	Interview School	2,000	
	LETSAC Conference	750	
	Records Clerk Conference/PRI Training	500	
	Professional Development Courses	2,000	
207-32-00-100-53913	General Liability Insurance		42,670
207-32-00-100-53961	Bank Charges		1,500
	Repairs & Maintenance		-
	Utilities		28,020
207-32-00-100-53441	Mobile Phone & Pagers		28,020
	Dispatch-Mobilefone paging software	1,800	
	AT&T Mifi's - 30 @ \$45.00	15,660	
	AT&T Cell Phones - 15 @ \$55.00	10,560	
	Capital Expenditures		46,470
207-32-00-100-57000	Capital Expenditures		46,470
	Admin police vehicle	39,000	
	Upfit vehicle	7,470	
	Operating Transfer		1,587,103
207-00-00-100-59950	Operating Transfer - TIF EAT's		177,000
207-32-00-100-59951	Transfers to General Fund For Personnel		1,410,103
	Total Public Safety Sales Tax Fund Request		1,938,159

**Budget Expense History
Public Safety Sales Tax Fund
207 History**



Account Number	Description	18-19 Actual**	19-20 Actual	20-21 Budget	21-22 Budget
207-32-00-100-51102	Civilian Employees	\$0	\$0	\$0	\$0
207-32-00-100-51103	Commissioned Officers	\$0	\$0	\$0	\$0
207-32-00-100-51106	Part Time Employees	\$0	\$0	\$0	\$0
207-32-00-100-51111	Civilian Employees Overtime	\$0	\$0	\$0	\$0
207-32-00-100-51112	Commissioned Officers Overtime	\$0	\$0	\$0	\$0
207-32-00-100-51206	Life Insurance	\$0	\$0	\$0	\$0
207-32-00-100-51212	Civilian Pension- 401A Match	\$0	\$0	\$0	\$0
207-32-00-100-51214	Deferred Compensation- LAGERS	\$0	\$0	\$0	\$0
207-32-00-100-51215	Health Insurance	\$0	\$0	\$0	\$0
207-32-00-100-51217	Commissioned Emp Pension	\$0	\$0	\$0	\$0
207-32-00-100-51218	Med Exp - HSA Contribution	\$0	\$0	\$0	\$0
207-32-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
207-32-00-100-51220	Dental	\$0	\$0	\$0	\$0
207-32-00-100-51221	Vision	\$0	\$0	\$0	\$0
207-32-00-100-51225	FICA	\$0	\$0	\$0	\$0
207-32-00-100-51231	Auto Allowance	\$0	\$0	\$0	\$0
207-32-00-100-51232	Clothing Allowance	\$0	\$0	\$0	\$0
207-32-00-100-51236	Ins Opt Out Incentive	\$0	\$0	\$0	\$0
207-32-00-100-51238	Phone Allowance	\$0	\$0	\$0	\$0
207-32-00-100-51240	Workers Compensation Insurance	\$0	\$0	\$0	\$0
207-32-00-100-59951	Total Personnel Transferred *	\$1,535,562	\$1,474,496	\$1,654,206	\$1,410,103
207-32-00-100-52200	Operating Supplies	\$0	\$0	\$0	\$16,000
207-32-00-100-52233	Uniforms	\$1,955	\$2,969	\$3,000	\$18,000
207-32-00-100-52250	Professional Services	\$0	\$0	\$0	\$94,285
207-32-00-100-53241	Printing and Promotions	\$2,815	\$0	\$0	\$0
207-32-00-100-53500	Equipment	\$761	\$951	\$8,350	\$2,000
207-32-00-100-53644	Computer Services	\$8,384	\$27,547	\$19,822	\$37,206
207-32-00-100-53701	Education and Training	\$0	\$0	\$0	\$64,905
207-32-00-100-53913	General Liability Insurance	\$0	\$0	\$96,193	\$42,670
207-32-00-100-53961	Bank Charges	\$1,626	\$1,785	\$1,920	\$1,500
207-32-00-100-53441	Mobile Phone & Pagers	\$23,551	\$28,393	\$32,020	\$28,020
207-32-00-100-57000	Capital Expenditures	\$0	\$0	\$43,000	\$46,470
207-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$177,000
Totals		\$1,574,654	\$1,536,142	\$1,858,511	\$1,938,159
% Increase/Decrease			-2%	21%	4%

*In FY18-19, the Accounting was changed to reflect all expenses of the Police Department in General Fund and transfer the covered personnel from Public Safety Sales Tax Fund. Budgets still show personnel expenses from this fund.

**Excludes \$225,000 in operating transfer for EMS in FY18-19

RISK MANAGEMENT FUND

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND**

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$ 35,356	\$ 110,000	\$ 67,530	\$ 68,000
Percentage Change	-56.53%	211.12%	-38.61%	0.70%
Total Expenditures	95,962	168,300	202,602	123,300
Percentage Change	127.03%	75.38%	20.38%	-39.14%
Revenues over (under) Expenditures	<u>(60,606)</u>	<u>(58,300)</u>	<u>(135,072)</u>	<u>(55,300)</u>
Fund Balance Appropriated	<u>60,606</u>	<u>58,300</u>	<u>135,072</u>	<u>55,300</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund Balance				
Fund Balance	\$ 250,889	\$ 190,283	\$ 190,283	\$55,211
Percentage Change	18.44%	-24.16%	0.00%	-70.98%
Total Fund Balance	<u>\$190,283</u>	<u>\$131,983</u>	<u>\$55,211</u>	<u>(\$89)</u>
Percentage Change	-24.16%	-30.64%	-58.17%	-100.16%

Detailed Summary of Risk Management Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Risk Management					
<u>Miscellaneous</u>					
Interest Earnings	209-00-00-100-46101	\$ 349	\$ 300	\$ 20	\$ 300
Investment Income	209-00-00-100-46102	235	200	10	200
Loss on Sale of Fixed Asset	209-00-00-100-46302				
Claims Reimbursements	209-00-00-100-46412	15,098		67,500	67,500
Reimbursements	209-00-00-100-46413	-	40,000		
Loss Control Compliance	209-00-00-100-46902	19,674	14,500	-	-
Total Miscellaneous		35,356	55,000	67,530	68,000
<u>One Time Revenues</u>					
Total One Time Revenues		-	55,000	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL RISK MANAGEMENT REVENUE</u>		\$ 35,356	\$ 110,000	\$ 67,530	\$ 68,000

Risk Management Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

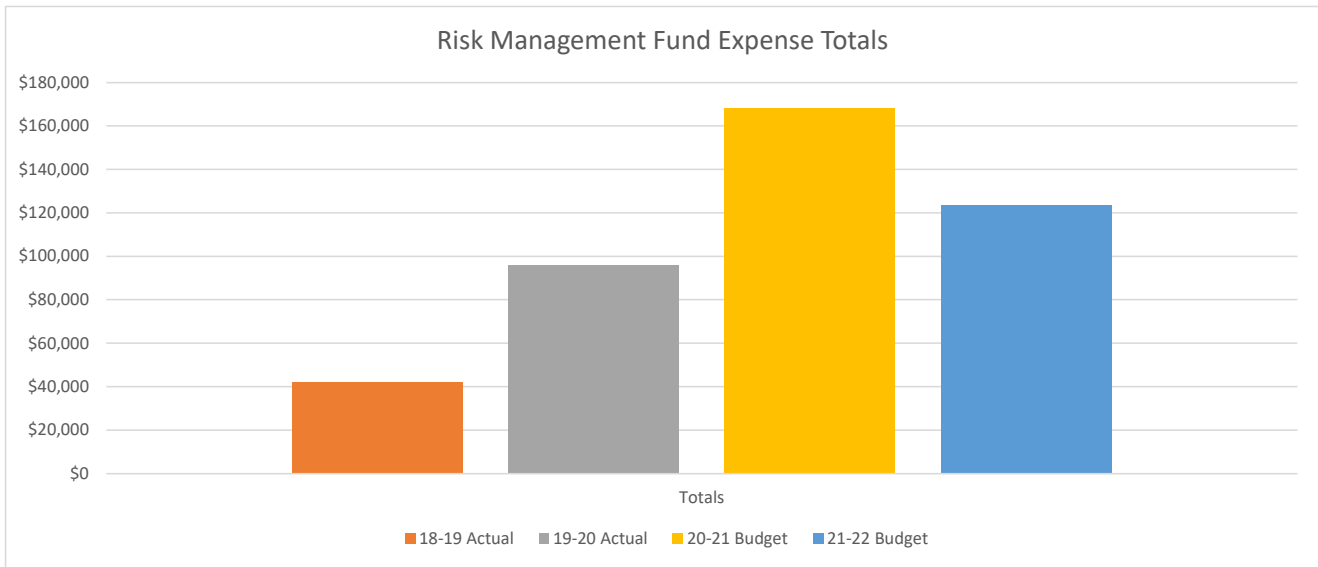
Personnel Services	-	-	-	-
Supplies, Services, and Charges	42,268	95,962	202,602	123,300
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Operating Transfer	-	-	-	-

Total Risk Management Fund Request	42,268	95,962	202,602	123,300
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Request Increase (Decrease) from Projected FY 21 (79,302)
 % change from Projected FY 21 -39.14%

Expense Category		21/22 Budget
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		123,300
209-22-00-100-52250	Professional Services	18,000
	HR Consulting	10,000
	Health Fair	8,000
209-22-00-100-53644	Computer Services	-
209-22-00-100-53701	Education and Training	10,000
	MML Conference	5,000
	Risk Management	5,000
209-22-00-100-53711	Meals & Travel	5,000
209-22-00-100-53912	Claims Against the City	90,000
	Claims Against City	90,000
209-22-00-100-53919	Loss Control Credit Expense	-
209-22-00-100-53961	Bank Charges	300
<i>Repairs & Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
Total Risk Management Fund Request		123,300

**Budget Expense History
Risk Management Fund
209 History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
209-22-00-100-52250	Professional Services	\$10,629	\$4,898	\$8,000	\$18,000
209-22-00-100-53644	Computer Services	\$0	\$0	\$55,000	\$0
209-22-00-100-53701	Education and Training	\$1,028	\$0	\$10,000	\$10,000
209-22-00-100-53711	Meals & Travel	\$0	\$0	\$5,000	\$5,000
209-22-00-100-53912	Claims Against the City	\$30,500	\$83,810	\$90,000	\$90,000
209-22-00-100-53919	Loss Control Credit Expense	\$0	\$7,145	\$0	\$0
209-22-00-100-53961	Bank Charges	\$112	\$109	\$300	\$300
Totals		\$42,268	\$95,962	\$168,300	\$123,300
% Increase/Decrease			127%	75%	-27%

TAX INCREMENT FINANCE

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TIF FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2020-2021 Budget
Total Revenues	\$3,175,826	3,117,400	\$3,079,862	\$3,069,500
Percentage Change	-90.48%	-1.84%	-3.02%	-0.34%
Total Expenditures	2,918,297	2,969,484	2,984,463	3,124,618
Percentage Change	-91.94%	1.75%	2.27%	4.70%
Revenues over (under) Expenditures	<u>257,529</u>	<u>147,916</u>	<u>95,399</u>	(55,118)
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	55,118
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$257,529</u></u>	<u><u>\$147,916</u></u>	<u><u>\$95,399</u></u>	<u>\$0</u>
Fund Balance				
Restricted Fund Balance	\$3,952,662	\$4,210,191	\$4,210,191	\$4,305,590
Percentage Change	-41.72%	6.52%	6.52%	2.27%
Total Fund Balance	<u><u>\$4,210,191</u></u>	<u><u>\$4,358,107</u></u>	<u><u>\$4,305,590</u></u>	<u><u>\$4,250,472</u></u>
Percentage Change	6.52%	3.51%	2.27%	-1.28%

Detailed Summary of TIF Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: TIF					
Miscellaneous					
Interest Earnings	210-01-00-001-46101	\$ 42,514	\$ 20,000	\$ 4,011	\$ 5,000
Investment Income	210-00-00-100-46102	905	2,000	13	500
CID Revenue	210-00-00-001-46910	614,490	600,000	629,122	600,000
CID - 350 Hwy Area 2	210-00-00-201-46910	8,644	-	8,007	8,000
TDD Revenue	210-00-00-001-46911	83,298	80,400	81,021	81,000
350 Highway Raytown Fire EAT's	210-00-00-201-46912	3,493	3,000	2,761	3,000
350 Highway Jackson County EAT's	210-00-00-001-46913	257,053	260,000	243,309	245,000
350 Highway Jackson Co EAT's Area 2	210-00-00-201-46913	19,098	13,000	24,379	20,000
350 Highway TIF EAT's	210-01-00-001-46914	928,135	925,000	-	-
350 Highway TIF City Pledge	210-00-00-001-46915	707,703	715,000	-	-
350 Highway KC Zoo EAT's	210-00-00-001-46916	42,842	41,000	40,060	40,000
350 Highway KC Zoo EAT's Area 2	210-00-00-201-46916	4,776	5,000	5,622	5,000
350 Highway TIF Pilot	210-00-00-001-49953	350,520	350,000	312,000	310,000
350 Highway TIF Pilot Area 2	210-00-00-201-49953	112,354	103,000	93,276	92,000
Total Miscellaneous		3,175,824	3,117,400	1,443,581	1,409,500
One Time Revenues					
Total One Time Revenues		-	-	-	-
Transfer From Other Funds					
Operating Transfer in - TIF EAT's	210-01-00-001-49950			925,140	934,500
Operating Transfer in	210-00-00-001-49951			711,140	725,500
Total Transfers From Other Funds		-	-	1,636,281	1,660,000
TOTAL TIF REVENUE		\$ 3,175,824	\$ 3,117,400	\$ 3,079,862	\$ 3,069,500

TIF Fund Budget

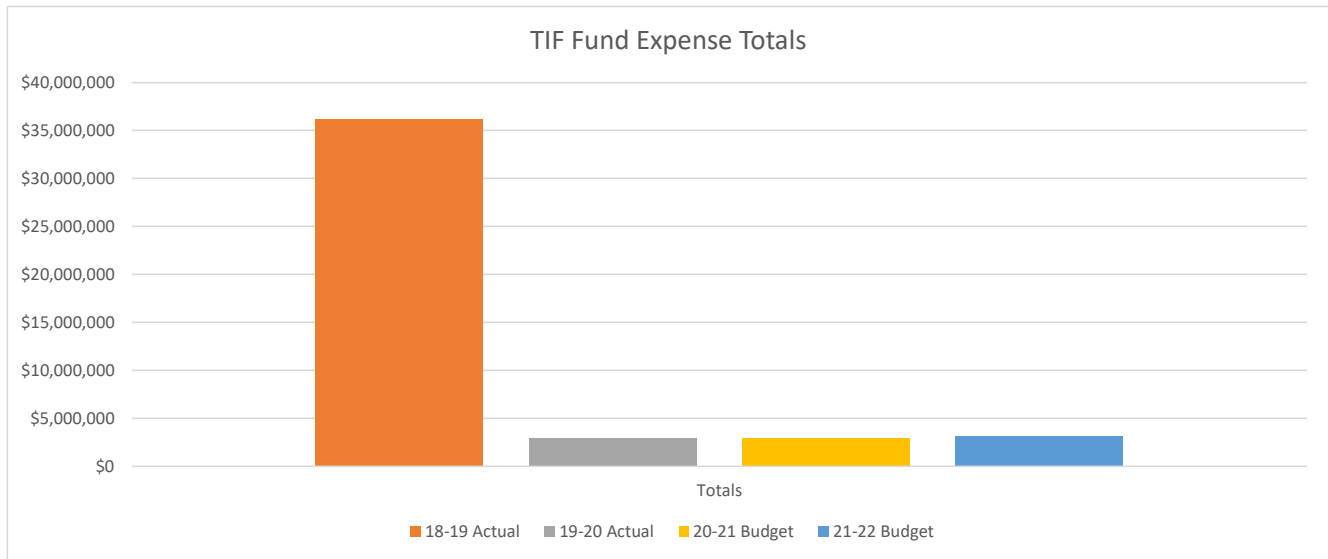
2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	120,338	225,711	232,489	232,810
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	36,069,993	2,692,585	2,751,974	2,891,808
Operating Transfer	-	-	-	-
Total TIF Fund Request	36,190,331	2,918,296	2,984,463	3,124,618

Expense Category		21/22 Budget	
<i>Personnel Services</i>		-	
<i>Supplies, Services, and Charges</i>		232,810	
210-00-00-100-52250	Professional Services	230,210	
	Financial Advisor		
	Continuing disclosure fee (Columbia Capital)	1,500	
	Trust Mgmt Fees	3,710	
	Insurance		
	TIF developer reimbursement - Area 2	225,000	
210-00-00-100-53513	Outside Legal Council	2,000	
	General Council	2,000	
210-00-00-100-53961	Bank Charges	600	
<i>Repairs & Maintenance</i>		-	
<i>Utilities</i>		-	
<i>Capital Expenditures</i>		-	
<i>Debt Service</i>		2,891,808	
210-00-00-019-54132	TIF 19 Principal	2,120,000	
210-00-00-019-54143	TIF 19 Interest	771,808	
Total TIF Fund Request		3,124,618	

Budget Expense History

TIF Fund 210 History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
210-00-00-100-52250	Professional Services	\$76,517	\$224,400	\$211,510	\$230,210
210-00-00-100-53513	Outside Legal Council	\$1,575	\$900	\$5,000	\$2,000
210-00-00-100-53961	Bank Charges	\$564	\$412	\$1,000	\$600
210-00-00-100-54505	Bond Issuance Expense	\$458,660	\$466	\$0	\$0
210-00-00-100-54506	Arbitrage Payment Expense	\$796,311	\$0	\$0	\$0
210-00-00-100-54507	Bond Escrow Fund Expense	\$31,852,121	\$0	\$0	\$0
210-00-00-100-56250	Incentive Programs	\$41,684	\$0	\$0	\$0
210-00-00-019-54132	TIF 19 Principal	\$1,355,000	\$1,930,000	\$1,915,000	\$2,120,000
210-00-00-019-54143	TIF 19 Interest	\$1,607,900	\$762,119	\$836,974	\$771,808
Totals		\$36,190,332	\$2,918,296	\$2,969,484	\$3,124,618
% Increase/Decrease			-92%	2%	5%

STORM WATER FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$291,529	\$237,100	\$258,831	\$259,300
Percentage Change	20.86%	-18.67%	-11.22%	0.18%
Total Expenditures	182,640	230,200	273,067	262,600
Percentage Change	20.44%	26.04%	49.51%	-3.83%
Revenues over (under) Expenditures	<u>108,889</u>	<u>6,900</u>	<u>(14,236)</u>	<u>(3,300)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>14,236</u>	<u>3,300</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$108,889</u></u>	<u><u>\$6,900</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>
Fund Balance				
Restricted Fund Balance	\$241,200	\$350,089	\$350,089	\$335,853
Percentage Change	0.00%	45.14%	45.14%	-4.07%
Total Fund Balance	<u><u>\$350,089</u></u>	<u><u>\$356,989</u></u>	<u><u>\$335,853</u></u>	<u><u>\$332,553</u></u>
Percentage Change	45.14%	1.97%	-4.07%	-0.98%

Detailed Summary of Storm Water Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Storm Water					
<u>Sales Tax</u>					
Parks/Storm Water Sales Tax	401-00-00-100-41205	\$ 111,511	\$ 108,000	\$ 108,020	\$ 108,000
TIF - EATS	401-00-00-001-41206	(23,203)	(23,000)		
Total General Sales Tax		88,308	85,000	108,020	108,000
<u>Miscellaneous</u>					
Interest Earnings	401-00-00-100-46101	1,880	900	692	800
Investment Income	401-00-00-100-46102	1,341	1,200	119	500
Miscellaneous Revenue	401-00-00-100-46401	50,000			
Total Miscellaneous		53,221	2,100	811	1,300
<u>Transfer From Other Funds</u>					
Operating Transfer IN	401-00-00-100-49951	150,000	150,000	150,000	150,000
Total Transfers From Other Funds		150,000	150,000	150,000	150,000
<u>TOTAL STORM WATER REVENUE</u>		\$291,529	\$237,100	\$258,831	\$259,300

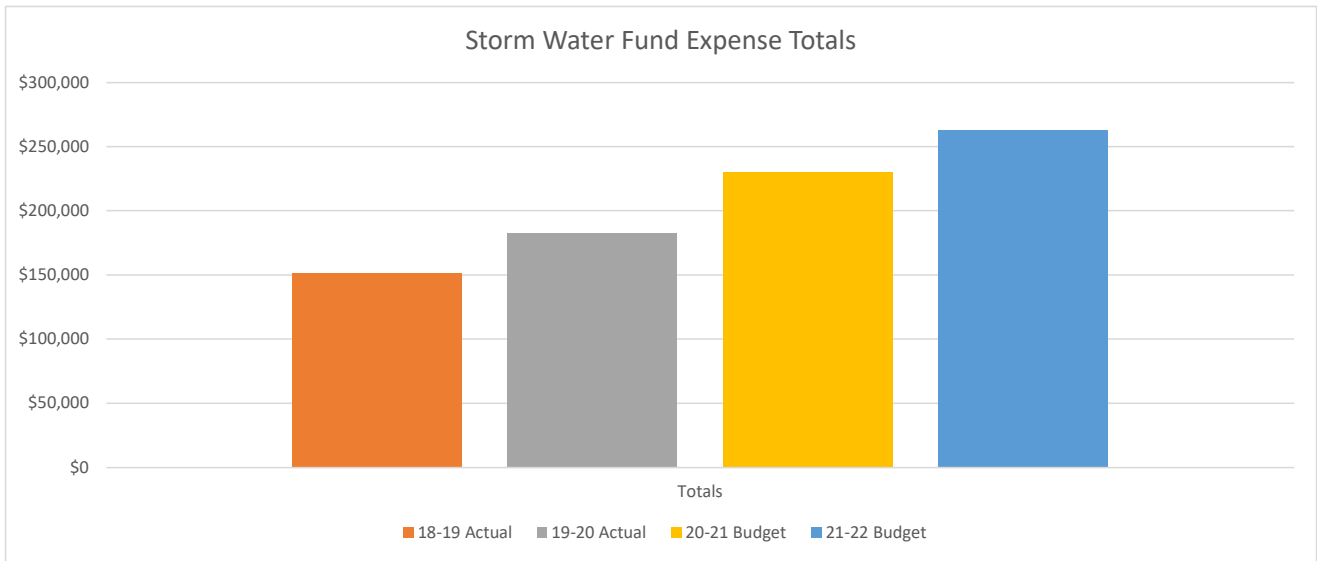
Storm Water Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	3,826	3,999	27,067	16,600
Repairs & Maintenance	147,815	178,640	73,000	73,000
Utilities	-	-	-	-
Capital Expenditures	-	-	150,000	150,000
Debt Service	-	-	-	-
Operating Transfer	-	-	23,000	23,000
<hr/>				
Total Storm Water Fund Request	151,641	182,639	273,067	262,600

Expense Category		21/22 Budget
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		16,600
401-62-00-100-53644	Computer Services	4,000
401-62-00-100-53961	Bank Charges	600
401-62-00-100-53999	Contractual Services	12,000
	MS4 Permit	1,000
	Water Quality Education	3,000
	Storm Water Phase II	8,000
<i>Repairs & Maintenance</i>		73,000
401-62-00-100-53600	Repair & Maintenance Services	73,000
	Emergency Stormwater Repairs	50,000
	Storm Water Repairs & Maintenance	20,000
	Debris Disposal	3,000
<i>Utilities</i>		-
<i>Capital Expenditures</i>		150,000
401-62-00-100-57000	Capital Expenditures	150,000
	Storm Water Improvements	150,000
<i>Debt Service</i>		-
<i>Operating Transfer</i>		23,000
401-00-00-100-59950	Operating Transfer - TIF EAT's	11,500
401-00-00-100-59951	Operating Transfer	11,500
Total Storm Water Fund Request		262,600

**Budget Expense History
Storm Water Fund
401 History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
401-62-00-100-53644	Computer Services	\$0	\$0	\$0	\$4,000
401-62-00-100-53961	Bank Charges	\$576	\$749	\$600	\$600
401-62-00-100-53999	Contractual Services	\$3,250	\$3,250	\$6,600	\$12,000
401-62-00-100-53600	Repair & Maintenance Services	\$147,815	\$178,640	\$73,000	\$73,000
401-62-00-100-57000	Capital Expenditures	\$0	\$0	\$150,000	\$150,000
401-00-00-100-59950	Operating Transfer - TIF EAT's	\$0	\$0	\$0	\$11,500
401-00-00-100-59951	Operating Transfer	\$0	\$0	\$0	\$11,500
Totals		\$151,641	\$182,639	\$230,200	\$262,600
% Increase/Decrease			20%	26%	14%

CAPITAL IMPROVEMENT FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL IMPROVEMENTS FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$58,058	\$46,905	\$29,594	\$34,870
Percentage Change	-25.65%	-19.21%	-49.03%	17.83%
Total Expenditures	20,816	29,400	17,673	18,700
Percentage Change	-94.15%	41.24%	-15.10%	5.81%
Revenues over (under) Expenditures	<u>\$37,242</u>	<u>\$17,505</u>	<u>\$11,921</u>	<u>\$16,170</u>
Fund Balance				
Assigned Fund Balance	\$545,597	\$582,839	\$582,839	\$594,760
Percentage Change	-15.60%	6.83%	6.83%	2.05%
Nonspendable Fund Balance	\$509,938	\$509,938	\$509,938	\$509,938
Total Fund Balance	<u>\$1,092,777</u>	<u>\$1,110,282</u>	<u>\$1,104,698</u>	<u>\$1,120,868</u>
Percentage Change	3.53%	1.60%	1.09%	1.46%

Detailed Summary of Capital Improvements Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Grants					
Grants					
Total Grants					
		-	-	-	-
Miscellaneous					
Ditzler CID Loan	402-00-00-100-43707	\$ 52,997	\$ 45,000	\$ 28,594	\$ 34,000
Interest Earnings	402-00-00-100-46101	3,045	1,020	860	720
Investment Income	402-00-00-100-46102	2,016	885	140	150
Miscellaneous Revenue	402-66-00-613-46401				
Total Miscellaneous		58,059	46,905	29,594	34,870
One Time Revenues					
Total One Time Revenues					
		-	-	-	-
Transfer From Other Funds					
Operating Transfer IN	402-00-00-100-49951	-	-	-	-
Total Transfers From Other Funds		-	-	-	-
TOTAL CAPITAL IMPROVEMENT FUND REVENUE					
		\$ 58,059	\$ 46,905	\$ 29,594	\$ 34,870

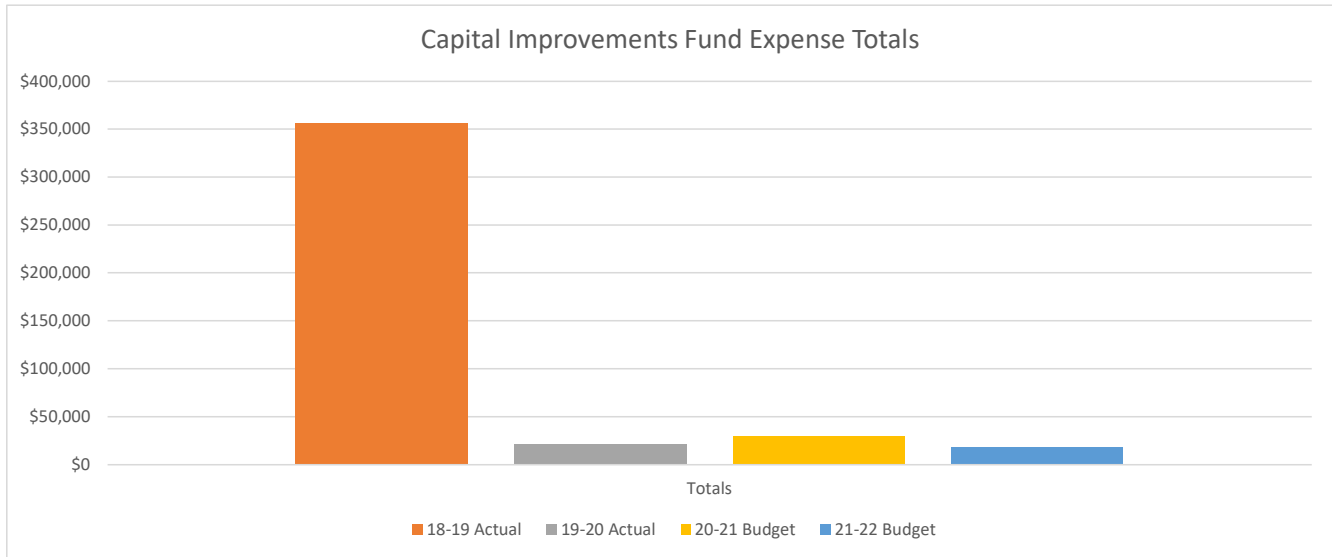
Capital Improvements Fund Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	35,825	20,816	17,673	18,700
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	320,026	-	-	-
Debt Service	-	-	-	-
Operating Transfer	-	-	-	-
Total Capital Improvement Fund Request	355,851	20,816	17,673	18,700

Expense Category		21/22 Budget
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		18,700
402-00-00-100-52250	Professional Services	1,200
	MO State Auditor (CM Assoc)	1,200
402-00-00-100-53513	Outside Legal Council	1,000
402-42-00-100-53961	Bank Charges	1,500
402-00-00-100-56250	Incentive Programs	15,000
	Ditzler developer (Gregory Square)	15,000
<i>Repairs & Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
Total Capital Improvement Fund Request		18,700

**Budget Expense History
Capital Improvements Fund
402 History**



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
402-00-00-100-52250	Professional Services	\$1,106	\$1,263	\$1,200	\$1,200
402-00-00-100-53513	Outside Legal Council	\$488	\$589	\$2,000	\$1,000
402-42-00-100-53961	Bank Charges	\$1,081	\$1,156	\$1,200	\$1,500
402-00-00-100-56250	Incentive Programs	\$33,151	\$17,809	\$25,000	\$15,000
402-62-00-100-57000	Capital Expense	\$320,026	\$0	\$0	\$0
Totals		\$355,851	\$20,816	\$29,400	\$18,700
% Increase/Decrease			-94%	41%	-36%

SEWER FUND

**SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION
SEWER FUND**

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$7,957,769	\$8,090,337	\$7,835,408	\$7,871,917
Percentage Change	0.19%	1.67%	-1.54%	0.47%
Total Expenditures	6,334,846	8,514,123	9,074,816	11,554,249
Percentage Change	1.89%	34.40%	43.25%	27.32%
Revenues over (under) Expenditures	\$1,622,923	(\$423,786)	(\$1,239,408)	(\$3,682,332)
Net Position				
Unrestricted Net Position	\$4,198,637	\$5,821,560	\$5,821,560	\$4,582,152
Percentage Change	36.29%	38.65%	38.65%	-21.29%
Net Investment in Capital Assets	\$6,110,287	\$6,110,287	\$6,110,287	\$6,110,287
Restricted Net Position	\$604,735	\$604,735	\$604,735	\$604,735
Total Fund Balance	\$12,536,582	\$12,112,796	\$11,297,174	\$7,614,842
Percentage Change	14.87%	-3.38%	-9.89%	-32.60%

Detailed Summary of Sewer Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Grants					
CDBG Grant	501-62-00-xxx-43101	\$ -	\$ 200,000	\$ -	\$ -
Total Grants		-	200,000	-	-
Service Charges					
Sewer Use Charge	501-42-00-100-44331	7,459,740	7,440,000	7,394,191	7,440,000
Sewer Late Pay Penalties	501-42-00-100-44332	197,637	222,000	210,415	215,000
Circuit Breaker	501-42-00-100-44541	(5,367)	(10,000)	(5,917)	(10,000)
Service Line Warranty Revenue	501-42-00-100-46410	6,490		10,625	8,500
Returned Items	501-42-00-100-46501	2,875	3,000	2,100	3,000
Administrative Revenue	501-42-00-100-46503	18,895	30,000	12,435	30,000
Total Service Charges		7,680,270	7,685,000	7,623,849	7,686,500
Licenses & Permits					
Total Licenses & Permits		-	-	-	-
Miscellaneous					
Credit Card Processing Fee	501-42-00-000-42122	29,620	1,800	21,919	18,000
Interest Earnings	501-00-00-100-46101	34,850	18,500	15,431	16,000
Investment Income	501-00-00-100-46102	17,659	12,000	1,172	1,200
SRF Interest Subsidy	501-00-00-006-46111	109,520	95,672	95,672	81,630
SRF Interest Subsidy	501-00-00-007-46111	85,851	77,365	77,365	68,587
Miscellaneous Revenue	501-00-00-100-46401	-	-	-	-
Total Miscellaneous		277,499	205,337	211,559	185,417
One Time Revenues					
Total One Time Revenues		-	-	-	-
Transfer From Other Funds					
Total Transfers From Other Funds		-	-	-	-
TOTAL SEWER REVENUE		\$7,957,769	\$8,090,337	\$7,835,408	\$7,871,917

SEWER FUND

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FINANCE

Sewer Fund Department Budget

Finance Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	212,224	228,478	232,492	234,704
Supplies, Services, and Charges	4,085,525	4,456,973	4,545,024	4,992,471
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	1,281,924	1,281,376	1,277,690	1,260,525
Operating Transfer	-	-	-	-

Total Sewer Fund Request	5,579,673	5,966,827	6,055,207	6,487,700
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Request Increase (Decrease) from Projected FY 21 432,493
 % change from Projected FY 21 7.14%

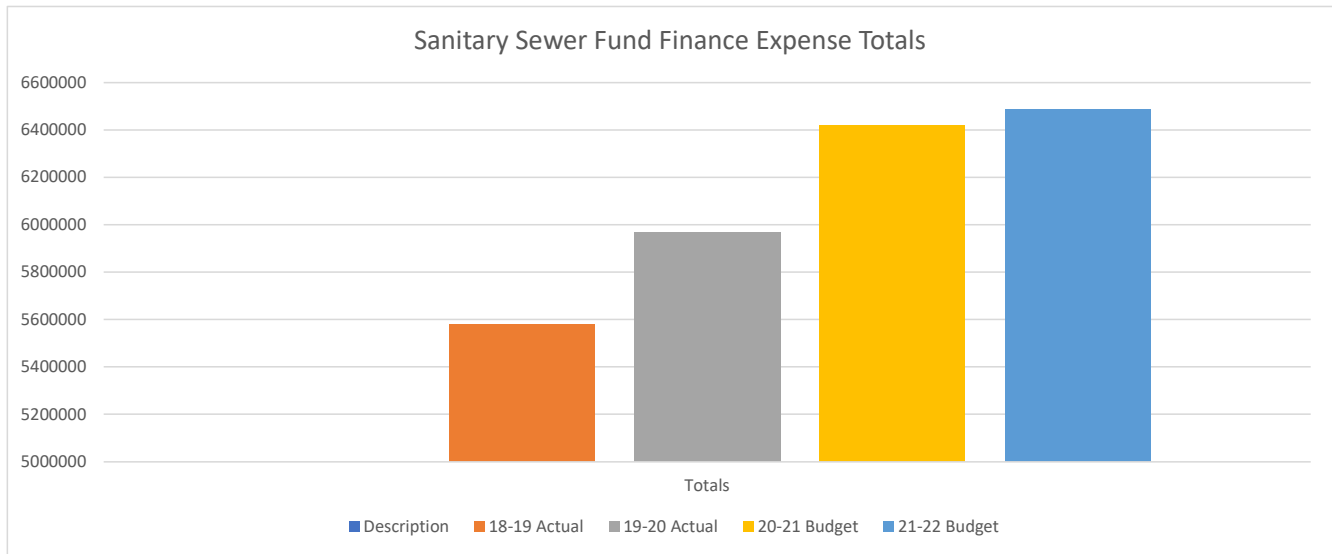
Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Accountant	-		0.50	0.50
Billing Clerk	2.00	2.00	2.00	-
Controller	0.15	0.15	0.45	0.30
Director of Finance	0.15	0.15	0.15	-
Payroll Clerk	0.10	0.10	0.10	-
Treasury Analyst	0.50	0.50	0.25	(0.25)
Treasury Clerk	0.50	0.50	0.50	-
	3.40	3.40	3.95	0.55

Expense Category		21/22 Budget
Personnel Services		234,704
501-42-00-100-51102	Civilian Employees	158,076
	Annual Salary	150,248
	Step Increase	5,633
	COLA/Merit Increase	2,195
501-42-00-100-51111	Civilian Employees Overtime	2,340
501-42-00-100-51115	Special Emergency Preparedness	
501-42-00-100-51206	Life Insurance	478
501-42-00-100-51212	Civilian Pension- 401A Match	1,584
501-42-00-100-51214	Deferred Compensation- LAGERS	21,984
501-42-00-100-51215	Health Insurance	33,879
501-42-00-100-51218	Med Exp - HSA Contribution	1,350
501-42-00-100-51220	Dental	1,721
501-42-00-100-51221	Vision	412
501-42-00-100-51225	FICA	12,272
501-42-00-100-51236	Ins Opt Out Incentive	-
501-42-00-100-51238	Phone Allowance	240
501-42-00-100-51240	Workers Compensation Insurance	369
Supplies, Services, and Charges		4,992,471
501-42-00-100-52101	Office Supplies	2,500
501-42-00-100-52250	Professional Services	-
501-42-00-100-53101	Postage	68,000
	Postage - Arista Information Systems	58,000
	Monthly prepaid write-off	10,000
501-42-00-100-53241	Printing & Promotions	23,000
	Envelopes	2,000
	Printing (Arista Information System)	21,000
501-42-00-100-53301	Dues & Membership	-
501-42-00-100-53500	Equipment	4,025
	Postage Machine Rental	2,500
	HP Printer	1,525
501-42-00-100-53644	Computer Services	19,181
	Incode	19,181
501-42-00-100-53701	Education and Training	2,500
	Conferences - 2 employees	1,500
	Webinar's - Incode Training	1,000
501-42-00-100-53705	Meetings & Events	150
501-42-00-100-53711	Meals & Travel	1,750
	Conferences - 2 employees	1,750
501-42-00-100-53821	Bad Debt Expense	100,000
	Bad Debt	100,000
501-42-00-100-53823	Collection Agency	2,500
501-42-00-100-53913	General Liability Insurance	56,865
	Sewer Treatment	4,700,000
501-42-00-100-53931	Quarterly Charges - Little Blue Valley	3,000,000
501-42-00-100-53932	Monthly Charges - KC Water	1,700,000
501-42-00-100-53961	Bank Charges	12,000
Repairs & Maintenance		-
Utilities		-

<i>Capital Expenditures</i>			-
<i>Debt Service</i>			1,260,525
SRF Principal			960,000
501-00-00-006-54132	SRF 06 Principal Pymt	485,000	
501-00-00-007-54132	SRF 07 Principal Pymt	300,000	
501-00-00-013-54132	2013 Refunding Bond	175,000	
SRF Interest			272,485
501-00-00-006-54142	Interest SRF 06	124,662	
501-00-00-007-54143	Interest SRF 07	104,500	
501-00-00-013-54143	Interest SRF 13	43,323	
Fiscal Agent Fee's			28,040
501-00-00-006-54133	UMB & DNR Fee SRF 06	14,308	
501-00-00-007-54133	DNR Fee SRF 07	13,132	
501-00-00-013-54133	UMB & Rebate Fee 13	600	
Total Sewer Fund Request			6,487,700

Budget Expense History
Sewer Fund Finance Expenses
501 Finance History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
501-42-00-100-51102	Civilian Employees	\$146,096	\$156,337	\$161,790	\$158,076
501-42-00-100-51111	Civilian Employees Overtime	\$1,796	\$1,603	\$2,305	\$2,340
501-42-00-100-51115	Special Emergency Preparedness Tir	\$0	\$1,212	\$0	\$0
501-42-00-100-51206	Life Insurance	\$403	\$434	\$424	\$478
501-42-00-100-51212	Civilian Pension- 401A Match	\$1,628	\$1,793	\$1,841	\$1,584
501-42-00-100-51214	Deferred Compensation- LAGERS	\$21,132	\$21,871	\$24,286	\$21,984
501-42-00-100-51215	Health Insurance	\$27,278	\$29,968	\$32,071	\$33,879
501-42-00-100-51218	Med Exp - HSA Contribution	\$1,219	\$1,150	\$1,350	\$1,350
501-42-00-100-51220	Dental	\$1,458	\$1,525	\$1,526	\$1,721
501-42-00-100-51221	Vision	\$355	\$375	\$369	\$412
501-42-00-100-51225	FICA	\$10,415	\$11,292	\$12,553	\$12,272
501-42-00-100-51236	Ins Opt Out Incentive	\$0	\$560	\$0	\$0
501-42-00-100-51238	Phone Allowance	\$44	\$64	\$552	\$240
501-42-00-100-51240	Workers Compensation Insurance	\$397	\$292	\$377	\$369
501-42-00-100-52101	Office Supplies	\$1,388	\$1,241	\$2,500	\$2,500
501-42-00-100-53101	Postage	\$64,418	\$62,633	\$69,000	\$68,000
501-42-00-100-53241	Printing & Promotions	\$21,868	\$21,833	\$23,200	\$23,000
501-42-00-100-53500	Equipment	\$1,201	\$4,645	\$5,000	\$4,025
501-42-00-100-53644	Computer Services	\$17,405	\$17,956	\$16,810	\$19,181
501-42-00-100-53701	Education and Training	\$0	\$0	\$2,500	\$2,500
501-42-00-100-53705	Meetings & Events	\$0	\$0	\$150	\$150
501-42-00-100-53711	Meals & Travel	\$0	\$0	\$1,750	\$1,750
501-42-00-100-53821	Bad Debt Expense	\$60,538	\$92,303	\$70,000	\$100,000
501-42-00-100-53823	Collection Agency	\$215	\$2,316	\$2,500	\$2,500
501-42-00-100-53913	General Liability Insurance	\$42,310	\$65,768	\$70,645	\$56,865
501-42-00-100-53931	Quarterly Charges - Little Blue Valley	\$2,414,672	\$2,779,198	\$3,000,000	\$3,000,000
501-42-00-100-53932	Monthly Charges - KC Water	\$1,454,141	\$1,398,979	\$1,630,000	\$1,700,000
501-42-00-100-53961	Bank Charges	\$7,368	\$9,867	\$10,000	\$12,000
501-42-00-100-59941	Cash Long & Short	\$0	\$235	\$0	\$0
501-00-00-006-54132	SRF 06 Principal Pymt	\$420,000	\$445,000	\$465,000	\$485,000
501-00-00-007-54132	SRF 07 Principal Pymt	\$270,000	\$280,000	\$295,000	\$300,000
501-00-00-013-54132	2013 Refunding Bond	\$165,000	\$170,000	\$175,000	\$175,000
501-00-00-006-54142	Interest SRF 06	\$187,612	\$165,562	\$144,425	\$124,662
501-00-00-007-54143	Interest SRF 07	\$141,026	\$129,850	\$117,437	\$104,500
501-00-00-013-54143	Interest SRF 13	\$57,040	\$53,163	\$48,572	\$43,323

Budget Expense History
Sewer Fund Finance Expenses
501 Finance History

Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
501-00-00-006-54133	UMB & DNR Fee SRF 06	\$21,848	\$19,198	\$16,771	\$14,308
501-00-00-007-54133	UMB & DNR Fee SRF 07	\$17,631	\$16,199	\$14,714	\$13,132
501-00-00-013-54133	UMB & Rebate Fee 13	\$0	\$636	\$544	\$600
501-42-00-100-54505	Bond Issuance Expense	\$1,769	\$1,769	\$0	\$0
Totals		\$5,579,673	\$5,966,827	\$6,420,963	\$6,487,700
% Increase/Decrease			7%	8%	1%

SEWER FUND

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PUBLIC WORKS

Sewer Fund Department Budget

Public Works Budget

2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category				
Personnel Services	557,482	551,421	507,531	838,892
Supplies, Services, and Charges	55,370	61,028	530,755	317,400
Repairs & Maintenance	194,984	96,708	216,401	218,300
Utilities	10,890	10,318	15,900	15,298
Capital Expenditures	178,787	206,068	1,749,022	3,676,659
Operating Transfer	-	-	-	-
<hr/>				
Total Sewer Fund Request	997,513	925,543	3,019,609	5,066,549

Request Increase (Decrease) from Projected FY 21 2,046,940
 % change from Projected FY 21 67.79%

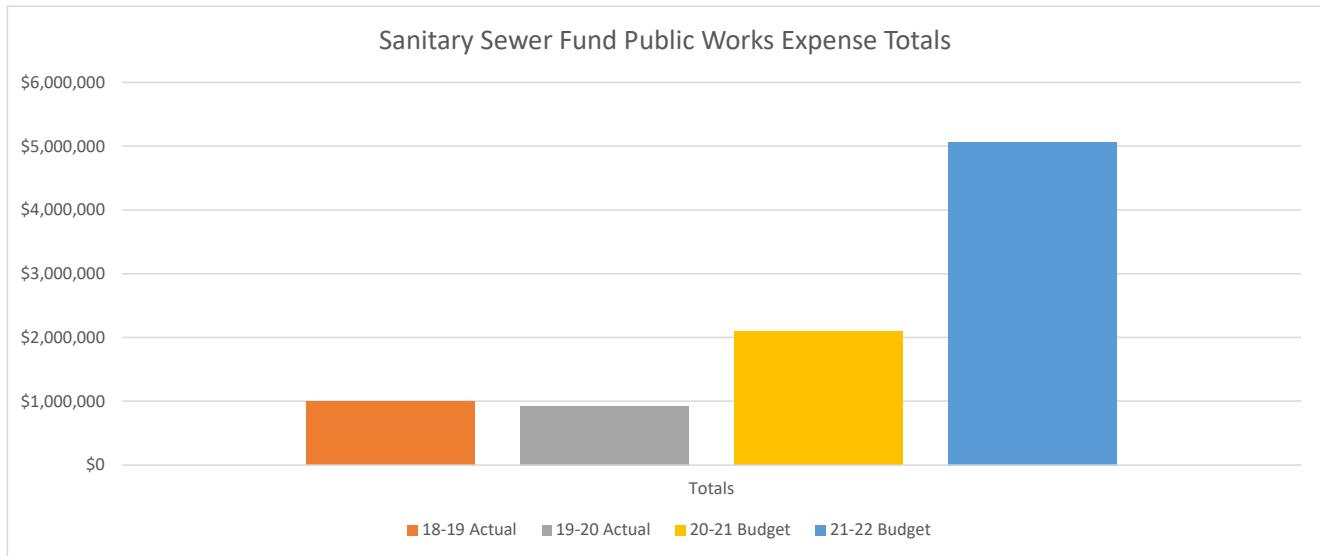
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 20 Budget	FY 21 Budget	FY 22 Request	Difference FY 21
Administrative Asst.	0.90	0.90	0.90	-
Building Maint. Worker	-	0.25	0.25	-
City Engineer	0.50	0.50	0.50	-
Crew Leader	3.00	2.00	2.00	-
Deputy Director	-	0.75	0.75	-
Engineer Technician	0.50	0.50	0.50	-
Maint. Supervisor	0.20	0.20	0.20	-
Maint. Worker	3.00	2.00	2.00	-
Mechanic	1.00	-	0.20	0.20
Public Works Director	0.50	0.50	0.50	-
Operations Supervisor	1.00	1.00	2.00	1.00
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.30	0.40	0.40	-
Sr. Maint. Worker	2.00	1.00	2.00	1.00
	13.40	10.50	12.70	2.20

Expense Category		21/22 Budget	
Personnel Services		838,892	
501-62-00-100-51102	Civilian Employees		512,939
		Annual Salary	506,889
		COLA/Merit Increase	6,050
501-62-00-100-51106	Part Time Employees		-
		Annual Salary	
		COLA/Merit Increase	
501-62-00-100-51111	Civilian Employees Overtime		29,829
		Overtime	29,829
		Special Hours	
501-62-00-100-51115	Special Emergency Preparedness		-
501-62-00-100-51206	Life Insurance		1,727
501-62-00-100-51212	Civilian Pension- 401A Match		5,880
501-62-00-100-51214	Deferred Compensation- LAGERS		80,330
501-62-00-100-51215	Health Insurance		124,604
501-62-00-100-51218	Med Exp - HSA Contribution		5,250
501-62-00-100-51220	Dental		5,369
501-62-00-100-51221	Vision		891
501-62-00-100-51225	FICA		41,522
501-62-00-100-51236	Ins Opt Out Incentive		1,743
501-62-00-100-51238	Phone Allowance		480
501-62-00-100-51240	Workers Compensation Insurance		28,330
Supplies, Services, and Charges		317,400	
501-62-00-100-52101	Office Supplies		2,500
		General Office Supplies	2,000
		Copier + Overages	500
501-62-00-100-52200	Operating Supplies		6,500
		General Supplies	2,000
		Tools & Labor Supplies	4,500
501-62-00-100-52233	Uniforms		4,500
		Rental	2,000
		Purchase	2,500
501-62-00-100-52250	Professional Services		252,000
		Preliminary Engineering/CCTV	92,000
		Annual I&I Investigation	160,000
501-62-00-100-53101	Postage		1,500
501-62-00-100-53301	Dues & Membership		1,500
		AWWA, Weftec	750
		APWA	750
501-62-00-100-53500	Equipment		18,000
		Equipment Rentals	3,000
		Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles)	15,000
501-62-00-100-53644	Computer Services		3,500
		Web GIS	3,500
501-62-00-100-53701	Education and Training		4,000
		Water/Wastewater Conference	2,000
		APWA PWX	2,000
501-62-00-100-53711	Meals & Travel		1,200

Sewer Fund - Public Works

501-62-00-100-53999	Contractual Services		22,200
		Comcast	1,200
		DNR Connection Fees	11,000
		NEER	10,000
Repairs & Maintenance			218,300
501-62-00-100-52300	Repair & Maintenance Supplies		8,500
		Sewer manhole & line supplies	8,500
501-62-00-100-52301	Fuel		20,000
501-62-00-100-52750	Building Maintenance		1,500
		Building Maintenance /Custodial Supplies	1,500
501-62-00-100-53600	Repair & Maintenance Services		128,500
		Emergency Repair Project	70,000
		Root Control Project	25,000
		Pump Repair & Service	3,500
		Contracted Jetting Service/CCTV	30,000
501-62-00-100-55000	Vehicle Expense		59,800
		Outside Vendor Repairs	54,000
		GPS	1,800
		Vehicle Supplies & Tools	4,000
Utilities			15,298
501-62-00-100-53421	Water		3,800
		6417 Railroad	1,800
		Truck Fill	2,000
501-62-00-100-53401	Electricity		7,000
		6417 Railroad	5,000
		VM Building	1,000
		Pump Station	1,000
501-62-00-100-53411	Gas		3,250
		6417 Railroad	2,500
		VM Building	750
501-62-00-100-53441	Mobile Phone & Pagers		1,248
		PW Director	312
		Janitor/Custodian	
		City Engineer	312
		Fleet Supervisor	
		Operations Supervisor	
		Right of Way/Project Insector	312
		Superintendent	312
Capital Expenditures			3,676,659
501-62-00-100-57000	Capital Expenditures		3,676,659
		Sewer Maintenance & Repair Project	2,776,659
		Sewer Metering Project	150,000
		Backflow and Sump Pump Installation Program	30,000
		Capital Project Engineering	720,000
Debt Service			-
Total Sewer Fund Request			5,066,549

Budget Expense History
Sewer Fund Public Works Expenses
501 Public Works History



Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
501-62-00-100-51102	Civilian Employees	\$359,953	\$385,306	\$512,196	\$512,939
501-62-00-100-51111	Civilian Employees Overtime	\$12,007	\$6,626	\$21,397	\$29,829
501-62-00-100-51115	Special Emergency Preparedness Tir	\$0	\$1,782	\$0	\$0
501-62-00-100-51206	Life Insurance	\$1,149	\$1,104	\$1,528	\$1,727
501-62-00-100-51212	Civilian Pension- 401A Match	\$2,760	\$2,896	\$6,122	\$5,880
501-62-00-100-51214	Deferred Compensation- LAGERS	\$58,880	\$49,247	\$76,048	\$80,330
501-62-00-100-51215	Health Insurance	\$51,721	\$53,650	\$98,158	\$124,604
501-62-00-100-51218	Med Exp - HSA Contribution	\$3,975	\$4,937	\$5,250	\$5,250
501-62-00-100-51220	Dental	\$3,743	\$3,792	\$3,442	\$5,369
501-62-00-100-51221	Vision	\$628	\$695	\$627	\$891
501-62-00-100-51225	FICA	\$26,738	\$27,922	\$40,820	\$41,522
501-62-00-100-51236	Ins Opt Out Incentive	\$7,006	\$4,771	\$7,200	\$1,743
501-62-00-100-51238	Phone Allowance	\$591	\$557	\$576	\$480
501-62-00-100-51240	Workers Compensation Insurance	\$28,331	\$8,136	\$25,699	\$28,330
501-62-00-100-52101	Office Supplies	\$649	\$670	\$2,500	\$2,500
501-62-00-100-52200	Operating Supplies	\$6,326	\$954	\$6,500	\$6,500
501-62-00-100-52233	Uniforms	\$3,074	\$4,163	\$4,500	\$4,500
501-62-00-100-52250	Professional Services	\$5,442	\$28,701	\$200,000	\$252,000
501-62-00-100-53101	Postage	\$167	\$0	\$0	\$1,500
501-62-00-100-53301	Dues & Membership	\$0	\$895	\$1,510	\$1,500
501-62-00-100-53500	Equipment	\$11,739	\$7,410	\$20,000	\$18,000
501-62-00-100-53644	Computer Services	\$2,376	\$1,050	\$3,500	\$3,500
501-62-00-100-53701	Education and Training	\$672	\$214	\$4,000	\$4,000
501-62-00-100-53711	Meals & Travel	\$0	\$269	\$1,200	\$1,200
501-62-00-100-53999	Contractual Services	\$24,923	\$16,704	\$13,700	\$22,200
501-62-00-100-52300	Repair & Maintenance Supplies	\$8,508	\$4,741	\$8,500	\$8,500
501-62-00-100-52301	Fuel	\$15,852	\$10,567	\$20,000	\$20,000
501-62-00-100-52750	Building Maintenance	\$0	\$0	\$3,500	\$1,500
501-62-00-100-53600	Repair & Maintenance Services	\$115,757	\$13,557	\$78,500	\$128,500
501-62-00-100-55000	Vehicle Expense	\$54,866	\$67,843	\$60,000	\$59,800
501-62-00-100-53421	Water	\$2,486	\$2,510	\$3,800	\$3,800
501-62-00-100-53401	Electricity	\$5,881	\$5,631	\$7,000	\$7,000
501-62-00-100-53411	Gas	\$1,622	\$1,606	\$3,250	\$3,250
501-62-00-100-53441	Mobile Phone & Pagers	\$901	\$571	\$2,136	\$1,248
501-62-00-100-57000	Capital Expenditures	\$178,787	\$206,068	\$850,000	\$3,676,659

Budget Expense History
Sewer Fund Public Works Expenses
501 Public Works History

Account Number	Description	18-19 Actual	19-20 Actual	20-21 Budget	21-22 Budget
Totals		\$997,514	\$925,544	\$2,093,160	\$5,066,549
% Increase/Decrease			-7%	126%	142%

Glossary of Budget-Related Terms for City of Raytown

Accounts Payable: A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government.

Accounts Receivable: An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government.

Accrual Basis: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses: Expenses incurred but not due until a later date.

Adopted Budget: Refers to the budget amounts as originally approved by the Board of Aldermen at the beginning of the fiscal year, also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Appropriation: The legal authorization made by the Board of Aldermen to the departments, offices, and agencies of the City which approves their Budgets and allows them to make expenditures and obligate funds for specific purposes within the amounts approved.

Assessed Valuation: A valuation set upon real estate and certain personal property by the County

Assessor as a basis for levying property taxes.

Assets: Property owned by the City that has monetary value.

Balance Sheet: The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget: The City will maintain a balanced budget by ensuring that current operating expenditures/expenses will not exceed current operating revenues.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects.

Budget: A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given year. It is the primary means by which most of the expenditures and service delivery activities of the City are controlled.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Message: The opening section of the budget, which provides the Board of Aldermen and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Administrator.

Budget Preparation Package: The set of instructions and forms sent by the Finance Department to the departments, for use in preparation of their operating budget requests for the upcoming year.

Capital Asset: Capital assets include land, buildings and improvements, equipment, and infrastructure assets. Capital assets are defined by the government as used in operations (tangible and intangible); with an initial individual cost that meets or exceeds the capitalization requirements; and useful life in excess of one year.

Capital Equipment Replacement Fund (CERF): A fund established in 1991 to accumulate resources to be used for purchasing capital assets.

Capital Expenditures: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets. Normally has a value of \$5,000 or more.

Capital Improvements: Expenditures that result in the acquisition of land, construction costs for streets, sidewalks or curbs, or improvements to land or buildings.

Capital Improvement Sales Tax: The fund used to account for capital improvements projects funded by the sales tax dedicated to that purpose.

Capital Projects Fund: A fund that accounts for financial resources that are legally restricted and contractually required for the acquisition or construction of capital facilities.

Comprehensive Annual Financial Report (CAFR): The official annual report of a government. It includes five Combined Statements – Overview and basic financial statements for each individual fund and account group prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section. Every government should prepare and publish a CAFR as a matter of public record.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2) as an expense during a particular period.

Employee Benefits: These include social security, retirement, group health, dental and life insurance, worker's compensation, and disability insurance.

Encumbrance: An amount of money committed and set aside, but not yet expended, for the purpose of a specific goods or services.

Enterprise Fund: Also known as a business-type or proprietary fund. A fund that accounts for the activities that are expected to pay for themselves via user fees in a manner like a private industry. Raytown's only enterprise fund is the Sanitary Sewer Fund.

Projected Expenditures & Revenues: The actual expenditures or revenues that are anticipated by the close of the budget year.

Expense: An actual payment made by City warrant (check) or by interfund transfer for internal City bills.

Fees: A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include business and nonbusiness licenses, fines, and user charges.

Fines and Forfeitures: Revenues generated from penalties levied by the Municipal Court for commission of statutory offenses and violations of City Ordinances.

Fiscal Year: The period used for the accounting year. The City of Raytown has a fiscal year of July 1 through the following June 30.

Fund Balance: The difference between a fund's assets and its liabilities. An accounting distinction is made between the portions of fund balance that are restricted and unrestricted (or nonspendable). These are broken into three categories: Restricted fund balance, Unrestricted(nonspendable) fund balance and reserve.

Generally Accepted Accounting Principles (GAAP): A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Fund: The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

Government Finance Officers' Association (GFOA): An organization whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

Gross Receipts Tax: A fee paid by public service utilities for use of public right-of-way to deliver their services.

Intergovernmental Revenues: Revenue from other governments, primarily Federal and State grants, but also payments from other local governments and the State.

Levy: To impose taxes, special assessments, or service charges for the support of governmental activities.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

License and Permit Revenue: Revenues collected by the City from individuals or businesses for rights or privileges granted by the City.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Missouri Local Area Government Employees Retirement System (LAGERS): Pension system for municipal employees in the State of Missouri

Net Surplus/Deficit: Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Objectives (Departmental): departmental objectives for the upcoming year are prepared and submitted along with the department's budget request. The proposed objectives are reviewed by the City Administrator and are considered in budget negotiations. **Operating Budget:** The annual budget and process, which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating budget are one-time capital projects, which are determined by a separate, but interrelated, process.

Operating Expenses: Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Revenues: Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Personnel Services: Compensation to City employees in the form of salaries, wages, and employee benefits; also, other personnel insurance, i.e., position bonds, notary bonds.

Proposed Budget: The recommended City budget submitted by the City Administrator to the Board of Aldermen in October each year.

Proprietary Fund: Proprietary funds are employed to report on activities financed primarily by revenues generated by the activities themselves, such as the sanitary sewer fund.

Public Safety Sales Tax (PSST): A 1/2-cent sales tax dedicated to Public Safety costs incurred by the City; also, the fund used to account for this tax and the expenditures associated with it.

Restricted Assets: Monies or other resources, the use of which is restricted by legal or contractual requirements.

Restricted Fund Balance: Comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, unrestricted fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Revised Budget: Budget figures, which include budget amendments made by Board of Aldermen resolution, in the following fiscal period.

Transportation Sales Tax (TST): The fund used to account for street improvement projects funded by the sales tax dedicated to that purpose.

Unrestricted Fund Balance: The residual classification of the general fund including all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose. **Village Center:** The general area centered around the Raytown Community Center, encompassing the Raytown 18 building and Linden Square. The area is being redeveloped with a mixture of retail and housing options.